



APPLICATION FOR PERMISSION TO FORM A CAMP  
OF THE  
**SONS OF UNION VETERANS OF THE CIVIL WAR**

Form 51



*PLEASE PRINT OR TYPE CLEARLY EXCEPT WHERE SIGNATURE IS REQUIRED*

Application is hereby made to organize a Camp of SONS OF UNION VETERANS OF THE CIVIL WAR in the City or Town of \_\_\_\_\_

In the State of \_\_\_\_\_

Requested Camp Name \_\_\_\_\_ Requested Camp Number \_\_\_\_\_

Date Requested \_\_\_\_\_

Camp Organizer's Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Address \_\_\_\_\_ E-Mail \_\_\_\_\_

City, State & Zip \_\_\_\_\_

**AUTHORIZATION OF DEPARTMENT**

Received By \_\_\_\_\_

Secretary for the Department of \_\_\_\_\_ On \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
Department Commander Approval Signature      Date

Returned to Camp Organizer for further work: \_\_\_\_\_

Explain:

**RECEIVED BY NATIONAL ORGANIZATION**

Received By \_\_\_\_\_ National Secretary on \_\_\_\_\_ 20\_\_\_\_

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**THE PURPOSE OF THIS FORM:**

1. Hold organizational meetings for the purpose of electing temporary Camp Officers.
2. Recruiting Members, effect transfers, etc. into the proposed Camp.
3. Prepare the necessary paperwork to complete the application for a Camp Charter.

**DIRECTIONS FOR FILING FORM 51**

A Camp may be formed by the authority of the Department Commander with the approval of the Commander-in-Chief. No two Camps in the same Department will have the same name or number. Therefore:

1. Two copies of this form with the top front portion filled out properly are to be forwarded to the Department Secretary of the Department where the new Camp is to be formed. An additional copy should be retained by the Camp Organizer.
2. The Department Secretary acknowledges receipt of the Form 51 and forwards the application to the Department Commander who may approve or disapprove it.
  - a. If approved, the Department Commander will sign and date both copies and return them to the Department Secretary. The Department Commander will also send a Form 52 (Camp Organization Authorization) to the Camp Organizer.
  - b. If disapproved, the Department Commander will checkmark that space and indicate why it was not approved and/or what still needs to be done. He will then send both copies back to the Department Secretary.
3. The Department Secretary will then:
  - a. If approved, forward one copy of the approved Form 51 to the National Secretary with a check or money order in the proper amount for the required Charter fee, made payable to the "Sons of Union Veterans of the Civil War" while retaining the other copy for Department Records.
  - b. If disapproved, forward one copy of the disapproved Form 51 to the Camp Organizer while retaining the other copy for Department Records.
4. The National Secretary, will acknowledge receipt of the approved Form 51 and proper Charter fee, will forward a copy of the form 51 to the Commander-in-Chief. The National Secretary will retain the Form 51, forward the payment to the National Treasurer, and send a *Camp Organizing Packet* to the Camp Organizer.

Previous versions of the Application for Permission to form a Camp of the SUVCW are void.