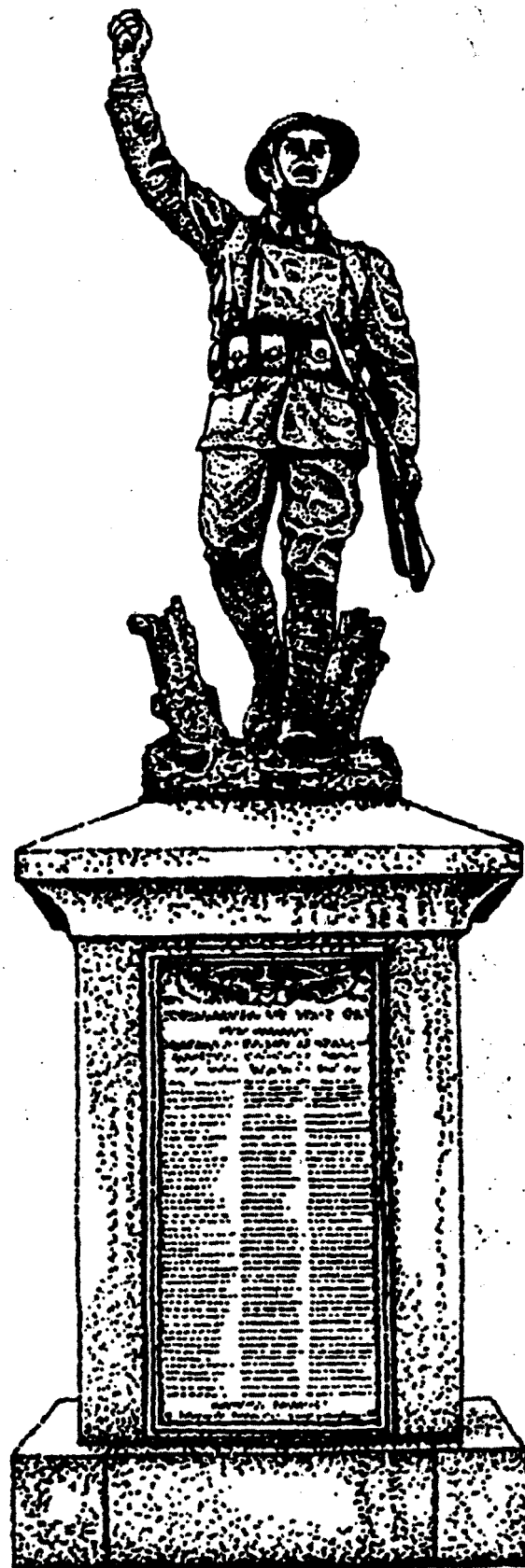


GOVERNOR'S  
COMMISSION ON  
MARYLAND  
MILITARY  
MONUMENTS



Chair:  
The Honorable John T. Willis  
Secretary of State  
Annapolis MD 21401  
January 24, 1995

## INTRODUCTION

The Governor's Commission on Maryland Military Monuments was created in 1988 to identify, evaluate and provide conservation treatment for our monuments. Private funding has accomplished preservation of a number of Maryland military monuments, including those at Antietam national Battlefield, but the needs are great.

In fiscal year 1994 the Commission was given funds by the Maryland General Assembly to help accomplish our task. Monument treatment projects were reviewed by a Commission subcommittee and ranked according to the criteria of historic significance, aesthetic design and condition.

The Commission receives guidance from the Maryland Historical Trust, the State Historic Preservation Office, on all of its projects. The Secretary of the Interior's Standards for Historic Preservation Projects, which call for gentle, minimal and reversible treatment of our cultural resources, are followed. The goal of the Commission is to preserve our monuments; restoration back to the original condition is not sought, since that would, in effect, create new monuments.

