## Sons of Union Veterans of the Civil War Council of Administration Report November 19, 2017 Gettysburg, Pennsylvania

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## **1.0 Preface**

This is a compilation of National Elected Officers, National Appointed Officers, National Standing Committees, National Special Committees, and Department reports to the Council of Administration for their November 19, 2017 meeting in Gettysburg, Pennsylvania. This document contains the bodies of the submitted reports; the headings, salutations, valedictions, and signatures have been removed.

# 2.0 National Elected Officers

#### 2.1 Commander-in-Chief; Mark R. Day, CinC

My first three months as Commander-in-Chief have been both interesting and busy. Almost immediately, I found myself dealing with issues, which we could ever have imagined as the Lansing Encampment began. As you are aware on the very afternoon, I was sworn in as CinC a series of tragic events were taking place in Charlottesville, Virginia. As the protest, in that city, turned violent and a young woman lost her life; our policy on veteran monuments, which had been adopted only one day earlier, became pertinent in the national conversation over monument removal. Due to intense interest on the part of the press and concern that the SUVCW needed to present a common message, I issued GO #2- 2017-18 instructing the membership of the Order to refrain from speaking to the media as official agents or representatives of the Sons of Union Veterans of the Civil War, identifying the National Headquarters as the central point of contact for the Media, and myself as the primary spokesman. In September, I was interviewed by the Associated Press and WJR a talk Radio Station in Detroit Michigan. In both cases, I kept within the guidelines found in our policy on Veterans Monuments and received many positive comments from the Brothers of the Order.

The Commander of the Department of New York was also contacted by a community newspaper in the lower Hudson Valley, which was owned by the parent company of USA Today. The community newspaper wanted to make inquiries about the connection one of his New York camps had with a cemetery in the hamlet of Hastings-on-Hudson. Following the directions provide in GO #2 The Commander of the Department of New York forwarded the reporters inquiry to me and I attempted to contact the reporter. I also exchanged e-mail with the Mayor of Hastings-on-Hudson; who proved a valuable ally for the local Sons Camp in Peekskill, NY. The Mayor has no intention of pursuing the removal of the Confederate graves or the memorial obelisk, which sets in the center of the Confederate plot. In fact, he intends to place a wreath in the cemetery during the Sons Camp's Memorial Day Ceremonies in 2018. I would like to commend the Commander of the Department of New York for his handling of this issue and his adherence to our policies.

By the beginning of October, the weather became the major news story. I made a personal call to the Department Commander in Texas and asked him to keep me informed of the situations faced by his members. A week later, I made a similar call to Florida to let them know we were concerned and interested in their needs. I also spoke to our National Historian Brother Wolz, who lives in Key West and followed his evacuation and incredible return to a still intact home with great interest. To the best of my knowledge we had three Brothers in Texas whose homes were severely damaged or destroyed and several Brothers in Florida who had moderate damage to their homes and property. As part of my

report, I also think it appropriate to mention the efforts of Chaplain Kowalski and give him credit for reaching out to our stricken Brothers with both Prayer and aid. Well done Chaplain Kowalski.

I am a firm believer in the power of communication and throughout the fall, I have spent many hours on the phone with National Officers, Department Officers, Committee Chairs, and individual Brothers for reasons ranging from a mundane administrative problem to the very complicated issue of monument removal. In every case, I listened carefully, answered thoughtfully, and provided support as I was able. I also had several very constructive phone conversations with the Auxiliary President and the President of the LGAR. I hope these efforts will lead to greater understanding and a true sense of Fraternity, Charity, and Loyalty.

#### **Specific Actions taken**

1. In keeping with my promise to communicate more frequently with the membership, I have sent out three CinC messages and intend to maintain this as a monthly task. The messages are being forwarded to the Departments and hopefully they are being disseminated to the Camps. I have also had them placed on the National Webpage and National Facebook Page.

2. As directed I appointed a committee, which I chair, to work out an agreement / contract with the Auxiliary and LGAR in support of the annual National Encampment and the funding of the Encampment Host Committee. The report for that committee is contained in a separate document.

3. I have been working closely with my Chief of Staff to determine my schedule for attending the annual department encampments, which occur between January and June. We will discuss the assignment of Brothers to act as my representatives to those encampments, I cannot attend, during the Gettysburg CofA meeting.

4. I received and approved a new set of Department By-laws for the Department of Michigan.

5. I have instituted an initiative to help gain support for the Dr. Stephenson Memorial Plaza an Illinois. I challenged the Camps and Departments to support the project and promised an appropriate streamer for their flags if they met the challenge. I am in the process of having the streamer designed, and they will be like the streamers the SVR gives out to units participating in the parade on Remembrance Day. It is not my intent to make this a permanent award. However, if this proves to be a successful method to use in gaining support for significant projects, I would encourage future CinC's to consider creating their own initiatives and incentives.

6. I was asked to make a ruling on the use of hyphenated names when establishing a new camp. My ruling can be found in GO #3-2017-18

## Travel and Activities of the CinC

Since the middle of September, I have maintained an active schedule and attended the following events: -September 23rd Brought greetings to the Sons of Spanish American War Veterans Annual Congress – Crewe Virginia

-September 30th Speaker for Medal of Honor Ceremony in Lexington Park, Maryland (Sponsored by Sgt. Harris Camp #38)

-October 6th and 7th Brought greetings and spoke on Fraternal Relationships and Common goals to the Central Region GAR Allied Orders Annual Meeting in Cleveland, Ohio

-October 28th, I brought greetings and spoke on mutual support and our common goals to the MOLLUS and DOLLUS Annual Congress in Gettysburg, PA

-November 4th, I will be attending the testimonial Dinner for Auxiliary President Ramona Greenwalt in Alliance, OH

November 11th, I will be bringing greetings and placing a wreath during City of Charlottesville Veterans Day Program in Charlottesville, VA

November 11th, I will be attending Antietam Camp # Veterans Day Dinner in Frederick, MD November 18th, I will be attending and speaking at the Remembrance Day program in Gettysburg, PA November 18<sup>th</sup>, I will be attending and bringing greetings at the Pennsylvania Past Presidents and Commanders Dinner.

#### Summary

In summary, I must say that being CinC is still my favorite job ever. I look forward to the upcoming year and the many opportunities I will be granted to meet Brothers across the country and to make new friends.

#### 2.2 Senior Vice Commander-in Chief; Donald W. Shaw, PDC

While keeping busy with the work of the Order at the Camp and Department levels these last few months, I have also been busy with Senior Vice Commander in Chief duties at a National level. I have monitored and participated in the discussions regarding questions coming before the Council. Further, I have cast votes on the issues put to the Council for discussion and decision.

I have attended various dedications and events promoting the Order and honoring the service of our Civil War ancestors, including the Central Region Association conference in Cleveland, Ohio.

I have gone through the steps to help finalize the Department of Michigan's involvement in the recent National Encampment. As it turns out, the seed money advanced by the Department was returned in full. While there was a small profit made, we have yet to do something to say "Thank You" to our volunteers. In the end, there will still be a small profit, but we set out to come as close to a break even as we could, not wanting to lose money on the encampment but also not wanting to make a huge profit on our brothers and sisters. We came sufficiently close to that mark to declare our goals in that regard met.

I have also begun the work of the Programs and Policies Committee. We have begun by establishing where the committee left off last year, and if there was work left to be done. We then looked at the minutes of the recent C of A meetings to add any new assignments and have started from there. We currently have 4 different forms under review.

Additionally, I have fielded various emails and telephone calls with questions regarding membership. These are matters being finished from my time as JVC in C.

#### 2.3 Junior Vice Commander-in-Chief; Edward J. Norris, PDC

As of November 1, I have processed 36 membership applications.

I implemented a new process in which I:

- Scan the completed membership applications.
- Contact the Department Junior Vice Commander (sending him the application) asking for the local Camp's Junior Vice Commander's name and home address. The DJVC is asked to forward my email to the Camp's JVC so that he can get in touch with the applicant.
- Send the applicant's documentation to the Camp JVC via USPS.
- Contact the applicant with the Camp information.

This process has had some success; 14 membership applications were sent on an average of 11.4 days directly to the Camp. The 11.4-day turnaround would have been lower if I hadn't lost track of time. We turned around a couple of membership applications in 2 days!

Unfortunately, some Department Junior Vice Commanders are not fully participating and thus a change to the initial process; after 7 days of no response to my request I send the application to the DJVC at his home address. I needed to send 13 applications to the home addresses.

Nine applications are pending.

