

**National Council of Administration Meeting
Gettysburg, Pennsylvania
November 15, 2025**

MINUTES

A regular meeting of the National Council of Administration was held at Gettysburg, Pennsylvania on November 15, 2025, for the purpose of discussing and acting upon the business to come before it.

The meeting was called to order at 8:00am by Commander in Chief Kevin P. Tucker. Chaplain Dexter Bishop gave the invocation, followed by the Pledge of Allegiance recited by JVCinC Robert Payne and Roll call of Officers Secretary Crane.

The following Brothers were in attendance:

a. Voting Members Present:

CinC Kevin P Tucker
SVCinC Daniel W. Murray
JVCinC Robert R Payne
Secretary James T. Crane
Treasurer D. Michael Beard
Quartermaster Daryl VerStreate
Council Member PCinC Kevin L. Martin
Council Member Shane Milburn
Council Member Gary Gibson
Council Member Robert Amsler

b. Voting Members Absent and Excused:

Council Member David Hann
Council Member Roderick Fraser

c. Non-Voting Members Present:

PCinC Jim Pahl – Banner Editor
PDC Jamie McGuire – National Signals Officer
PCinC Ed Norris – National Counselor
PCinC Michael Paquette – Chair, NESC
PCinC Buce Frail, Rhode Island

d. Others Present

Dexter Bishop – National Chaplain
PDC John Huffman, Department of Ohio
PDC Faron Taylor – Ass't Chief of Staff
Bobby Welch, Department of Illinois

CONSENT AGENDA

1. From the Gettysburg COA Meeting, November 15, 2025

- a. RECOMMENDATION: 1. By the Special Committee on Memorial University regarding Memorial University becomes a Standing Committee

ACTION: P& P Committee is to come up with a job description for the Committee, then forward a resolution for its adoption by the National Encampment to the C&R Committee in time for the National Encampment in Gettysburg.

- b. RECOMMENDATION: 2. By the National Committee on Civil War Memorials & Monuments that the web designers need to do one of the following: Every time the enter button is hit on a Monument entry cwmemorials@suvvcw.org gets an email sent to it. The National Monuments Officer can go online and maybe hit a button and get a listing of everything entered in the database within a specific time range, or some other method.

ACTION: Sent to Comm & Tech Committee for approval and assignment to the correct web designer.

- c. RECOMMENDATION: 2a. a decision should be made whether or not we allow people outside not in the Sons to enter into the database after being trained. If we do this, I suggest that they be limited to Members of the Allied Orders.

ACTION: Sent back to the Memorial & Monuments committee so they can develop and publish a training program with associated materials for internal use. Once completed The program will have to be presented to the CofA. Once approved a resolution for allowing people outside the Organization to have the ability to add data to the database must be sent to the C&R Committee for approval and presentation at the National Encampment.

- d. RECOMMENDATION: by the National eBay Surveillance recommends adding the surveillance of Facebook Market to the Job Description of the Committee.

ACTION: Sent to the P& P Committee for job description update.

- e. RECOMMENDATION: by the Assistant Executive Director that he be permitted to develop weekly podcast program to be shared within the Brothers of the Order via existing multimedia methods available to the Organization. This podcast allows us to use the SUVCW name and logo imagery Said podcast is not to exceed the boundaries of interorganizational information, training, history and news making no claims or instruction beyond what is appropriate in the C & R of the Order, Orders, and Opinions of the Commander in Chief, and any applicable laws.

ACTION: Approved.

2. New Business

Issues brought forth by the National Counselor Ed Norris

- a. The list of National Committees (Regulations, Chapter III, Article X, Section 1, does not include the National Committee on Real Sons & Daughters.

ACTION: Sent to P & P Committee

- b. The National Committee on eBay Surveillance does not have a job description defined in Regulations, Chapter III Article X.

ACTION : Sent to P & P Committee for job description.

- c. Some minor differences in the National Committe list and job descriptions:
Civil War Memorials & Monuments vs. Civil War Memorials; Encampment Credentials vs. National Encampment Credentials; GAR Post Records vs. G.A.R. Records and Military Affairs vs. Military Affairs of the Sons of the Union Veterans.