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**The State of Maryland**  
**Executive Department**

EXECUTIVE ORDER  
01.01.1989.06

Governor's Commission on Maryland Military Monuments  
(Amends 01.01.1989.02)

- WHEREAS, The Maryland Military Monuments Commission was created by Executive Order 01.01.1989.02 on January 11, 1989 to identify, restore and publicize Maryland Military Monuments; and
- WHEREAS, An expansion of the Commission membership is appropriate to accommodate 3 additional representatives; and
- WHEREAS, It is appropriate to designate the depository and method of disbursement of funds raised by the Commission;
- NOW, THEREFORE, I, WILLIAM DONALD SCHAEFER, GOVERNOR OF THE STATE OF MARYLAND, BY VIRTUE OF THE AUTHORITY VESTED IN ME BY THE CONSTITUTION AND LAWS OF MARYLAND, HEREBY PROCLAIM THE FOLLOWING ORDER AMENDING EXECUTIVE ORDER 01.01.1989.02, EFFECTIVE IMMEDIATELY:
- A. There is a Governor's Commission on Maryland Military Monuments.
  - B. Membership and Procedures.
    - (1) The Governor's Commission consists of up to [18] 21 members appointed by the Governor.
    - (2) The Chairperson shall be the Maryland Secretary of State.
    - (3) The Secretary of State may appoint subcommittees to carry out the work of the commission.
    - (4) The Governor may remove any member of the Commission for any cause adversely affecting the member's ability or willingness to perform his or her duties.
    - (5) The Secretary of State may remove any member of a subcommittee for any cause adversely affecting the member's ability or willingness to perform his or her duties.

(6) In the event of a vacancy on the Commission, the Governor shall appoint a successor for the remainder of the life of the Commission.

(7) In the event of a vacancy on a subcommittee, the Secretary of State shall appoint a successor for the remainder of the life of the subcommittee.

(8) A majority of the Commission shall constitute a quorum for the transaction of any Commission business. In any subcommittee, a majority shall constitute a quorum for the transaction of any subcommittee business. The Commission and the subcommittees may adopt such other procedures necessary to ensure the orderly transaction of business.

(9) The members of the Commission and the subcommittees may not receive compensation for their services.

C. Scope.

(1) The Commission shall undertake an inventory of Maryland military monuments, which shall include the following information:

(a) Name, date of construction, location and means of access, and the original sponsorship of each monument;

N/A (b) Current ownership of each monument and of monument land;

(c) Complete description of each monument including construction materials, condition, theme, and inscriptions, if any; and

(d) Responsibility for maintenance of monument.

(2) The Commission shall make a determination as to the cost of restoration of each monument which is in need of repairs.

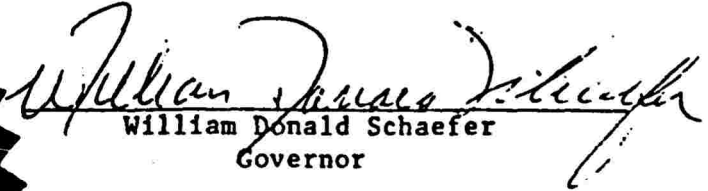
(3) The Commission shall assign responsibility for ongoing maintenance of each monument.

(4) The Commission shall procure sufficient funds for the restoration of the monuments.

(5) The Commission shall prepare education and tourism materials for public distribution.

D. FUNDRAISING. CONTRIBUTIONS RECEIVED BY THE COMMISSION SHALL BE DEPOSITED WITH THE MARYLAND NATIONAL GUARD MILITARY HISTORICAL SOCIETY AND DISBURSED AT THE DIRECTION OF THE COMMISSION.

GIVEN Under My Hand and the Great Seal of the State of Maryland, in the City of Annapolis, this *24th* day of *April*, 1989.

