

MINUTES OF COUNCIL OF ADMINISTRATION MEETING
NOVEMBER 20, 2022
GETTYSBURG, PENNSYLVANIA

Meeting was called to order at 8:00 AM (EDT) by CinC Bruce D Frail.

Acting Chaplain Dexter Bishop gave the invocation, followed by PDC Kevin Tucker leading the CofA in the Pledge of Allegiance.

Voting Members Present:

CinC Bruce D. Frail, PDC
SVCinC Peter J. Hritsko, Jr., PDC
JVCinC Kevin L. Martin, PDC
National Secretary Daniel W. Murray, PDC
National Treasurer D. Michael Beard, PDC
National Quartermaster Donald W. Shaw, PCinC
CofA Member Shane Milburn, PDC
CofA Member Robert Payne, PDC
CofA Kevin P. Tucker, PDC
CofA Member Immed. PCinC Michael A. Paquette, PCinC (arrived 9AM)

Voting Members Absent Excused:

CofA Member Joseph S. Hall Jr., PDC
CofA Member Chris P. Workman, PDC

Non-Voting Members Present:

Executive Director David W. Demmy Sr., PCC
Jim Pahl, PCinC
Edward J Krieser, PCinC
Susan W. Mitchell, Asst Executive Director

Guests Present:

Dexter A. Bishop, PDC, Acting Chaplain Dept of MA
Brother Brian Sigmund, Dept of NJ

Present and introduced at the meeting was Susan Mitchell who is the new Assistant Executive Director.

The front-page proof copy of the fall Banner was presented to CinC Bruce Frail by the Banner Editor Jim Pahl.

A report was given by the Graves Registration Officer Henry Duquette. A motion was made by Brother Tucker and seconded by Brother Payne for the Graves Registration Committee to solicit three proposals for rewriting the system and submit it to Communication and Technology Committee. The motion passed unanimously.

The Department of Michigan belongs to Tech Soup and is able to secure two copies of Adobe Pro for the National Organization at \$60. The license will expire in 2026. Once purchased a link will be sent to the National Secretary and to the Policy and Procedure committee.

The new Form 3 was brought up. There was discussion on the Investigation Committees of the

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Camps and whether they are doing it properly. After the discussion CinC Frail offered to withdraw General Order 7 by a vote of the CofA. By a show of hands 5 voted for the withdrawal and 4 abstained. General Order 7 will be rescinded. A motion was made by Brother Beard and seconded by Brother Shaw not to accept proposed Form 3. The vote was unanimous not to accept.

The chairman of the National Committee on Membership, Brother Martin will have the authority to submit the Committees recommendations directly to the National Constitution and Regulations Committee to enable the recommendations to come to the floor at the 2023 National Encampment.

A motion was made by Brother Payne and seconded by Brother Tucker to add language to the current Form 3. The motion was to add more lines to the lineage section, change the font, the mailing information above the instructions and make the Member and Junior oath available on the application to be initialed by the applicant. The motion passed unanimously.

The most current forms are to be used for the applications. Brother Denning should contact the Department Secretaries if any out of date forms are used. A General Order will be issued to use current forms that are on the National Website.

A new Secretary's Handbook is to be put on the website. After some discussion it was decided that when it was finished it did not need to go through Policy and Procedure or the Cof.A.

A handout on the proposed new Life Membership fees was passed out at the meeting. The proposed table was done by an actuary who stated it should be reviewed every three years and updated. The new prices will go into effect if passed at the National Encampment in 2023. The calculations need to go to the Constitution Regulations Committee to enable it to be voted on at the 2023 National Encampment.

A motion was made by Brother Tucker and seconded by Brother Martin to extend the merchandising licenses to the Springfield CofA meeting. A letter will be sent by the National Secretary to current license holders asking if they wish to renew the license this will be renewed conditional upon receipt of the application within 30 days of mailing. The motion passed unanimously.

The Kit Carson monument was discussed. It is unsure if it is covered by the deed of conveyance because it did not appear that the GAR post had owned the monument. It created a bailment. The order is looking into using a quitclaim and turning it over to the GSA. Representatives of the Order who are lawyers will contact the GSA. Brother Conrad will be asked to contact a lawyer in New Mexico. Brothers Jim Pahl and Don Shaw will help with the consulting.

CinC Frail met with representatives of the National Park service on Thursday. The one area of contention was the Park Service wanted the flags all placed on Friday instead of on Thursday and Friday. The Park Service did finally agree to Thursday and Friday. The flags cannot be removed before noon on Sunday and if we use the Park Service flags they need to be dry before removal. The fee to use Park Service flags is \$150 per year. Picking up the flags there would have to be a ratio of 1 Park Supervisor for every 5 volunteers. The SUV CW would pay the Park Service \$40

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per hour per supervisor during flag removal. The SUVCW figures it would take 5 to 6 supervisors and will cost approximately \$550. This discussion was tabled until the next zoom meeting.

New Business

The following forms were brought up under new business to be passed by the CofA.

Form 7 – a motion to accept was made by Brother Paquette and seconded by Brother Tucker. 9 voted to accept, one voted not to accept. The motion passes.

Form 12 – a motion to accept made by Brother Paquette and seconded by Brother Martin. The motion passed unanimously.

Form 11 – a motion to accept made by Brother Paquette and seconded by Brother Tucker. The motion passed unanimously.

Form 17 – a motion to accept was made by Brother Paquette and seconded by Brother Tucker. The motion passed unanimously.

Form 27 – a motion to accept by Brother Tucker's and seconded by Brother Paquette. The motion passed unanimously.

Form 30 – a motion to accept by Brother Beard and seconded by Brother Payne. The motion passed unanimously

Form 35 – a motion to accept by Brother Paquette and seconded by Brother Tucker. The motion passed unanimously.

Each document with a list of changes will be given to Policy and Procedure Committee.

Brother David Demmy announced that he is thinking of retiring in 2 ½ years. This is to be sent for discussion to the National Headquarters Committee about a possible replacement.

Brother Payne moved that further recommendations be discussed at the Springfield Cof A meeting. It was seconded by Brother Tucker and the motion was passed unanimously.

Banner Editor Jim Pahl said there was a cost increase for printing the Banner from \$7865 to \$8690. The banner will go from 8 to 16 pages in color. To go full it would cost \$9411. Postage is also going up to \$3126 per issue.

Drupal said the site launch will be January 1, 2023.

A virtual museum was proposed by Brother Brian Sigmund from the Department of New Jersey to be put under Memorial University. Proposal is to be taken to the Memorial University Committee and is to include the National Signals Officer and the National Webmaster.

There have only been 16 responses from Department's concerning their Department Encampments for 2023.

Brother Kevin Martin was presented with his Memorial University Certificate and pin.

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The benediction was given by Brother Dexter Bishop.

The meeting was adjourned at 12:11 PM.

Respectfully submitted

Daniel Murray, PDC
National Secretary
Sons of Union Veterans of the Civil War