|                        |            | Initial      |             | Additional  |             | Email Sent to |             | Email Sent to | Application  |           |               |                      |
|------------------------|------------|--------------|-------------|-------------|-------------|---------------|-------------|---------------|--------------|-----------|---------------|----------------------|
|                        | Date       | Contact with | Application | Information | Application | DJVC &        | Reply from  | Applicant     | Sent to Camp | Number    | Sent via USPS |                      |
| Applicant              | Received   | Applicant    | Complete    | Received    | Scanned     | Applicant     | DJVC of JVC | with Camp     | via USPS     | of Days   | to DJVC       | Department           |
| William P. Montague    | 8/25/2017  | 8/25/2017    | Yes         |             | 8/25/2017   | 8/25/2017     |             |               |              |           | 10/26/2017    | Texas                |
| Lee D. Adkins II       | 8/25/2017  | 8/25/2017    | Yes         |             | 8/25/2017   | 8/25/2017     |             |               |              |           | 10/26/2017    | Colorado & Wyoming   |
| Blaine A. Nix          | 8/25/2017  | 8/25/2017    | Yes         |             | 8/25/2017   | 8/25/2017     |             |               |              |           | 10/26/2017    | Columbia             |
| Russell G. Thompson    | 8/25/2017  | 8/25/2017    | Yes         | n/a         | 8/25/2017   | 8/25/2017     | 8/26/2017   | 8/26/2017     | 8/28/2017    | 3         | n/a           | New Hampshire        |
| Robert R. Elkin        | 8/25/2017  | 8/25/2017    | No          | 8/26/2017   | 8/26/2017   | 8/26/2017     | 8/27/2017   | 9/20/2017     | 9/20/2017    | 25        | n/a           | Ohio                 |
| Nicholas T. Cali       | 8/25/2017  | 8/25/2017    | No          | 9/22/2017   | 9/22/2017   | 9/22/2017     | 10/18/2017  | 10/18/2017    | 10/18/2017   | 26        | n/a           | New Jersey           |
| Jared L. Miller        | 8/31/2017  | 9/2/2017     | Yes         | n/a         | 9/2/2017    | 9/2/2017      |             |               |              |           | 10/26/2017    | Kansas               |
| James D. Strader       | 8/31/2017  | 9/2/2017     | Yes         | n/a         | 9/2/2017    | 9/2/2017      |             |               |              |           | 10/26/2017    | Pennsylvania         |
| David O. Gray          | 8/31/2017  | 9/2/2017     | Yes         | n/a         | 9/2/2017    | 9/2/2017      | 9/5/2017    | 9/5/2017      | 9/6/2017     | 4         | n/a           | Wisconsin            |
| Richard A. Finegan Jr. | 9/5/2017   | 9/5/2017     | No          | 9/5/2017    | 9/5/2017    | 9/5/2017      |             |               |              |           | 10/26/2017    | California & Pacific |
| Scott E. Gatze         | 9/12/2017  | 9/13/2017    | No          | 9/13/2017   | 9/14/2017   | 9/14/2017     | 9/29/2017   | 10/4/2017     | 10/5/2017    | 23        | n/a           | California & Pacific |
| Jeremy C. Woods        | 9/12/2017  | 9/13/2017    | Yes         | n/a         | 9/13/2017   | 9/13/2017     | 9/21/2017   | 9/22/2017     | 9/22/2017    | 10        | n/a           | Oklahoma             |
| Richard L. Cross       | 9/14/2017  | 9/20/2017    | Yes         | n/a         | 9/20/2017   | 9/20/2017     |             |               |              |           | 10/26/2017    | lowa                 |
| Andrew J. Gross        | 9/14/2017  | 9/20/2017    | Yes         | n/a         | 9/20/2017   | 9/20/2017     |             |               |              |           | 10/26/2017    | Texas                |
| John A. Prime          | 9/16/2017  | 9/20/2017    | Yes         | n/a         | 9/20/2017   | 9/20/2017     |             |               |              |           | 10/26/2017    | Texas                |
| Timothy F. Ahigrim     | 9/19/2017  | 9/20/2017    | Yes         | n/a         | 9/20/2017   | 9/20/2017     | 10/5/2017   | 10/6/2017     | 10/7/2017    | 10        | n/a           | Chesapeake           |
| David D. Gobbi         | 9/28/2017  | 9/28/2017    | Yes         | n/a         | 9/28/2017   | 9/28/2017     | 9/30/2017   | 10/4/2017     | 10/5/2017    | 7         | n/a           | New Hampshire        |
| Ernest J. Mortensen    | 9/28/2017  | 9/28/2017    | Yes         | n/a         | 9/28/2017   | 9/28/2017     |             |               |              |           | 10/26/2017    | California & Pacific |
| Todd A. Early          | 10/3/2017  | 10/4/2017    | Yes         | n/a         | 10/4/2017   | 10/4/2017     |             |               |              |           | 10/26/2017    | Kentucky             |
| Lee M. Strihkord       | 10/3/2017  | 10/4/2017    | No          | 10/4/2017   | 10/4/2017   | 10/4/2017     | 10/5/2017   | 10/6/2017     | 10/7/2017    | 4         | n/a           | Chesapeake           |
| Bryan J. Young         | 10/5/2017  | 10/6/2017    | Yes         | n/a         | 10/6/2017   | 10/6/2017     | 10/6/2017   | 10/6/2017     | 10/7/2017    | 2         | n/a           | Nebraska             |
| Paul-Silas D. Mills    | 10/6/2017  | 10/6/2017    | Yes         | n/a         | 10/6/2017   | 10/6/2017     | 10/15/2017  | 10/25/2017    | 10/26/2017   | 20        | n/a           | Ohio                 |
| Frederick S. Hall      | 10/12/2017 | 10/16/2017   | No          |             |             |               |             |               |              |           |               | Ohio                 |
| Val Schmiedeskamp      | 10/12/2017 | 10/16/2017   | No          | 10/16/2017  | 10/25/2017  | 10/25/2017    | 10/25/2017  | 10/25/2017    | 10/26/2017   | 10        | n/a           | Nebraska             |
| Mark E. Davis          | 10/12/2017 | 10/16/2017   | No          | 10/19/2017  | 10/25/2017  | 10/25/2017    |             |               |              |           |               | lowa                 |
| Raymond E. Gross       | 10/12/2017 | 10/16/2017   | Yes         | n/a         | 10/16/2017  | 10/16/2017    |             |               |              |           | 10/30/2017    | Southwest            |
| Robert J. Wittmann     | 10/16/2017 | 10/25/2017   | Yes         | n/a         | 10/25/2017  | 10/25/2017    | 10/29/2017  | 10/29/2017    | 10/30/2017   | 14        | n/a           | New Jersey           |
| James A. Rudd          | 10/23/2017 | 10/25/2017   | Yes         | n/a         | 10/25/2017  | 10/25/2017    |             |               |              |           | 11/2/2017     | Kentucky             |
| Gary L. Waldron        | 10/23/2017 | 10/25/2017   | No          | 10/29/2017  | 10/29/2017  | 10/29/2017    |             |               |              |           |               | Florida              |
| Willie E. B. Blackmon  | 10/23/2017 | 10/25/2017   | No          | 10/31/2017  | 11/1/2017   | 11/1/2017     |             |               |              |           |               | Texas                |
| Paul A. Swnson         | 10/26/2017 | 10/26/2017   | No          |             |             |               |             |               |              |           |               | lowa                 |
| Louis V. Snyder        | 10/26/2017 | 10/26/2017   | No          |             |             |               |             |               |              |           |               | Ohio                 |
| Richard J. Stride      | 10/26/2017 | 10/26/2017   | No          | 10/29/2017  | 10/29/2017  | 10/29/2017    | 10/30/2017  | 10/30/2017    | 10/31/2017   | 2         | n/a           | Columbia             |
| Taylin D. Allen        | 10/26/2017 | 10/26/2017   | Yes         | n/a         | 10/26/2017  | 10/26/2017    |             |               |              |           |               | Indiana              |
| Steven J. Forgash      | 10/31/2017 | 11/1/2017    | Yes         | n/a         | 11/1/2017   | 11/1/2017     |             |               |              |           |               | Florida              |
| Kent C. Boese          | 10/31/2017 | 11/1/2017    | Yes         | n/a         | 11/1/2017   | 11/1/2017     |             |               |              |           |               | Chesapeake           |
|                        |            |              |             |             |             |               |             |               |              |           |               |                      |
|                        |            |              |             |             |             |               |             |               | Average Days | 11.428571 |               |                      |

#### **RECOMMENDATIONS:**

Recommendation 1. The membership forms indicate that the Part V relationships be circled. For example: "Part V - To be completed by member / junior applicant only. Circle the relationship." I receive too many with that information missing.

Recommendation 2. The Commander-in-Chief send out a General Order or Commander-in-Chief's Message to the Membership, whichever he prefers, asking the Department Junior Vice Commanders to participate in this new process. I'm willing to draft something.

#### 2.4 National Secretary; Jonathan C. Davis, PDC

ACTIVITIES. I participated in the following activities.

- August 10-13, 2017 136th National Encampment, Lansing, Michigan
- August 13, 2017 Post Encampment Council of Administration meeting, Lansing, Michigan

**<u>MINUTES.</u>** I recorded and submitted minutes for the following Council of Administration meetings:

- Pre-National Encampment Council of Administration meeting, Lansing, Michigan, Thursday, August 10, 2017.
- Post-National Encampment Council of Administration meeting, Lansing, Michigan, Sunday, August 13, 2017.

#### MOTIONS VIA ELECTRONIC BOARDROOM

The following Council of Administration motions were presented and processed through the Electronic Boardroom since the 2017 National Encampment. These motions, with the resulting action, are summarized, below.

#### Motion 01 Motion Passed September 03, 2017

Motion, by Brother Lynch and seconded by PCinC Martin to evaluate the benefits of applying for membership in the Combined Federal campaign and that if the evaluation proves, that the benefits of membership for the SUVCW outweigh the cost in the Combined Federal Campaign that application be made for the year 2018.

#### Motion 02 Motion Passed October 17, 2017

Motion, by Brother Lynch and seconded by Brother Tucker to authorize the Department of Indiana and the John W. Foster Camp #2 to pursue legal action to gain access to any and all historic Grand Army of the Republic and Sons of Veterans of the United States of America and Sons of Union Veterans of the Civil War books, records, and related artifacts stored in the Evansville Coliseum to conduct an inventory of all documents, artifacts, records, paintings, photographs, and other historically-significant GAR-SV-SUVCW items therein, and to subsequently produce permanent documentation of those holdings that is available to researchers, historians, and the general public.

#### Motion 03 Motion Passed October 22, 2017

Motion that the minutes of the 2017-08-10 CofA meeting held in Lansing, Michigan be approved made by Brother Jonathan Davis and seconded by Brother Paul Davis.

#### **CAMP/DEPARTMENT CHARTERS**

Four applications for permission to form a new camp was received prior to encampment:

- Col. Robert Gould Shaw Camp No. 54, Department of Massachusetts.
- Richard J. Clark Camp No. 210, Department of New York.
- Camp Lilly Camp No. 6, Department of Missouri.
- Burke-Haste Camp No. 37, Department of Massachusetts.

Two applications for permission to form a new camp was received following the encampment:

- Major General George Stoneman Camp No. 6, Department of North Carolina.
- Sergeant George Marion Taylor Camp No. 6, Department of Tennessee.

#### NATIONAL ENCAMPMENT PROCEEDINGS

Have not yet received the National Encampment Proceedings for 2015 or 2016 for printing and distribution.

#### 2.5 National Treasurer; David McReynolds, PCC

Since our last meeting in August, substantial time has been spent on the audit of our financial statements for the year ended June 30, 2017. We are currently at the partner review level and expect to receive the reports at October 31<sup>st</sup> or very soon thereafter. With the completion of the audit, work on the Form 990 for the National Organization will begin. We hope to have that work completed by November 15<sup>th</sup>, but if not, we will file for an automatic extension. We will also file our audited statement with Congress well before the due date at the end of the year.

As was approved at the National Encampment, we have merged the Civil War Heritage Defense Fund, the GAR Fund and the Senior Vice Commander-in-Chief Fund into the General Fund. Once complete, this has made the monthly close much easier to complete. We continue to work on banking relationships and consolidated accounts where we can. We will continue to contract with Labyrinth to assure that we remain current with our charitable registrations. We continue to find states, when we file for the current year, that have had a filing in 2013 but nothing since. In most cases, we can bring the filings current without penalty or with very low penalties.

After the audit is complete and the Form 990 is filed for the National Organization, we intend to work with our new audit and tax firm, Coulter and Justus, on questions regarding how best to approach the tax status of all Departments and Camps. Several Camps have restored their tax-exempt status since we filed our Group Exemption for this year in late May 2017 and received confirmation from the IRS in early August 2017. We have also heard from several camps that they are "locked out" from filing their Form 990Ns although they should be in good status with the IRS. We are investigating these and other issues that are brought forward.

Also attached to this report are the Consolidated Balance Sheet and Income Statement for the National Organization. Following are some key observations:

- We have continued to see good returns in our investment portfolio as evidenced by the increase in the Marketable Securities line item on the Balance Sheet and the Unrealized Gain on Investments on the Income Statement.
- This year, we are amortizing the Deferred Revenue from Per Capita Dues over the course of the year rather than recognizing it all at once in July. As a result, we have had to adjust the previous year by reducing recognized Per Capita Revenue on the Income Statement and by showing on the Balance Sheet the amount of this adjustment in the Equity section as Deferred Net Income.

My conclusions are that the financial position of our organization is stable with good reserves. However, we must continue to grow our organization to keep us in good health. A 10% drop in membership, even over a two to three-year period, would have dramatic negative impacts on our financial wellbeing.