  
William Donald Schaefer  
Governor

ATTEST:

  
Winfield M. Kelly  
Secretary of State



## MARYLAND MILITARY MONUMENTS COMMISSION

### MISSION:

This mission shall be performed by the Maryland Military Monuments Commission which was created by Governor William Donald Schaefer's Executive Order No. 01.01.1989.02. The members appointed by Governor Schaefer with Secretary of State Winfield Kelly as chairman are responsible for carrying out work in four broad areas:

1. Inventory of all Maryland military monuments
2. Management
3. Funding
4. Education

### I. Inventory

The Commission shall undertake an inventory of Maryland military monuments, which shall include the following information:

- (a) Name, date of construction, location and means of access, and the original sponsorship of each monument;
- (b) Current ownership of each monument and of monument land;
- (c) Complete description of each monument including construction materials, condition, theme, and inscriptions, if any; and
- (d) Responsibility for maintenance of monument.

### II. Management

The Commission shall have a plan for each monument to be in acceptable condition. This includes:

- (a) On-site review by a Commission member;
- (b) Rating - (acceptable; not acceptable; immediate work needed);
- (c) Prioritization of ratings for work to be done;

- (4) Bids let and approved;
- (5) Assignment of on-going maintenance to local organizations/club/school/agency;
- (6) Annual audit.

When projects are deemed necessary for work to be done, the following guidelines will apply depending on location:

- (1) On Federal land, the Commission will identify the responsible agency and request/insist on their action;
- (2) On State/public land, the Commission will identify the responsible agency and request/insist on their action, and consider sharing costs;
- (3) On private land, action will require 100% funding by the Commission;
- (4) On monuments out of state, the same parameters as stated above will exist.

### III. Funding

The maintenance program will only be as successful as funding allows. A major component of the work of the Commission is to raise funds for the work. This will be done by:

- (1) Making the program visible (media, brochures, annual report);
- (2) Public relations (outreach to clubs and organizations, public speaking committee);
- (3) Media relations (success stories published, stories of monuments in disrepair, stories behind the monuments (Maryland 400), additional monuments needed (Maryland 400))

### IV. Education

The Commission shall prepare educational and tourism materials for public distribution. The Commission will work with the State Highway Administration of the Department of Transportation and the Division of Tourism & Promotion at the Department of Economic and Employment Development to achieve integration of the information on Maryland's military monuments in their publications.

Maryland Military Monuments Commission  
**ADOPT A MONUMENT PROGRAM**

*Guidelines for Participating Organizations*  
1993

**Purpose:** The Maryland Military Monuments Commission has identified over 170 monuments in Maryland that commemorate the contributions of Marylanders in military engagements from the colonial period to the present. The Commission seeks to match each of these military monuments with a group or organization willing to maintain, or "adopt," it.



**Qualifying Organization:** Any veterans, fraternal, patriotic, civic, service, or youth organization may apply to adopt a monument.



**Requirements:** The "adopting" organization will enter into an agreement with the Military Monuments Commission that commits the organization and its members to maintain the "adopted" monument for an initial period of two years. Thereafter, the agreement is renewable every two years with the consent of both parties. Depending on the location and condition of the monument, the responsibilities of the adopting organization may include keeping the area free of weeds, cutting grass, removing trash, repairing or painting a surrounding fence, and other such "hands-on" tasks. The adopting organization will not do any work on the adopted monument itself or on any associated historical structures or features unless at the direction of the Commission.

**Note:** Some of the state's military monuments have been recently treated by conservators. Maintenance of these monuments may require periodic treatment by a trained conservator hired by the adopting organization under the supervision of the Commission. You will be told of any special maintenance requirements before you adopt one of these monuments.



**Beautification of Monument Grounds:** In addition







to maintaining the adopted monument, the adopting organization is encouraged, wherever possible, to beautify the grounds surrounding the monument with appropriate seasonal plantings. All such beautification projects must be approved in advance by the person or entity that owns or controls the land on which the adopted monument sits.

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**Memorial or Commemorative Services:** The adopting organization should sponsor at least one memorial or commemorative service annually at the adopted monument. Such ceremonies can be on Memorial Day, the anniversary date of the event commemorated by the monument, Independence Day, Maryland Day, or any other date that is appropriate. The ceremonies should be free and open to the public, and press coverage should be encouraged.