ACTION: Clerical corrections

- d. The following National Officers are not on the list of National Officers (Regulations, Chapter III, Article IV, Section 1(a) nor do they have job descriptions)(Regulations, Chapter III, Article VII probably should be codified in the Regulations):

- * Blue Book Coordinator ACTION: Clerical correction
- * National Parliamentarian ACTION: sent to P & P Committee, job description
- * National Liaison Coordinator to Cathedral of the Pines and National ROTC ROTC Coordinator.

ACTION: sent to P & P Committee for job descriptions

- e. The Commander in Chief is allowed to appoint one or more Assistant Secretaries and Assistant Treasurers (Regulations, Chapter III, Article VI, Section 2. I would say these should be covered by that Section. Assistant National Secretary for the DAL (Sec/Tres), Assistant National Secretary for Recordings. Assistant National Secretary for Transcription National Encampment, Assistant National Treasurer (1), Assistant National Treasurer (2), and lastly the Assistant National Treasurer (3)

ACTION: All covered by the above Section.

- f. Then we have the following which could easily be covered by adding them to the (Regulations, Chapter III, Article VI, Section 2) :

- Assistant National Counselor, Assistant National Webmaster, Assistant National Quartermaster, Assistant National Quartermaster, Assistant National Quartermaster

ACTION: covered by the above Section

- g. We also have a National Webmaster position and job description (Regulations, Chapter III, Article VII, Section 26) and we have the following Officers listed below and perhaps one or more of the Assistant Webmaster positions could be appointed by the Commander in Chief like we do for the Secretaries & treasurers, otherwise we should codify these:

- National Webmaster – Graves Registration Database, National Webmaster – Home, National Webmaster - Memorial University and National Webmaster – Mmonuments & Memorials.

ACTION: sent to P& P Committee for job descriptions.

3. Quartermaster Daryl VerStreate regarding rank badge proposals for Past Commander in Chiefs.
- a. Total cost for production will be \$950.00 for start-up. Each badge would cost \$67.50 to produce thereafter. I propose charging \$100.00 per badge. Production of future badges I would appreciate it if the QM Store could be among the first to move forward with production.

ACTION: Alternate solution found by the Quartermaster.

- b. QM discussed the PCinC's Top Bar costs, and also less expensive options for Camp Flags.

ACTION: Alternate solution found by the Quartermaster.

4. Discussed Motion # 7 & 8, dealing with the suspension of the Charitable Foundation.

ACTION: Ruled out of Order as the Foundation has found to be in compliance.

5. Discussed Graves Registration database progress.

ACTION: Will request update from Brother Henry Duquette

6. Discuss Photographer contract.

ACTION: Contract completed, Ed Norris appointed.

7. Change of address for the Springfield Lincoln Death Day.

ACTION: CinC to discuss with brother Nick Kaup

8. Leadership training at National Encampment in Gettysburg.

ACTION: Approved, will be announced and advertised for Thursday afternoon.

9. Discussion by SVCinC Murray regarding Form # 7 approved.

10. Any other New Business

- a. Motion made by JVCinC Payne to approve the Charter Printing change and charging the additional expense of Charters to \$35.00 which is the cost of the new Charters. Motion carried.
- b. A Commendation proposed for Cher Petrovic for a Lifetime of Service to our Order.
- c. Discussion regarding Ballon Payment to Ram Tech, \$37,000.00
- d. Discussion regarding Life Member vs. Camp /Department; reevaluate fees every 3-4 years
- e. National Treasurer Beard discussed Remembrance Day Ball and costs; Council opinion was to have the SVR re-imburse the SUVCW.

11. Good of the Order

- a. Discussion and proposal to have PCinC Ken Freshley contact the ASUVCW and discuss their permission and agreement to repair the landscaping around the Woolsen Monument. Fundraising will also need to be discussed.
- b. Re-imbusement cannot exceed \$750.00 to represent the CinC at Department Encampments.
- c. NT Beard passed out the Merrill Lynch tax free bonds (Life Members Investment Fund) and discussed the same. Also to do away with the Committee.
- d. PCinC Mike Paquette advised that John Vandermeulen wanted to add additional costs of projection screens for the National Encampments. Council did not approve of additional expense.
- e. Brother David Hann has announced that he will be a candidate for JVCinC at the National Encampment in August.
- f. Brother Ben Frail has announced that he will be a candidate for the Council of Administration at the National Encampment.

12. Benediction by National Chaplain Dexter Bishop.

13. Adjournment by the Commander in Chief at 9:34am.

James T. Crane, PDC
National Secretary