## 2.6 National Quartermaster; Danny L. Wheeler, PCinC

It gives me pleasure to give this report. The store is doing well at this time. The sales have been up since the National Encampment. I have worked on three new products We now have Hurdy Gurdys with the tone from the Battle Hymn of the Republic. I also just received the Jacket Patches that you can put on or off, and then put on your shirt or another Jacket. I have in production GAR Pin which some brothers have wanted. I am hope these products will help keep the sales up. There is only two ways to increase sales new items, new camps. So, when Brothers work on this goal the Quartermaster Store does well.

#### 2.7 Council of Administration – 2020; Kevin P. Tucker, PDC

No report given.

#### 2.8 Council of Administration – 2018; Brian C. Pierson, PDC

- 1. Researched and provided information on Combined Federal Campaign to COA for discussion.
- 2. Discussed issues and voted on motions to come before the C of A.

#### 2.9 Council of Administration – Donald L. Martin, PCinC

- 1. Serving on the National Military Affairs Committee.
- 2. Discussed the history and purpose of the SUVCW at the Grand Concert (Civil War period music) Chillicothe, OH 1 Oct 2017.

- 3. Attended the Frankfort, Ohio Historical Society Dinner with Sgt. Enderlin Camp, OH 17 Oct 17.
- 4. Voted concerning both Motions placed before the CofA.

#### 2.10 Council of Administration – 2019; Paul Davis, PDC

To date, I have attended all regularly scheduled C of A Meetings and will be attending the November C of A Meeting in Gettysburg, Pennsylvania.

I have voted on all motions to date.

I am currently serving on the Heritage Committee chaired by Jim Ward. At this time, I have nothing to report on the activities or my involvement on that committee. I have made some recommendations to the Chair, but nothing has been yet requested of me.

I will be attending the annual Gettysburg Remembrance weekend and related services and activities on November 17-19<sup>th</sup>. I am an officer and active member of the SVR, 14<sup>th</sup> Michigan, Company A.

I continue to regularly work with the Department of Michigan Officers and attend Camp meetings within the Department to assist them and serve the needs of these Camps. I also regularly attend Sons events and Memorial Services and public events to promote the identity and work of our Order.

On July 26, 2017, I attended the 127<sup>th</sup> National Convention of the Daughters of Union Veterans of the Civil War 1861-1865 to extend greetings. The following day, we posted the Colors for the opening of their Convention in Grand Rapids, Michigan.

The Department of Michigan hosted the 2017 National Encampment. I served as the Co-Chair for the 2017 National Encampment Executive Host Committee along with some other task group responsibilities. I am happy to report that it was a very successful Encampment despite some unfortunate circumstances with the Allied Orders which was beyond our control. Fortunately, these matters were not readily evident to the Encampment attendees.

Michigan wishes to acknowledge the efforts and guidance of the National Site Committee Chair, James Crane. His mentoring and knowledge of the hotel and hospitality business were invaluable and essential to our having a successful National Encampment.

## 2.11 Council of Administration - 2019; Michael Paquette, PDC

Since the National Encampment in August, I have participated in the following SUVCW activities:

- All Council of Administration voting sessions
- All Monument Grant Committee voting sessions
- 24 August and 26 October meetings of the Irish Brigade Camp located in Fredericksburg, Virginia

## 2.12 Council of Administration - 2018; Fredric C. Lynch, PCinC

Contributed following actions:

8/2/17 - Contributed info to Asst. Natl. Exec. Dir. Mortorff for use in SUVCW response to inquiry by historian and author Jarlath MacNamara with regard to CW-era musician and bandmaster Patrick Gilmore.

8/10-14/17 - Attended SUVCW National Encampment in Lansing, Mich.

8/10/17 - Attended CofA meeting held in Lansing, Michigan.

8/18/17 - Completed service as member of National Special Committee on Memorial Day.

8/18/17 - Provided to COA definition of "Armed Forces Veteran" for consideration and possible use modifying appropriate forms to enable SUVCW to track percentage of Brothers who are veterans.

8/28/17 - Proposed motion to authorize SUVCW to evaluate benefits of SUVCW becoming an organization participating in the Combined Federal Campaign. Provided background information concerning the process for SUVCW to participate in the Combined Federal Campaign.

8/30/17 - Accepted CinC appointment to Development Officer Job Description Committee.

9/28/17 - Proposed motion to authorize Department of Indiana and the John W. Foster Camp #2 to pursue legal action with regard to GAR, SV, and SUVCW materials held by the Veterans Council in Evansville, Ind. Provided applicable background information for use in COA discussion.

10/18/17 - Received and reviewed draft transcript of the 2017 Encampment PROCEEDINGS.

10/20/17-Wrote and contributed input to Development Officer Job Description Committee.

Voted upon following motions:

9/23/17 - MOTION 1: CFC EVALUATION

10/12/17 - MOTION 2 - AUTHORIZATION TO PURSUE LEGAL ACTION

10/19/17 - MOTION 3: APPROVAL OF PRE-ENCAMPMENT CofA MEETING MINUTES

#### 2.13 Banner Editor; James B. Pahl, PCinC

As I write this report, the Fall issue is arriving in mailboxes all over the country. Electronic copies are provided to members of the CofA and international brothers. The deadline for the winter edition is December 15.

#### 2.14 Executive Director; David W. Demmy, Sr., PCC

It will be grand to see all of you again after my 2017 absence from Council Meetings. It was no picnic falling down the stairway and ripping my quad and tendons off of the left knee. I already had trouble with drop foot of the left foot. I went all summer without driving – felt like an old man when the family takes driving license away- loss of independence!

Quick update, I had my last physical therapy session yesterday and followed it up with visits with my surgeon who said I may go without the knee brace and that he was discharging me unless I would need him in the future. I am to continue exercises at home and walk with a cane as needed. Hooray.

The SUVCW owes immediate PCinC Don Martin a silver certificate for accepting my, a-year-ago, suggestion that a Brother be appointed as an assistant to me to handle the operations of the national office in case of my prolonged absence away from the office. Brother Don readily agreed and appointed past national secretary, Brother Gene Mortorff for training and handling of daily operations at HQ. It was a blessing especially following my surgery and all summer recuperation.

Gene worked on Forms 49 and 35. He kept remittances flowing to National Treasurer David McReynolds! Gene reported death notices to Chaplain Jerry and banner editor Brother Jim. He handled life membership applications and kept up with daily form 30s and new applications. Gene has been a real lifesaver to our organization and he more than deserved the award bestowed upon him at encampment.

#### Now for the usual stats:

| Associate        | 511             |
|------------------|-----------------|
| Jr. Associate    | 1               |
| Junior           | 84              |
| Life Member      | 401 [1 pending] |
| Member           | 5,155           |
| Real Son         | 3               |
| Total:           | 6,155           |
| Dual Associate   | 11              |
| Dual Life Member | 66              |
| Dual Member      | 143             |
| Honorary         | 4               |
| War Zone Service | 5               |
| Total:           | 229             |

## 2.15 Assistant Executive Director; Eugene G. Mortorff, PCinC

Nothing to report.

## **3.0 National Appointed Officers**

## 3.1 National Aide-de-Camp, Kevin L. Martin, PDC

No report given.

## 3.2 National Organization Expansion Officer, Eric D. Richart, PDC

No report given.

## 3.3 National Chaplin, Jerome W. Kowalski

- Attendance at Camp 1 & Camp 2 meetings
- Veterans Day Services at Rosehill Cemetery, helped organize and participated.
- Council of Administration meeting in Ohio.
- Remembrance Day in Gettysburg, PA 10 Invocations and Benedictions.

- School Programs, Living History and Senior Citizen groups - all about the Recent Unpleasantness. (spoke to several thousand people)

- Cemetery Projects - no actual hands on labor - just Invocations and Benedictions (at 9 cemeteries - grave stone replacements and dedications)

- Memorial Day Organized 2, Participated 2, Attended 2. (6 separate services)
- Mid Year Encampment for Dept. of Illinois -(caterer for Camp 2)
- National Encampment, Lansing, MI
- JrROTC and Eagle Courts of Award (6)
- Represented the CinC at the Charter Unveiling of Old Glory Camp.
- Visitation to hospitals, wakes and funerals (10+)
- Prayers for the Order, its members and their families (daily).

#### 3.4 National Chief of Staff, W. Faron Taylor, DC

It is an honor and privilege to serve not only our Order but also our Commander-in-Chief, Mark R. Day. Thus far great progress has been made in establishing the calendar for the Commander-in-Chief's many visits for the coming year. As we work towards finalization, please refer to the current schedule as found under separate cover.

Regarding the submission of reports for this and future COA meetings, please make every effort to submit them in a timely fashion and in the format requested. Your cooperation is greatly appreciated. An analysis of report submissions by type reveals the following:

| Report Type                  | Number of Officers | <b>Reports Received</b> | Percent Complete |
|------------------------------|--------------------|-------------------------|------------------|
| National Elected Officers    | 14                 | 13                      | 93%              |
| National Appointed Officers  | 36                 | 27                      | 75%              |
| National Standing Committees | 18                 | 13                      | 72%              |
| National Special Committees  | 8                  | 5                       | 63%              |
| Department Reports           | 30                 | 24                      | 80%              |
| Total                        | 106                | 82                      | 77%              |

#### 3.5 National Civil War Memorials Officer, Walter E. Busch, PDC

We are still awaiting the finalized database from the national signals officer. The national signals officer has shared with me a proposed database for monuments and things are progressing on that front. But I have not received an update on it since July. Once this is accomplished, at least one member of the committee, Benjamin Frail, has volunteered to assist adding monuments with me to the database once completed. I've kept the old database in the hope that records in it will help transition into the new one, but I am not holding my breath.

We've continued to grow the files that we have. As Missouri's Monuments Officer I can say that the 526 monuments files we have in Missouri is just 8 shy of what we know is out there. Also regarding Missouri, SUVCW Missouri Representative Warren Love is filing a monuments protection bill that if passed would protect some monuments. Having just read a recent draft, I think it needs some work.

Regarding monument removal, Brother Enderlin of this committee reports this from California:

The current mania over the removal of Civil War monuments has spread to California. At least two Civil War monuments (one honoring both US and CS veterans) are known to have been removed from their original sites and placed in safekeeping .... The second monument, dedicated jointly by the SUVCW and Sons of Confederate Veterans in May 2013, was a two-sided stone sculpture. One side honored Confederate veterans, while the other side honored Union veterans. It was located in Mountain View Cemetery, Fresno, California, and removed from the site on August 19, 2017 out of fear of vandalism in response to a critical editorial in a local newspaper. The cost of creating and installing this monument was borne in part by Gen. George Wright Camp #22 (Sacramento) and Col. Elmer Ellsworth Camp #23 (Santa Rosa), SUVCW. This is the only instance in our Department where a Civil War monument honoring Union veterans has had to be removed out of fear of vandalism. It is currently in the safekeeping of Gen. Tyree Harris Bell Camp #1804, SCV."

Iowa Monument Officer Tom Gaard received a citation from the Commander-in-Chief for his increase in activity in Iowa during the national encampment based on my recommendation. I would like to see others on our committee receive this as well. Since my last report, I've recorded 16 monuments during my travels (Missouri, Indiana and Michigan) and one last soldier marker. My camp, US Grant 68, will also be dedicating a last soldier marker on November 4 for the Last Union Soldier of St Louis County, Seaman August Moreau. We hope to get some media on this event.