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**Schedule of Maintenance, Programs, and Activities:** An organization wishing to adopt a military monument must provide the Commission with an annual proposal for maintaining the requested monument and for developing programs and activities to enhance public appreciation of the monument and what it honors. The proposal will cover a twelve-month period and provide a timeline of activities and a list the names and telephone numbers of the persons responsible for the different parts of the proposed Schedule.

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**Annual Report:** Each adopting organization shall provide the Commission with an annual report of programs and activities relating to its adopted monument.

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**Adopt a Monument Marker:** After successfully completing two years as an adopting organization and upon approval of the organization's third annual Schedule of Maintenance, Programs, and Activities, the Maryland Military Monuments Commission will, where appropriate, provide the adopting organization with a marker for placement near the monument. The marker will identify the name of the adopting organization and the name of the monument. A plaque will be presented to the group for display at their meeting place.

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**Maryland Military Monuments Commission**  
**ADOPT A MONUMENT PROGRAM**  
**Schedule for Maintenance, Programs, and Activities**

Name & Location of Military Monument:

Name of Adopting Organization:

Address of Adopting Organization:

Contact Person:

Telephone Number: (home)

(work)

Schedule for period beginning:  
(month & year)

And ending:  
(month & year)

**Maintenance Schedule:** Describe what maintenance activities your organization plans to provide for the monument and its surrounding area--policing the area, cutting the lawn, weeding, etc. How often will such activities be done?

Person in Charge of Maintenance:

Telephone:

Maryland Military Monuments Commission  
**ADOPT A MONUMENT PROGRAM**  
Schedule for Maintenance, Programs, and Activities

**Beautification Project(s):** Describe what your organization plans to do to beautify the monument site?

**Person in Charge of Beautification:**

**Telephone:**

**Public Ceremonies:** Describe what public ceremonies and commemorations your organization plans to sponsor to focus attention on the monument:

**Person in Charge of Public Ceremonies:**

**Telephone:**

Please return form to  
Beverly Valcovic  
Maryland Military Monuments Commission  
State House  
Annapolis MD 21401

# PROJECTS COMPLETED

## **Allegany County**

WW I, WW II & Korea Monument:  
Lonaconing

## **Anne Arundel County**

Baron De Kalb Monument: Annapolis  
French Soldiers & Sailors Monument:  
Annapolis

Henry Baldwin Memorial: Crownsville

## **Baltimore County**

War of 1812 Monument: North Point

## **Calvert County**

World War I Monument: Prince Frederick

## **Cecil County**

World War I Monument: Chesapeake City

## **Frederick County**

Braddock Monument: Braddock Heights

## **Harford County**

Civil War Monument: Havre de Grace

## **Howard County**

Confederate Memorial: Ellicott City

## **Kent County**

Civil War Monument: Chestertown

Revolutionary War Monument: Chestertown

## **Montgomery County**

Braddock DAR Plaque: Rockville

Confederate Soldier Monument: Rockville

John C. Brown Plaque: Rockville

Madonna of the Trail: Bethesda

## **Prince George's County**

World War II Monument: College Park

## **Talbot County**

Confederate Monument: Easton

## **Washington County**

Spanish American War Cannon: Hagerstown

World War I Monument: Keedysville

World War I Monument: Boonsboro

World War II Monument: Keedysville



Washington Confederate Cemetery:  
Hagerstown

## **Antietam National Battlefield**

Maryland State Monument  
3rd Maryland Infantry USA  
Maryland Purnell Legion of Infantry USA  
Maryland Battery "A" 1st Light Artillery USA  
Maryland Battery "B" 1st Light Artillery USA  
Baltimore Light Artillery Battery CSA  
5th Maryland Infantry USA  
5th Maryland Infantry USA (second monument)  
2nd Maryland Infantry USA  
Maryland's 1st Battery CSA

