

National Council of Administration Meeting
Lexington, Kentucky
August 4, 2024 (Post Encampment)

MINUTES

1. A regular meeting of the National Council of Administration was held August 4, 2024, for the purpose of discussing and acting upon the business that came before it.
2. The meeting was called to order at 8:07 AM by Commander-in-Chief Kevin L. Martin. The attendees recited the Pledge of Allegiance, followed by Chaplain Jerome Kowalski giving the invocation.
3. The following brothers were in attendance:
 - a. Voting Members Present:
 - CinC Kevin L. Martin
 - SVCinC Kevin P. Tucker
 - JVCinC Daniel W. Murray
 - Secretary Alan L. Russ
 - Treasurer Michael D. Beard
 - Quartermaster Bobby J. Welch
 - Immediate PCinC Peter J. Hritsko Jr.
 - CofA Member Dale Crandell
 - CofA Member Shane Milburn
 - CofA Member Robert R. Payne
 - CofA Member David Hann
 - CofA Member Roderick Fraser
 - b. Non-voting Members Present:
 - PCinC James Pahl
 - PCinC Tad D. Campbell
 - PCinC Michael Paquette
 - PDC Jamie McGuire
 - Executive Director David Demmy, PCC
 - c. Guests Present:
 - Chaplain Jerome Kowalski, IL
 - John Vander Meulen, TX
 - W. Faron Taylor, CH
 - Brian W. Horgan, CH
 - Robert J. Ansler Jr, MO
 - John Dupré, MA
 - Ken Jacobsen, CO/WY
 - Lee Adkins, CO/WY
4. CinC Martin moved Brother John Buckler, Department of Kentucky, to be the National Organization Expansion Officer. Vote 12 yes, 0 no. Motion passed.
5. Brother Russ moved Brother Rocky L. Bartlow, Department of Kansas, to be the National Membership-at-Large Coordinator. Vote 12 yes, 0 no. Motion passed.

6. Brother Russ moved the NMAL dues for 2025 be continued at the current rate of \$50.00. Vote 12 yes, 0 no. Motion passed.
7. Brother Fraser moved that the ROTC Medal must be procured through a camp or department, with the camp or department coordinator being able to order more than one at a time. Following discussion, the motion was voted on. Vote 12 yes, 0 no. Motion passed.
8. Brother Payne moved to leave the ROTC charges as they are. Following discussion, the motion was voted on. Vote 12 yes, 0 no. Motion passed.
9. CinC Martin directed the P&P Committee to revise the ROTC Medal form accordingly.
10. Brother Robert Amsler, Department of Missouri, requested to speak about a program called "Grouper." This program might be beneficial for the older brothers of the organization. PCinC Paquette and Treasurer Beard are to research the program and bring the information to the Gettysburg CofA meeting.
11. Brother Beard moved to allow the National Quartermaster to proceed with production of a miniature War Medal. Following discussion, the motion was voted on. Vote 12 yes, 0 no. Motion passed.
12. Brother Welch moved to allow the production of "Expeditionary" bar for the War Medal. Following discussion, the motion was voted on. Vote 12 yes, 0 no. Motion passed.
13. CinC Martin directed the P&P Committee to revise the War Medal form to include provisions for the "Expeditionary" bar.
14. Brother Welch moved to update the Quartermaster from the free version of Square to the Plus version, billed annually at \$348. Following discussion, the motion was voted on. Vote 12 yes, 0 no. Motion passed.
15. The recommendation to the National Encampment by the National Committee on Promotions and Marketing that the webmaster add a feedback mechanism for anyone opening the Membership page on the National website so we can obtain better metrics on where prospective members are hearing about our order. (Referred to CofA by Encampment Reports Committee) CinC Martin is sending this to the Communications and Technology Committee for action.
16. The recommendation to the National Encampment by the National Committee on Promotions and Marketing to raise the advertising budget to \$10,000 will be discussed later in the meeting as part of the budget process. (Referred to CofA by Encampment Reports Committee)
17. Brother Beard discussed the budget. It was then open for discussion and recommendations.
 - a. Brother Fraser moved we reimburse John Vander Meulen (recording secretary) for travel expenses to the encampment, not to exceed \$1,500, upon the treasurer receiving an officer expense report and receipts. Following discussion, the motion was voted on. Vote 11 yes, 1 no. Motion passed.
 - b. It was also discussed the travel expenses for the recording secretary should be added to the budget for the next fiscal year.
 - c. CinC Martin moved the life member reimbursement for pre-2002 life member programs be kept the same as last year. Following discussion, the motion was voted on. Vote 12 yes, 0 no. Motion passed.

- d. The budget for ROTC Medals was to be dropped by \$2,000.
 - e. The budget for grants was to be dropped to \$10,000.
 - f. Site committee budget to be increased to \$5,000.
 - g. Brother Tucker recommended future contracts with the ASUVCW be reviewed and approved by the CofA before presenting with ASUVCW. Following discussion, the motion was voted on. Vote 12 yes, 0 no. Motion passed.
 - h. The budget for Promotions and Marketing Committee to be raised to \$11,600.
18. Brother Beard moved the budget, as adjusted, to be approved. Vote 12 yes, 0 no. Motion passed.
19. Brother Robert Payne announced his candidacy for JVCinC.
20. There being no further business to come before the Council of Administration, the meeting was adjourned at 10:43 AM.

/s/ Alan L. Russ
Alan L. Russ, PDC
National Secretary

[These minutes were approved by vote of the Council of Administration on September 10, 2024.]