I am also working on a letter to get approval to put a last soldier marker on the grave of St. Louis City's last soldier who is buried at Jefferson Barracks. The National Cemetery said no verbally to this, but I am working on providing them with more documentation regarding the type, size, etc. and that he is the only last soldier from Missouri buried there.

Finally, during this period the Memorial Grants Committee has prepared a draft designed to help them decide what monuments and other GAR buildings, etc. are eligible for grants and which are not. I commented on the it with apparently some of my recommendations making it to the final draft submitted to the CofA.

#### 3.6 National Color Bearer, Brian D. McManus

I attended the National Encampment August 10--13 in Lansing MI, and served as the National Color Bearer.

#### 3.7 National Counselor, Leo F. Kennedy, PCinC

No report given.

#### 3.8 Assistant National Counselor, Donald E. Darby, PCinC

Nothing to report.

#### 3.9 Assistant National Counselor (Blue Book), James B. Pahl, PCinC

Still awaiting the publishing of the proceedings for 2015 & 2016 to update the annotations.

#### 3.10 National Eagle Scout Certificate Coordinator, James L. Lyon

Other than I'm still working with Brother Demmy on requests that are sent to the National office, I have nothing else to report at this time.

#### 3.11 National GAR Highway Officer, Peter J. Hritsko, Jr.

I was notified by Dept. of California & Pacific Commander Dean Enderlin that Brother Thomas P. Chumley GAR Highway Officer of Dept. of California & Pacific passed away on September 9, 2017. Brother Andrew Brown <u>suvcwbrotherbrown@gmail.com</u> has been appointed as his successor.

#### 3.12 National GAR Records Officer, Dean A. Enderlin, PCC

See Section 4.11 National Committee on GAR Post Records Report.

#### 3.13 National Graves Registration Officer, Bruce D. Frail, PDC

No report given.

#### 3.14 National Guard, John K. Eger

From August 10th to August 13th I attended the National Encampment in Lansing, Michigan serving as Guard, and Delegate from the Department of Indiana. I was asked by Commander and Chief Day to serve another year as National Guard, and I accepted.

October 6th, and 7th I attended the Central Region Association meeting in Westlake, Ohio. I was elected to the position of Senior Vice Commander. We conducted our business, and started to make our plans for next year's meeting in Valparaiso, Indiana.

On Sunday October 15th Champion Hill Camp # 17, had a Last Soldier Ceremony for John Wesley Smith at Eel River Cemetery near Churubusco, Indiana. Smith, was the last Civil War Veteran to die in Whitley County, Indiana. I was very involved in this project as this is my county of residence. Relatives of John Wesley Smith came from as far away as Minnesota, and Texas. The ceremony was a success, and even made the front page of our local newspaper.

October 21<sup>st</sup>, I traveled to Valparaiso, Indiana for a surprise Dinner Party for Ron Gill who is celebrating 43 years in the Son of Union Veterans of the Civil War.

#### 3.15 National Guide, Robert F. Koenecke

I was appointed National Guide at the 2017 National Encampment, and acted as National Guide during the Encampment.

#### 3.16 National Historian, Robert J. Wolz, PDC

This is an extremely short report as most of my time after the encampment I was evacuating from Hurricane Irma.

Still questions on the history of our Order as well as the GAR continue to come in and are answered to the best of my ability. Our members seem genuinely interested in our history and sense we have lost parts of our heritage with the passing of time. The current Banner article on Department insignia has brought forth several departments considering re-adopting their designs. This is actually pretty exciting from my view as I saw it in 1968 when I served in my first national position as chair of the "Reconstruction of the Order Committee". Our membership was half to a third of its current number and members wanted to restore things, but were unable to because of cost. That survey by the way was done on a ditto machine so you know I am from the dark ages.

## 3.17 National Liaison to Cathedral of the Pines, Perley E. Mellor, PCinC

No report will be forthcoming until after May 30, 2018.

#### 3.18 National Liaison to MOLLUS, Jeffry C. Burden

No report given.

#### 3.19 National Membership-at-Large Coordinator, Alan L. Russ, PDC

Nothing to report.

#### 3.20 Parliamentarian, Kent M. Melcher

Nothing to report.

## 3.21 National Patriotic Instructor, Jeffrey French, PDC

Nothing to report.

## 3.22 National Legislation Officer, Daniel R. Earl, PCC

I have included select pieces of legislation that have been modified since my August report, or are new since that time. This report includes federal legislation that has been introduced or passed by Congress from 3 January 2017 through 28 October 2017. No state legislation is included at this time.

On 21 June 2017, Eleanor Norton [D-Delegate to the U.S. House of Representatives representing the District of Columbia] introduced H.R. 2989, the Frederick Douglass Bicentennial Commission Act. This legislation would create a commission to study activities that could be carried out by the Federal Government to honor Frederick Douglass on the occasion of the bicentennial anniversary of Douglass' birth. It was passed by voice vote in the House on 11 October 2017 and in the Senate on 18 October 2017. The bill was presented to the President on 24 October 2017.

Rep. Barbara Lee [D-CA-13] introduced H.R. 3701, the Confederate Monument Removal Act, on 7 September 2017. This legislation would appropriate up to \$5,000,000 for the removal of all statues of individuals who voluntarily served the Confederate States of America from display in the Capitol of the United States. The bill was referred to the House Committee on Administration. It has little chance of being enacted.

Legislation to require the Secretary of the Treasury to redesign \$20 Federal Reserve notes so as to include a likeness of Harriet Tubman, was introduced by Rep. Katko [R-NY-24] on 8 September 2017. It was referred to the House Committee on Financial Services.

## 3.23 Assistant National Legislation Officer, Stephen S. Hammond, PDC

Nothing to report

## 3.24 Asst. Natl. Secretary (Dept-at-Large Secretary/Treasurer), James B. Pahl, PCinC

Continuing to maintain communication with our one Camp-at-Large, the Ensign John Davis Camp 10 (London, England).

## 3.25 Asst. Natl. Secretary (Proceedings), Edward J. Krieser, PCinC

Nothing to report.

## 3.26 National Signals Officer, James P. McGuire, PDC

No report given.

## 3.27 Assistant National Treasurer #1, James Pahl, PCinC

Assisted the National Treasurer in paying bills during his vacation.

## 3.28 Assistant National Treasurer #2, D. Michael Beard, PDC

No report given.

## 3.29 Assistant National Treasurer #3, Michael Downs, DC

Nothing to report.

## 3.30 Assistant National Treasurer #4, Max L. Newman, PCC

No report given.

## 3.31 National Washington DC Representative, Lee D. Stone, PDC

Nothing to report.

## 3.32 National Webmaster, James P. McGuire, PDC

No report given.

## 3.33 National Webmaster for Quarter Master Store, Ken L. Freshley, PCinC

Nothing to report.

## 3.34 Assistant National Quarter Master, George Shadman

The program is just beginning to take off with the beginning of the school year as applications are being received. September and October are slightly above this time last year.

One area that the National Organization needs to be aware, postage has increased over the summer. Where last spring it cost \$2.83 to mail a single award package, it now cost \$3.16. The post office has informed me postage will increase again after the first of the year; they did not give me a specific rate; however, we must be prepared for that. Recall that this office processed a total of 1059 awards last year.

Currently my fund balance stands at \$551.15; that should get me well into next calendar year. For your information I send to the National Treasurer monthly reports that include a financial spreadsheet with attached receipts, and all Form 7s that are processed through this office during that month. I request that the Council of Administration review my recommendations that I submitted with my annual report last July at least reconsider the changes to the Form 7. Thank you. I am always available if there are any questions.

## 3.35 Assistant National Webmaster, Ken L. Freshley, PCinC

Nothing to report.

# 4.0 National Standing Committees

## 4.1 National Committee on Battle Flag Preservation, Edward J. Norris, PDC

Interest in the "Union Civil War Battle Flags" Facebook page continues to grows. Nothing else to report.

## 4.2 National Comm. on Civil War Memorial Grant Fund, Brian C. Pierson, PDC

Three grant requests have been received so far during the business year, of one has been approved.

The details of the requests are provided below.

- 2017-18-01, Historical Marker, Calvary Cemetery, Milwaukee, WI. \$750. Approved 21 Oct 2017.
- 2017-18-02, Repair of Concrete Walkway around GAR Monument, Vermont, IL. \$2,000. Approved 25 Oct 2017. Committee had requested clarification of scope of work to be accomplished, which was provided on 24 Oct.
- 2017-18-03, Iron Brigade Highway Marker, Wisconsin Veterans Memorial, Sauk Prairie, WI. \$1,878. In Progress. Committee requested proof of permission to erect monument at the proposed site, which was provided on 23 Oct.

In addition, the Committee drafted proposed guidance for the eligibility of GAR and Allied Order Halls, artifacts, furniture, and windows for award of grants, and forwarded it to the National Committee on Programs and Policy.

## 4.3 National Committee on Civil War Memorials, Walter E. Busch, PDC

See Section 3.5. National Civil War Memorials Officer report

## 4.4 National Committee on Communication & Technology, James P. McGuire, PDC

No report received.

## 4.5 National Committee on Constitution and Regulations, Robert E Grimm, PCinC

An updated version of the C&R containing changes made at the national encampment held in Lansing, Michigan should be posted to the SUVCW web site soon.

The committee is currently accepting proposals for possible consideration at this year's national encampment.

#### 4.6 National Committee on eBay Surveillance, James R. Dixon, CC

Nothing to report.

#### 4.7 National Encampment Site Committee, James T. Crane, PCC

2018 National Encampment - Boston, Massachusetts August 9-12

The Department of Massachusetts has been working on their Encampment since 2015. They have finalized their Encampment tour, which will include a boat tour of Boston Harbor with lunch, and a tour of Ft. Warren, on George's island, where Massachusetts Regiments were mustered and trained. The song, "John Brown's Body', (which became the music of the Battle Hymn of the Republic) was first sung here by mustering troops of the 13th Massachusetts Infantry. The Fort also served as a prison for captured Confederates, including the VP of the Confederacy, after the War. The Host Committee is working closely with the hotel on the operations of this Encampment. They are also doing some interesting work on the Encampment medal, and one to offer for sale to the membership. One could be struck to honor the Society of "The Minutemen of "61", the first regiments from Massachusetts to answer President Lincoln's call for troops in April of 1861. This Encampment is up next for the membership, and looks very interesting with the work the Host Committee has done so far. The hotel is the Sheraton Framingham Hotel & Conference Center, about 20 miles from downtown Boston. The rate is \$109.00, for a single or double. All information concerning this Encampment will be available in early January, so you may make reservations at that time.

2019 National Encampment - Cleveland, Ohio August 8-11

The Encampment will be held in Cleveland, Ohio, the home of the Rock & Roll Hall of Fame. It has been 70 years since last being in Cleveland, and 20 years since being in Ohio. The work of developing tours and other planning will commence in October of this year. The hotel is the Double Tree Cleveland located in Independence, a suburb of Cleveland. It is about 15 minutes from the airport, and about 15 minutes from downtown. The room rate is 114.00 per night for a single or double room.