## **Out of State**

Maryland 400 Monument: Brooklyn NY

Gettysburg National Battlefield: Gettysburg PA

1st Maryland (Potomac Home Brigade) (US)  
1st Maryland Battalion of Infantry, Advance Position  
(CSA)

1st Maryland Battalion of Infantry (later 2nd) (CSA)  
1st Maryland Battery (Dement's Battery) (CSA)  
1st Maryland Cavalry

1st Maryland Infantry (Eastern Shore) (US)  
3rd Maryland Infantry (US)

Battery A, Maryland Artillery (Rigby's Battery) (US)  
Beckham's Horse Artillery Battalion (CSA)

Brown's Chesapeake Artillery (CSA)  
Company A, Purnell Legion (US)

Fitzhugh Lee's Brigade (CSA)  
Gregg Cavalry Shaft (US/CSA)

Latimer's Artillery Battalion (CSA)  
Lockwood's Brigade (US)

Maryland Cavalry Monument (US)  
McDougal's Brigade (US)

Stewart's Brigade (CSA)

Civil War Monument: Star Tannery VA

7 WILLIAMSPORT  
FUNKSTOWN  
ORISFIELD



**MONUMENTS RESTORATION PROGRAM FOR CLOSE OUT OF FISCAL YEAR 1994**

**Program Status:**

Gettysburg Monuments - Contract Paid	\$ 10,290.00
Monument to French Soldiers and Sailors - Paid	470.00
Prince Frederick WW I Monument - Completed; not paid	2,570.00
Towson Wayside Cross - Contracted; not completed	940.00
Braddock Monument - Completed; not paid	1,240.00
Henry Baldwin Memorial - Completed; not paid	470.00
Ellicott City Confederate Monument; Completed; not pd	1,240.00
Rockville John Brown Plaque; Contracted; not completed	520.00
Spanish-American War Cannon - Completed; not paid	520.00
DAR Plaque, Rockville - Completed; not paid	470.00
Easton Confederate Monument - Completed; not paid	8,440.00
Rockville Confederate Monument - Completed; not paid	7,245.00
Boonsboro WW I Monument - Completed; not paid	3,125.00
Funkstown WW I Doughboy - Contracted; not completed	8,230.00
Williamsport WW I Doughboy - Contracted; not completed	9,365.00
LonaConing WW I Doughboy, WW II, and Korean Monuments - Completed; not paid	8,400.00
Additional work requirement at Prince Frederick -	195.00
Additional Contractural Requirement at Prince Frederick	300.00

Total for the above projects - \$ 64,030.00

**Additional Projects Under Consideration:**

Cumberland Union and Confederate Monuments -	10,840.00
Crisfield WW I Doughboy Monument -	11,440.00
Elkton WW I Doughboy Monument	
Basic restoration incl electric	\$26,600.00
Fabrication of missing parts	4,000.00
Treatment of Plaques	700.00
Replacement of Original Lamps	4,000.00
Total	\$ 34,300.00

**Total of Projects in Progress and Under Consideration** \$120,610.00

**Available Funds**

State Funds Authorized -	\$100,000.00
Commission Funds -	11,291.00
Total	\$111,291.00

**RECOMMENDATIONS**

- |  |              |
|--|--------------|
| 1. Complete all projects contracted  | \$ 64,030.00 |
| 2. Complete Crisfield project  | 11,440.00    |
| 3. Complete Elkton project less the<br>replacement of the marble pieces of<br>the rifle and scabbard | 30,300.00    |

Total cost of the items recommended - \$105,770.00

**PAYMENT**

1. From State authorized funds -	\$100,000.00
2. From Commission fund -	5,770.00
Total	\$105,770.00

**Additional comments:**

1. The Crisfield project is under the re-bid process. The amount of the contract could be less, but most likely will remain the same.

2. The cost for treatment of the plaques on the Elkton monument is an estimate. Any deviation would be minor.