#### 2020 National Encampment - Atlanta, Georgia

We are awaiting the Marriott Buckhead Hotel to finish the contract and forward it to the National Encampment Site Committee. We have not yet signed the contract, but all negotiations have been completed. We are not yet ready to announce that the 2020 National Encampment will be in Atlanta, until signed contracts have been signed with the hotel and also the Allied Orders.

## 4.8 National Committee on Fraternal Relations, Kevin L. Martin, PDC

The committee identified the names and addresses of the national heads of the Civil War hereditary organizations and national veterans' organizations and provided the names and addresses to the Commander-in-Chief and the National Executive Director. These organizations included the following:

- Civil War Hereditary Organizations
  - o Allied Orders of the Grand Army of the Republic
    - Auxiliary to Sons of Union Veterans of the Civil War (ASUVCW)
    - Woman's Relief Corps, Auxiliary to the Grand Army of the Republic, Inc. (WRC)
    - Daughters of Union Veterans of the Civil War 1861-1865, Inc. (DUVCW)
      - Ladies of the Grand Army of the Republic (LGAR)
  - Other Union Civil War Orders
    - Military Order of the Loyal Legion of the United States (MOLLUS)
    - Dames of the Loyal Legion of the United States (DOLLUS)
    - National Society Daughters of the Union 1861-1865
  - Confederate Civil War Orders
    - Morgan's Men Association, Inc.
    - United Daughters of the Confederacy (UDC)
    - Sons of Confederate Veterans (SCV)
    - Military Order of the Stars and Bars
    - National Order of the Blue and Gray
- National Veterans' Organizations
  - Veterans of Foreign Wars of the United States (VFW)
  - American Legion

On behalf of the Commander-in-Chief, the committee notified representatives from the above organizations, of the Order's national ceremonies and programs, including: Remembrance Day in Gettysburg, Pennsylvania; Lincoln Tomb Observance in Springfield, Illinois; and the National Encampment.

In addition to identifying, documenting, and distributing the information provided above, the National Committee on Fraternal Relations completed the following activities since the 2017 National Encampment in Lansing, Michigan:

- Updated the spreadsheet program to maintain the list of national heads of the Civil War hereditary organizations and the national veterans' organizations and their contact information.
- Sent the updated contact information to the Executive Director in time to have courtesy copies of the latest Banner mailed to the appropriate national heads.
- Provided a sample copy of the Introduction Letter to the Commander-in-Chief and Fraternal Relations Committee members.
- Mailed the Introduction Letters to the national heads of all Allied Orders of the G.A.R., and Civil War hereditary and veterans' organizations, on Saturday, October 21, 2017.

## 4.9 National Committee on GAR Post Records, Dean A. Enderlin, PCC

This serves as a combined report of the National Committee on GAR Records and the National GAR Records Officer.

Current members of the GAR Records Committee are: Dean Enderlin, DC/PCC, chair; Glenn Knight, PDC; Jeffrey Vaillant, PCC; Ernest Blevins; and Walter Busch, PDC. Aides to the committee are: Richard Orr, PCinC (Sr. Advisor); Glen Roosevelt, PDC; Brad Schall, PCinC, and Robert Wolz, PDC.

**GAR Records Group on Yahoo.com:** Our committee continues to use the *GARRecords* Group on Yahoo as our hub for communications and file sharing/archiving. The Group was created in March 2011, with Glenn Knight, PDC, and Dean Enderlin, DC/PCC, as co-administrators.

**Recent Activities:** The National GAR Records Officer continues to receive frequent email inquiries and tips regarding GAR records. We are currently working with a private individual to facilitate the donation of a GAR record book to a suitable repository in Illinois. The item's owner was referred to the National GAR Records Officer by Br. Joseph Stevens, Department of the Columbia GAR Records Officer.

**Department GAR Records Officer:** We have begun tracking the progress of Departments in filling the position of Department GAR Records Officer position. The table below shows Departments that have identified a GAR Records Officer (or equivalent) either on their websites or in personal communication to the National GAR Records Officer. The Department of Georgia and South Carolina is the most recent to appoint a Brother to this position. As time permits, the National GAR Records Officer will be contacting each of the deficient Departments to offer guidance and encouragement to fill the office.

Because the office of Department GAR Records Officer is now a required position, our committee believes that this office should be added to the SUVCW Form 49 to make it easier to identify and contact these officers. It is our understanding that this action can be done administratively. A recommendation is provided in this report.

| Status of                | Status of Departments with a Named GAR Records Officer |                |                                  |  |  |  |
|--------------------------|--|----------------|----------------------------------|--|--|--|
| Department               | Officer  | Department     | Officer                          |  |  |  |
| CALIFORNIA & PACIFIC     | David Davis  | Missouri       | Walt Busch                       |  |  |  |
| CHESAPEAKE               |  | NEBRASKA       | William Dean                     |  |  |  |
| COLORADO/WYOMING         | James Barker   | NEW HAMPSHIRE  |                                  |  |  |  |
| Columbia                 | Joseph Stevens   | NEW JERSEY     | Robert Wilhelm                   |  |  |  |
| CONNECTICUT              |  | NEW YORK       | Lance Ingmire<br>(GAR archivist) |  |  |  |
| FLORIDA                  | Roger Heiple   | North Carolina |                                  |  |  |  |
| GEORGIA & SOUTH CAROLINA | Tom Biederman  | Оню            | Richard Davis                    |  |  |  |
| Illinois                 |  | Окlahoma       |                                  |  |  |  |
| Indiana                  | Bruce R. Kolb  | PENNSYLVANIA   |                                  |  |  |  |
| IOWA                     | Ron Rittel   | RHODE ISLAND   |                                  |  |  |  |
| Kansas                   |  | Southwest      | David Swanson                    |  |  |  |
| KENTUCKY                 |  | TENNESSEE      |                                  |  |  |  |
| MAINE                    |  | Texas          |                                  |  |  |  |
| MASSACHUSETTS            |  | Vermont        |                                  |  |  |  |
| Michigan                 | Gary L. Gibson   | WISCONSIN      |                                  |  |  |  |

**Five Year Plan:** A 5-year GAR Records Project Plan was approved by the 2017 National Encampment. This plan replaces our expired original plan which was developed and approved by the National Encampment in 2012. The new plan will be used to measure our progress in future reports. It is outlined below:

1) Routinely manage the GAR Records website and online GAR Records Catalog.

2) Continue to expand the website content to include:

- a) SEPARATE HISTORICAL SUMMARIES FOR INDIVIDUAL GAR POSTS, INCLUDING BUT NOT LIMITED TO MEETING LOCATIONS, DATES OF MUSTER AND DISBANDMENT, DETAILS OF CONSOLIDATION WITH OTHER POSTS, AND ANY OTHER NOTEWORTHY FACTS.
- b) LINKS TO OTHER SUVCW WEB PAGES (CAMPS AND DEPARTMENTS) CONTAINING GAR RECORDS INFORMATION.
- c) LINKS TO OTHER ONLINE RESOURCES OF INTEREST, SUCH AS DIGITIZED LIBRARY COLLECTIONS.
- d) RELEVANT BIBLIOGRAPHIC REFERENCES.

3) Continue to encourage and assist SUVCW Departments and Camps in developing and/or expanding their respective GAR Records programs. Support actions to include:

- a) PREPARATION OF A HANDBOOK TO PROVIDE GUIDANCE IN SEARCHING FOR AND CATALOGING GAR RECORDS.
- b) PROVIDING PERSONAL GUIDANCE, AS NEEDED, TO DEPARTMENT GAR RECORDS OFFICERS AND OTHER INDIVIDUALS WHEN NEEDED.

4) Expand public awareness and involvement in the GAR Records Program. Actions to include:

- a. CREATION AND/OR PARTICIPATION IN AN ONLINE FORUM OR MESSAGE BOARD THAT IS SPECIFIC TO THE TOPIC OF GAR RECORDS.
- **b.** ENCOURAGING LOCAL LIBRARIES, MUSEUMS, GENEALOGICAL AND HISTORICAL SOCIETIES, VETERANS' ORGANIZATIONS, AND OTHER HOLDERS OF **GAR** RECORDS COLLECTIONS TO INDEX AND PUBLISH THE CONTENTS OF THEIR COLLECTIONS.
- c. SUPPORT EFFORTS (BOTH WITHIN THE SUVCW AND EXTERNAL TO OUR ORGANIZATION) TO DIGITIZE AND MAKE PUBLICLY AVAILABLE COLLECTIONS OF GAR RECORDS.

Status of Previous National Encampment and Administrative Actions Relating to GAR Records: The following table presents the status of previous National Encampment and administrative actions in recent years. The 2016 recommendation from the National Committee on Vision & Strategic Planning to "make a more accessible GAR Records link from the SUVCW Main Page" is on standby. The matter has been referred to the National Signals Officer/Webmaster, but changes will probably not be made until a third-party review of the SUVCW national website (authorized by the 2017 National Encampment) is complete.

| Year | Recommendation                      | Action         | Status   |
|------|-------------------------------------|----------------|--|
| 2012 | Approve a GAR Records Project Plan. | Voted/Approved | COMPLETE.Approved byNationalEncampment,August 2012 |

| Year          | Recommendation   | Action         | Status   |
|---------------|--|----------------|--|
| 2012          | Amend the job description of the National GAR Records Officer.   | Voted/Approved | <b>COMPLETE</b> . SUVCW Blue<br>Book updated August 2015.<br>Job description needs to be<br>posted to the SUVCW<br>website National Job<br>Descriptions page.              |
| 2013,<br>2015 | Amend job description of the National Standing Committee on GAR Records.   | Voted/Approved | <b>COMPLETE</b> . SUVCW Blue<br>Book updated November<br>2015. Job description needs<br>to be posted to the SUVCW<br>website National Job<br>Descriptions page.            |
| 2013,<br>2015 | That a National Policy on GAR Records be approved.   | Voted/Approved | <b>COMPLETE</b> . The new policy<br>is posted to the SUVCW<br>website National Policies<br>page.   |
| 2014          | Amend Chap. II, Art. IV, Sec. 1 of the C&R<br>to include the office of Department G.A.R.<br>Records Officer (the office was created at<br>the Nat'l Encampment in 2004). | Voted/Approved | <b>COMPLETE.</b> SUVCW Blue<br>Book updated in August 2014.<br>Job description needs to be<br>posted to the SUVCW<br>website Department and<br>Camp Job Descriptions page. |
| 2015          | Amend Chap. II, Art. VIII, Sec. 4 of the C&R to revise the job description of the Department Historian.  | Voted/Approved | <b>COMPLETE</b> . SUVCW Blue<br>Book updated November<br>2015. Job description needs<br>to be posted to the SUVCW<br>website Department and<br>Camp Job Descriptions page. |
| 2015          | Amend Chap I, Art. VIII, Sec. 4 of the C&R<br>to revise the job description of the Camp<br>Historian.  | Voted/Approved | <b>COMPLETE</b> . SUVCW Blue<br>Book updated November<br>2015. Job description needs<br>to be posted to the SUVCW<br>website Department and<br>Camp Job Descriptions page. |
| 2015          | Amend Chap. III, Art. VII, Sec. 12 of the C&R to revise the job description of the National Historian.   | Voted/Approved | <b>COMPLETE</b> . Blue Book<br>updated November 2015.<br>Job description needs to be<br>posted to the SUVCW<br>website National Job<br>Descriptions page.                  |

| Year | Recommendation  | Action                      | Status   |
|------|---|-----------------------------|--|
| 2015 | Amend Chap. III, Art. X, Sec. 17 of the C&R to revise the job description of the National Committee on History.   | Voted/Approved              | <b>COMPLETE</b> . Blue Book<br>updated November 2015.<br>Job description needs to be<br>posted to the SUVCW<br>website National Job<br>Descriptions page.  |
| 2015 | Amend Chap. III, Art. X, Sec. 17 of the C&R to create a new Job Description for the Department GAR Records Officer.                                     | Voted/Approved              | <b>COMPLETE</b> . Blue Book<br>updated November 2015.<br>Job description needs to be<br>posted to the SUVCW<br>website Department and<br>Camp Job Descriptions page.   |
| 2016 | Recommendation from the National<br>Committee on Vision & Strategic Planning:<br>"Make a more accessible GAR Records<br>link from the SUVCW Main Page." | Pending/Standby             | <b>PENDING.</b> Addressed at the<br>16 Apr. 2016 CofA meeting,<br>and assigned to the National<br>Webmaster/Signals Officer<br>for action. The link is currently<br>accessed using the "Projects<br>& Preservation" tab on the<br>SUVCW website. |
| 2017 | Approve new GAR Records Project 5-year<br>Plan.   | Voted/Approved              | COMPLETE.Approved byNationalEncampment,August 2017.  |
| 2017 | Revise the "Officers Installed" section of<br>the SUVCW Form 49 to add the required<br>office of Department GAR Records<br>Officer.                     | Recommended,<br>this report | <b>PENDING REVIEW</b> . A draft<br>version of the modified Form<br>49 fill-in PDF file has been<br>delivered to the National<br>Committee on Program &<br>Policy for their review.   |

#### **RECOMMENDATION:**

That the SUVCW Form 49 (Certification of Election and Installation of Department Officers) be updated to include the required office of Department GAR Records Officer. Note: A draft version of the modified fill-in Adobe Acrobat PDF form has been provided to the Commanderin-Chief and the Chair of the National Committee on Program & Policy for their review.

#### 4.10 National Committee on Lincoln Tomb Observance, Robert M. Petrovic, PDC

The program at the Tomb is on Saturday April 14, 2018. The headquarters hotel for 2018 is The Abraham Lincoln hotel, 701 E. Adams, P# 217-544-8800. The room rate is \$100.00. We have the permit for the Tomb. The luncheon menu and ordering chairs will be taken care of in November. The band contract will be signed in January.

## 4.11 National Committee on Membership, Edward J. Norris, PDC

See Section 2.3; Report of the JVCinC.

## 4.12 National Military Affairs Committee, Henry E Shaw, PCC

No report given.

#### 4.13 National Committee on Program and Policy, Donald W. Shaw, PDC

The main activity of this Committee to date is to establish the list of things the Committee needs to address. As a starting point, we used the report to the 2017 National Encampment, determining if there were any projects reported that were not completed. This yielded the following items:

6. P&P to prepare appropriate wording to the C&R on the issue of Memorial Day observances in support of the Special Committee on Memorial Day.

ACTION: Open because the P&P Committee has taken no action at this time but is prepared to act in support of the Special Committee on Memorial Day when so directed.

7. That the P&P adopt a written disaster contingency plan for the information systems, including financial records.

ACTION: Open until the P&P Committee receives an input from the Communications Committee and the National Webmaster it can take no action, but is prepared to act when such input becomes available.

16. The P&P is hereby tasked to make the necessary corrections to form 50, remove inconsistencies and create a proper sequence of events. Any proposed changes to the C&R deemed necessary should be filled within the appropriate channels. Furthermore, the P&P to consider making the following change to Chapter 1, Article 1, Section 1, removing the word "may" and replacing it with the word "shall". Camps...be named...

ACTION: Partially Complete. The proposed change to the C&R Chapter 1, Article 1, Section 1 was developed and submitted to the C&R Committee. The revision of the form 50 has not been completed.

20. The CinC and all other officers or members of the C of A who receive an advance should submit all receipts to support an advance or refund the unused portion in a timely manner.

ACTION: Open as the creation of a policy review by the P&P is ongoing along with possible proposed C&R changes.

25. POW Program: Work with any special committee examining the SUVCW POW program.

ACTION: The program is still under development.

In addition to the foregoing starting matters, we would add those matters from the C of A minutes that were assigned to the Programs & Policy Committee for action. Those items from the minutes of the August 13, 2017 meeting are:

5. Necessary corrections to form 50, (See item 16 above).

12. Recommendation 1: As the guy who has to process the awards I like the "one award per school per branch of service" guideline unless there is a very unusual circumstance

to vary from that. I have had schools that have requested as many as four or five awards this past year. Our organization could not afford to accommodate that kind of request if all the schools submitted multiple form 7s.

ACTION: P&P for amendment to make this plain.

12. Recommendation 2: On the form 7 please consider re-titling the section "Cadet Information" to "School Information" since we are not asking for any information on the cadet, only on the school, and it is a bit confusing. Also, at the top of the page eliminate the part that says "An individual form 7 must be submitted for each cadet – No Exceptions". That goes against the guideline of one cadet per school per branch of service.

ACTION: P&P to make the necessary change in form 7.

13. Evaluate whether grant eligibility should be expanded to include GAR halls, historical GAR furniture and decorations, and if so, define specific criteria, standards and restrictions for those items.

ACTION: P&P to report a recommendation in consultation with National Committee on Civil War Memorial Grant Fund.

14. Revamp the recruiting and retention program and develop a strategy to reduce drops. We appear to be recruiting but not retaining members.ACTION: P&P to work with Vision and Planning and possibly membership in this regard.

7. Form 7. Discussion on a \$5.00 additional fee for international members which was passed by the C of A during the Richmond C of A meeting. It was determined that this was to cover additional cost of postage for the Banner which was revised by the 2016-2017 General Order No. 8. Motion to discontinue passed. ACTION: P&P to remove.

The committee is currently soliciting members for further comment to the above to-do list. As of this writing however, we have made movement on forms 3, 60, 27, 50 and 7. We expect to have exact changes ready either at Gettysburg or before for Council Action.

## 4.14 National Committee on Scholarships, Gene D. Turner, PDC

No report given.

## 4.15 National Committee on Promotion and Marketing, Donald D. Palmer, Jr. PCinC

No report given.

## 4.16 National Committee on Vision and Planning, Brian C. Pierson, PDC

The Committee is reviewing the proceedings of the National Encampment that have been recently provided. Findings will be provided to the COA as soon as practical.

#### 4.17 National Committee on Graves Registration, Bruce D. Frail, PDC

No report given.

## 4.18 National Committee on History, Robert Wolz

See Section 3.16; Report of the National Historian.

# **5.0 SPECIAL COMMITTEE REPORTS**

## 5.1 National Encampment Credentials Special Committee, Joseph S. Hall, Jr., PDC

Nothing to report.

## 5.2 Memorial University Redesign Special Committee, Stephen A. Michaels, PCinC

The committee has been charged with developing an introductory online course made up of several interactive power point presentations. However, during the last two months, the committee has also fielded questions regarding registration and proof of completion, associated with the original Memorial University course tests on the Constitution & Regulations. The committee is hopeful that the National Webmaster will be able to remedy the situation, returning confidence in the course.

To date, the committee has completed the first five Power points of the introductory course. These include: Intro/Overview, History of our Order, Customs & Courtesies, Badge Wear, and Organization & Structure. These have been reviewed and accepted by the committee. The remaining two (Core Values and Benefits of Membership) should be ready for review soon.

Each presentation is readied for CofA review on "Blendspace." All presentations have a script and include a review quiz. It is the committee's intent that the presentations be used as either part of an online learning management program or downloaded for use in a classroom setting.

## 5.3 Real Sons & Daughters Special Committee, Jerome L. Orton, PDC

Nothing to report.

# 5.4 CinC Appointed Committee to conduct negotiations with the Allied Orders related to National Encampment contracts and relationships, Mark R. Day, CinC

The committee has discussed, prepared and reviewed a written agreement / contract that will be put before the Presidents of the Allied Orders for their signature. This agreement contract will be binding upon the organizations once signed by the Presidents and the Commander-in-Chief. The agreement / contract follows the outline of a document submitted to the CofA by Brother James Crane, Chairman of the National Site Selection Committee, at the Pre-encampment CofA meeting in Lansing, Michigan. The Chairman of this committee has been in contact with both the Auxiliary President and the LGAR President throughout the development of the final Agreement / Contract.

Once the site of the 2020 Encampment site has been made public, the agreement / contract for that encampment will be forwarded to the Auxiliary and LGAR, who will then have 60 days in which to respond. Failure to respond positively will result in that organizations loss of space at the Encampment site.

In addition to the agreement for 2020, there will be an addendum or codicil to the agreement, which will cover the 2018 encampment in Boston and the 2019 encampment in Cleveland. In succeeding years Agreements / Contracts will be completed following the procedures laid out in the agreement / contract.

#### Supplement

I want to update you on the work of the CinC appointed committee to negotiate agreements / contracts with the Allied Orders for Encampment matters. The Committee members, Brother's Jim Crane, Don Darby, and Mike Paquette, Tad Campbell, and myself as Chairman have been working to complete an agreement with the Auxiliary and the LGAR that would cover the 2018 Encampment in Boston, the 2019 Encampment in Cleveland, and the 2020 Encampment. Most of the committee work has been done via email or the phone. We have reviewed the wording of proposed agreements, discussed methods of determining a fair cost assessment, and drilled down to a document which we feel is fair for all parties. To ensure that the document was viable and had legal standing it was reviewed by Brother Henry Shaw, who is a Judge in Ohio. Once Brother Shaw determined that the document was viable, discussions were held with both the Auxiliary President Ms. Ramona Greenwalt and the LGAR President Ms. Carolyn Agosto, which have been businesslike and constructive. Our next step is to proceeded to proffer the agreement / contracts to both the Auxiliary and the LGAR. We need to move forward with this because of the need to have an agreement in place that will ensure we can complete contracts for 2020 and that funding will be available to the Host Committee for Boston in January of 2018.

I hope that this work will meet with your approval as the Committee has worked very diligently to successfully complete this process and establish a framework that can be used in future years to ensure all parties can have confidence in the Encampment arrangements and bring about the sense of Fraternity that we all seek to enjoy.

# 5.5 CinC Appointed Communications and Technology Sub-Committee on technology needs at National Headquarters, James. P. McGuire, PDC

No report given.

# 5.6 CinC Appointed Committee to develop a job description for the task of Development Officer, David McReynolds, PCC

As the Committee worked on the job given to develop a job description for a "Development Officer", several things became apparent, not the least of which was the salary or contract range for a fulltime credentialed professional to take on this role (anywhere from \$50-100,000 per year). As a result, we consulted with many larger not-for-profit organizations and professional societies to solicit their recommendations on the best direction for our organization.

Over and over, we were told that we were too small for a full time Development Officer but too large for a Volunteer to try and run the complicated tasks required to run a compliant and effective fund-raising program. The suggestion was given to us that we should engage a company (outsource) to provide us with the more sophisticated services and then contract with someone to eventually take on the tasks that would need to be done within our organization.

As a result, we developed a Job Description for a "Development Assistant". That job description is presented for review in a separate file. The development of a job description was the task given to the Committee to bring to the November meeting of the Council of Administration.

We also developed an Action Plan for how to get from the Job Description to a working Fund-Raising Program for our organization. This Action Plan would require the following steps to be taken:

- 1. Form a permanent SUVCW Development Committee that would oversee the Fund-Raising Program for the SUVCW. This Committee would consist of five members, with staggered multi-year terms, chaired by the Treasurer.
- 2. Select a consultant through a process of reviewing proposals from companies that provide services to organizations our size.

- 3. The consultant would meet with the Committee and other select members of our organization to gain an understanding of what it is we want to achieve with the Fund-Raising function and then help us draft a Strategic Development Plan.
- 4. The consultant would educate the Council of Administration and the Committee on the Plan and the many pitfalls involved in fund raising to assure a smooth start-up of the function within our organization.
- 5. The Committee would advertise for an individual to contract with the SUVCW to perform the duties outlined in the Job Description. The consultant might perform these duties in the interim to start-up the function faster.
- 6. The consultant would provide extra training to the members of the SUVCW Development Committee in order to assure that the members possess a good understanding of the Development/Fund-Raising function.
- 7. The consultant would train the person selected to be the Development Assistant.
- 8. The SUVCW Development Committee would oversee the Development Assistant and the entire Fund-Raising Function and routinely report progress to the Council of Administration.

Grant writing would be contracted out on a case by case basis. Members of the Strategic Development Committee and the Development Assistant would look for grants that are consistent with the Strategic Development Plan.

## 5.7 National Special Committee on Website Redesign, James P. McGuire, PDC

No report given.

## 5.8 National Special Committee on Hereditary Issues, James G. Ward, PDC

No report given.

## **6.0 DEPARTMENT REPORTS**

## 6.1 Department of California and Pacific, Dean A. Enderlin, DC

Our Department consists of thirteen Camps, with two based in Nevada and the remainder in California. Total membership is 334 (as of May 2017).

Twelve delegates from the Department of California & Pacific attended the 136<sup>th</sup> National Encampment of the SUVCW in Lansing, Michigan. This was an excellent turn-out, given the distance to the event, and we are pleased to have been so well represented this year.

The 132<sup>nd</sup> Annual Encampment of the Department of California & Pacific will be held at the Four Points by Sheraton Hotel in Bakersfield, California, on March 16 and 17, 2018. The Encampment will be held concurrently with the Annual Encampment of the Auxiliary to Sons of Union Veterans of the Civil War. This will be our second year at this venue, and given the success of the 2017 Encampment there, we are looking forward to another enjoyable and productive meeting in 2018.

A highlight of our activities in recent months was the annual Fort Mervine Encampment, hosted by the SUVCW and held at historic Fort Mervine (Presidio of Monterey) in Monterey, California. The three-day event included a special "education day" on Friday, October 13, in which 148 JROTC cadets from Soledad High School and Monterey High School visited teaching stations at the encampment, learning various aspects of Civil War life, weaponry, tactics, etc. Saturday and Sunday, October 14 and 15, were public days at the encampment, held in conjunction with the annual Monterey History Fest. Members of two SUVCW Camps were in attendance: Phil Sheridan #4 and Lincoln #10.

Another noteworthy recent event in California was a Blue-Gray Banquet, hosted by Gen. George Blake Cosby Camp #1627, SCV, held aboard the Delta King riverboat in Sacramento on September 9, 2017. The event was a resounding success, with representatives from the SUVCW, ASUVCW, DUVCW, WRC, SCV, UDC, MOLLUS, MOSB, and other Civil War interest groups in attendance. DC Dean Enderlin and PCinC Tad Campbell were the highest ranking SUVCW officers in attendance, while DP Cindy Eddy and PNP Rachelle Campbell were the highest-ranking counterparts representing the ASUVCW. Division Lieutenant-Commander Jon Fowler was the highest-ranking member of the SCV in attendance. The theme for the event was, "Honoring our Ancestors through Reconciliation." A follow-up event is in the planning stages for 2018.

The current mania over the removal of Civil War monuments has spread to California. At least two Civil War monuments (one honoring both US and CS veterans) are known to have been removed from their original sites and placed in safekeeping. The first, a bronze plaque mounted on stone honoring Confederates, erected in June 1925 in Hollywood Forever Cemetery, Los Angeles, was removed from its place in the Confederate section of the cemetery in the early morning of August 16, 2017 in response to petitions from activists and threats of vandalism. It is now in the safe protection of the Long Beach chapter of the United Daughters of the Confederacy. The second monument, dedicated jointly by the SUVCW and Sons of Confederate Veterans in May 2013, was a two-sided stone sculpture. One side honored Confederate veterans, while the other side honored Union veterans. It was located in Mountain View Cemetery, Fresno, California, and removed from the site on August 19, 2017 out of fear of vandalism in response to a critical editorial in a local newspaper. The cost of creating and installing this monument was borne in part by Gen. George Wright Camp #22 (Sacramento) and Col. Elmer Ellsworth Camp #23 (Santa Rosa), SUVCW. This is the only instance in our Department where a Civil War monument honoring Union veterans has had to be removed out of fear of vandalism. It is currently in the safekeeping of Gen. Tyree Harris Bell Camp #1804, SCV.

## 6.2 Department of the Chesapeake, W. Faron Taylor, DC

The Department of the Chesapeake includes fourteen (14) Camps and a total membership of 420 Brothers. Since the National Encampment, Camps within the Department have sponsored and participated in a wide-range of activities, all designed to honor the service of our ancestors and those who fought to preserve the Union.

In keeping with the General Order of the Commander-in-Chief, Department Brothers have closely monitored the ongoing situation regarding Civil War- related monumentation and the actions of local and state governments toward same. With our Department situated in the very heart of the eastern theatre of Civil War operations, there are a host of monuments sited in our jurisdiction and the reactions and still-developing stances by governmental entities has varied widely.

Specific to Departmental operations, two initiatives launched at our April Encampment are beginning to bear fruit:

 The first involves greater emphasis on intra-Department relations where mutual activities are sponsored by multiple Camps. A September gathering in Baltimore attended by members of several Camps gave Brothers a relaxing opportunity to develop deeper fraternal bonds. This event built on a late-July Department "Bivouac" where over forty Brothers from all over the Department spent an afternoon and evening together in fellowship. 2. In the area of recruitment, Camps have been encouraged to give greater attention to seeking out those who qualify as Associates. Numerical considerations notwithstanding, our Camps can easily absorb many additional Associates without undue concern for running afoul of our regulations governing membership. Once recruited, Associates can be given personal assistance in locating qualifying ancestors and if successful, their change of status can be effected easily.

Finally, on the Saturday of Remembrance Day weekend, our recently departed and very dear Brother Ken Hershberger, PDC will be honored with a ceremony at his favorite spot on the Gettysburg battlefield – the Woolson monument.

## 6.3 Department of Colorado & Wyoming, Garry Brewer, PDC

Captain Lot Smith Camp # 1 Secretary Reports;

1. Currently I am working with 2 Brother in Idaho to help with recruitment and camp formulation and with one Brother in Wyoming to hopefully establish a camp in Wyoming. It appears that Brother Bures is attempting to sabotage my efforts in Idaho as he has contacted several Brother and at least one Brother I had no knowledge about to join in forming a Camp, he has contacted them to retain them as MAL for Columbia Dept.

2. We have a Brother Karl Falken, he recently transferred to our Department from Texas and immediately noted that there was no Camp in Wyoming. He contacted myself the Camp Secretary as well as Department Secretary and desired to work on contacting people about the possibility of recruiting for a future Camp. Information was sent to him on the process and informed him that when he got to that point he would clear it with the Department commander and then would be able to assemble the documents needed and request permission to form a camp from the CinC. A list was provided to him of any members living in Wyoming and he has assembled at least 12 possible recruits. He states the following "I'm writing letters to the lapsed members and will follow up in a few days by phone. I handed out some SUV brochures at the Riverton Fall Fest last weekend. This week I have a meeting with the local Military Science teacher to discuss speaking to his class. Later I make a presentation to the Rotary Club and City Council (about WAA). Next month I make a presentation to the VFW.

3. It can be noted that after 8 years of effort there appears that Camp Secretary, Brother Richhart, is getting some action on the GAR Highway situation. He spoke with Rep Watkins on the phone recently and she has worked up a Bill and will be submitting it shortly for the 2018 Utah Legislative Session.

4. Recently the Department suffered the death of Brother Whittlesey, who was the department Chaplain. Because of this Brother dick Marsh of Camp 100 was called to replace Brother Whittlesey. We as a Department mourn the lost. Brother Whittlesey was also the Camp Chaplain. A copy of his obit was sent to Brother Demmy at National and one to the Department Newsletter

Centennial Camp 100 Reports;

Since the Dept Encampment, Camp 100 has added one new member and have one additional candidate pending. Plans are being made to hold the dedication of the Riverside GAR Monument on Armed Forces Day 2018. Some members will march in the Colorado Springs Veterans Day parade and others will attend ceremonies at Evergreen Cemetery in Canon City. New officers have been elected and will be installed in Jan.

Camp Compliment- Chapman # 2 Reports;

Our Camp is currently working on a tombstone project in a local cemetery. It is the grave of a CW veteran. The current marker is made of sandstone with the inscriptions crudely chiseled in and has many misspellings. We are researching the veteran (who has several name spellings and has little recorded information). Ultimately, we will have a VA tombstone dedicated on his grave. We also have a member who is researching the early Indian Campaign in SE Montana that took place right after the CW. Most of the Army participants were former CW veterans. So far, he has secured one VA tombstone for an

unmarked grave of one of several victims of the campaign. Ultimately, he hopes to have a memorial site constructed for the victims of that battle and also for all former veterans of the area. The one in SE Montana was William P Long - he was part of the Powder River Expedition of 1865. He was buried in an unmarked grave (they did this so that the bodies would not be dug up for any reason). The grave in Billings that we are working on is Feldon O'Marry (spelling on this may change after further review. He was in a Tennessee cavalry unit and an Illinois unit as best as we can determine at this time.

The Department Sr Vice Commander William E. Buvinger, PCC Reports;

I have arranged to have the 2018 Encampment of the Department of CO/WY to be held on 16 June 2018, at the Grand Junction Masonic Center, 2400 Consistory Court, Grand Junction, Colorado. We will have the use of Lodge Room #1 from 9am to 1pm.

## 6.4 Department of the Columbia, Mark M. Stevens, DC

No report given.

## 6.5 Department of Connecticut, Matt Reardon, DC

Nothing to report.

## 6.6 Department of Florida, David R. Palmer, DC

The Department of Florida uses the Summer Months to plan its Activities for the rest of 2017 through June, 2018. The Department of Florida Camps have lined up Civil War Re-Enactments that their individual camps will participate in during 2017-2018 Calendar Year and other local events such as the Living History and Requiting Event scheduled for Veterans Day Weekend Activities November 10-12, 2017 at Wickham Park in Melbourne, Florida.

We suffered a major Hurricane event in Florida during September which impacted all Camps. we had one major loss event to CC Guy Backman's Mobile Home that FEMA and his Church have been addressing. Fortunately, no Brother's Family suffered a loss of life.

Senior Vice Department Commander Edward Manake has been playing a major role in protecting President Trump when he is in Palm Beach, Florida. Brother Manake is a Senior Member of the Palm Beach, Florida Sheriff Department.

## 6.7 Department of Georgia and South Carolina, David W. Beam, DC

It is my pleasure to submit a Department Commander's report for the Department of Georgia and South Carolina. This report covers the time of the 2017 National Encampment to today's date.

Since the last report for the National Encampment, the Department has much news to present:

- Won Marshall Hope Award for Best Department Newsletter at National Encampment.
- Won U.S. Grant Trophy Award for Highest Percentage of Department Growth at the National Encampment.
- Hosted a living history of Major General Thomas' field headquarters at Kennesaw National Battlefield Park.
- Held multiple cleanup days at Maloney Springs Cemetery in Marietta, GA burial site of a Union soldier.
- Participated in the Gwinnett County Environmental Heritage Center Civil War Camp.
- Held a successful Department Mid-Year Encampment in Marietta, GA.

- Amended the Department's bylaws to include provisions for Department Members at Large – currently being reviewed by the Commander-in-Chief.
- Appointed a Brother of the Department to serve as the Department's first Department GAR Records Officer and notified the National GAR Records Officer of said appointment.
- Processed eight SUVCW Eagle Scout awards

The Brothers of the Department of Georgia and South Carolina looks forward to continuing our efforts in the future.

## 6.8 Department of Illinois, John M. Bigwood, DC

As we approach our mid-term Encampment later this month of October in Batavia, IL, we plan to award a Dr. Mary Edwards Walker Award to a deserving member of our Auxiliary, Sister Carol Dyer. We will also conduct business according to the order of business and cover any and all outstanding issues that may have arisen since our last and the National Encampment in Lansing, MI earlier this year.

Since our mid-year Encampment earlier this year in Springfield, IL, at which I was elected Department Commander, I have busied myself with the issues that relate to the business of the Sons of Union Veterans of the Civil War as it relates to Illinois. With the new Camp, Old Glory 6165 being organized, I found myself joining as a dual member. In addition to attending all meetings and functions of Custer Camp No. 1, my home Camp, I attended all but one of the new Camp meetings. We did receive the Charter for the new Camp while in Lansing, MI at the National Encampment. A Charter Presentation Party held recently in Chicago at St. Paul House. It was attended by a number of Brothers of the Order.

My wife and I were pleased to attend the 50<sup>th</sup> wedding anniversary celebration of our National Chaplain Jerry Kowalski and his lovely wife Joellen at a wonderful ceremony in Techny, IL.

I and a number of Brothers from Camp No. 2, including our National Chaplain, attended a dedication ceremony of a memorial to a Civil War general, General Lynch, a local hero of Elgin, II. It was very well run and attended ceremony. Congratulations to everyone who attended.

We are hoping to see some improvements in the distribution of the ROTC medals and certificates in the way they are handled by the National. The items are of good quality. Our ROTC Chairman, Bro. Bill Shipper has done a "bang-up" job with them. However, he has continued to need help with distribution of the awards. Since, all correspondence between the schools and the Nat'l Asst. QM is done online, we find, late in the game, if and when the schools plan to award these items. If that information was readily available we could do a better job with the presentations being made by a member of the Order. Perhaps increasing the amount of postage that might be available to the Asst. Nat'l QM might allow him to keep the Dept. Chairman up to speed with current information as to when the schools would be planning the awards. It would certainly make us look better. Your help would be appreciated.

## 6.9 Department of Indiana, Dennis H. Rigsby, DC

It is a privilege to report the following activities on behalf of the department of Indiana for this reporting period.

- 1) The months of August & September find most of the camps in Indiana "dark" and not holding meetings during the summer.
- 2) August 11 thru august 13, I attended the national encampment in Lansing, mi. Along with 11 other voting members from the department of Indiana.
- 3) October 01, 2017- as department commander, I requested permission from the commander-in-chief and the national council of administration, for the department of Indiana and the john foster camp #2 in Evansville, in. To pursue possible legal action to gain access to the Evansville, Indiana "coliseum for the purpose of inventory of any GAR and SUVCW records, pictures and memorabilia found at that site.

- 4) October 18, 2017- received permission from the national council of administration for the department of Indiana and the john foster camp #2 to pursue legal action if necessary to gain access to the Evansville, Indiana "coliseum.
- 5) October 21, 2017- I traveled to Valparaiso, Indiana and presented a SUVCW 40year award to brother Ron Gill, a member of the David Porter Camp #116.

#### 6.10 Department of Iowa, Jeffrey P. Rassmussen, DC

Over the course of the year, the Department of Iowa has maintained and completed a number of projects to honor our nation's veterans, perpetuate the legacy of the Grand Army of the Republic, and increase our Order's visibility to the public. Some noteworthy examples have been compiled here.

On Saturday, April 8, 2017, the Allied Orders of the Department of Iowa met for their 134th Annual Encampment at the American Legion Memorial Hall at Atlantic, Iowa. The Department By-Laws were amended to reflect the National Articles and Regulations and respective General Orders. The writer, Jeff Rasmussen of Grenville Dodge Camp #75 was elected and installed as the Department Commander.

Camp Commander Don McGuire of Grenville M. Dodge Camp #75 has presented the SUVCW ROTC Award to Marcus Hill of the Iowa State University Air Force ROTC. According to a report from Department ROTC/JROTC Coordinator Mike Rowley, the Department of Iowa is on track to have 100% of the 14 programs participating for at least the 2nd straight year.

On Saturday, June 24, 2017, the Kinsman Camp #23 Guard performed a Rededication at the Hancock Post Section at the Floyd Cemetery in Sioux City, Iowa. Kinsman Camp also conducted four Civil War Living History programs for middle school students at Atlantic, Oakland, and Council Bluffs in May 2017.

The newly formed Curtis King Camp #37 of Marshalltown has marked its first six months.

After a conference of Past Department Commanders of Iowa and ratification by a majority of the current Department Council, an endorsement was extended from the Department of Iowa to the Citadel Alumni Association in South Carolina regarding their plan to request a permanent relocation of a historical flag from the State Historical Society of Iowa.

Under the coordinating efforts of Brother Tom Gaard and other members of the Department of Iowa, the Last Soldier Project has continued in full force. As of the most recent addition of six soldiers on 10/20/17, the graves of 35 of Iowa's 100 last soldiers have been marked.

Brother Dan Rittel has continued in his ambitious project to install, replace, and maintain signage along the historic GAR Highway. The number of signs has been considerably more than doubled in the last year, from 22 to at least 63. All signs have been replaced with a version that includes a more visible gold star. Iowa's In September, Iowa Governor Reynolds issued a Proclamation commemorating the 70th Anniversary of the naming of the GAR Highway across Iowa, and declaring September 28 as Grand Army of the Republic Highway Day.

These events are chronicled on the Department of Iowa website.

#### 6.11 Department of Kansas, Mark A. Britton, DC

Nothing to report.

#### 6.12 Department of Kentucky, Bruce E. Fortin, DC

Robert Jones, Commander Camp1, Fort Duffield reports:

Members: 34, an increase of 8 since May, 2017.

1. Sept. 18, 2016. Dedication of the interpretive marker at the Tebbs Bend Battlefield, Romine, Ky. Media coverage.

2. Sept. 19, 2016. Re-dedication of the Cave Hill NC Rostrum, Louisville, Ky., and initiating a proposal for its restoration. Media coverage with representatives from KY Governor's office and Louisville Mayors office

3. Sept. 24. Holt House Living History, Hardinsburg. Hosted in the home of Pres. Lincoln's Advocate General of the Army. Covered by the Breckinridge Herald-News. Dept. Cmdr. Bruce Fortin set up a recruiting booth.

4. Oct. 1, 2016. Lincoln Days, Hodgenville, Ky. Members of Camp No. 1 acted as escorts and color guard in the parade and Lincoln competition.

5. Oct. 8, 2016. Granville Allen Monument Cleaning, Morgantown.

6. Nov. 12, 2016. Dedication of the Kentucky Soldiers' Home Historical Highway Marker, Harrods Creek, Ky. Media coverage

7. March 19, 2017. Cleaning and restoration of the Granville Allen Monument, Morgantown, Ky.

8. April 8, 2017. Dedication of the grave of Thruston Cabell in the Elmwood Cemetery, Owensboro, Ky.

9. Sept. 16, 2017. Color Guard, River Days Festival parade, West Point, Ky.

10. Sept. 23, 2017. Joseph Holt House, Addison, Ky. Color Guard for presentation of wreath at tomb of Judge Advocate Joseph Holt.

11. Upcoming- 11 Nov Color guard for Louisville Veterans Day parade. (Annual event)

#### KY Department Commander Bruce Fortin reports:

Bruce Fortin has been the driving force in creating a new camp, Camp Calhoun in Western KY south of Evansville Indiana. We are in the process of Swearing in 6 new members into this camp and transferring 4 from Camp1 Fort Duffield totaling 10 members. Bruce Fortin has given permission to form this new camp and all the paperwork has been forwarded to the Department Secretary and National for approval. Brother Spencer Brewer is the Commander, Alan Bivens, SVC, Troy Brewer, JVC. Spencer Brewer, Alan Bivens and Bradley Clement have worked very hard to gain members with great success. I have become Department Commander for 2<sup>nd</sup> year. I am receiving new member applications almost every week. A member of Fort Duffield, Camp 1, coordinates media for high visibility events. Accepted as KY Colonel this year, Brother Fortin retired from the military as Master Sergeant after 30 years retiring on 1 July 2017.Bruce also participates in all Color Guard activities/parades as Color SGT throughout KY. Works to maintain Civil War Fort, Fort Duffield KY largest Earthen Civil War Fort located in West Point KY, Treasurer/Fort Duffield Heritage Committee member

Robert Jones CC Camp1, Fort Duffield has been working hard in the application to put the Maysville G.A.R. monument in the Maysville-Mason County Cemetery on the National Register of Historic Places for Kentucky. It has been submitted to the Kentucky Heritage Commission before the end of September. Final approval will be made at the Kentucky Historic Preservation Review Board meeting in December in Frankfort (specific date tba). Memorials Officer Robert Jones will give a short presentation to support the monument's inclusion on the NRHP list. Brother Spencer CC, Sons of Union Veterans Camp Calhoun#2 (provisional) reports:

Participated in a Memorial service for Thruston Cabell who was a black soldier during the Civil War. April 8<sup>th</sup> 2017

Participated in a marker dedication for Darius Skipworth who served during the Civil War. Aug.19<sup>th</sup> 2017

Had a Veterans Memorial Service for Sgt. Darius H. Skipworth and his son Henry C. Skipworth at the Skipworth Family Cemetery in Rosewood KY on Saturday Aud. 19, 2017. Gary Tunget, Robert Brooks, Bradley Clement and Alan Bivens were present for the ceremony. Camp Calhoun will be participating in the Wreath Across America in December by placing a Wreath at the Calhoun Cemetery to honor all Veterans buried there. Robert Brook is in charge of this program and will provide the Wreath to be placed. Camp Calhoun #2 also is making plans to join with The Sons of Confederates Veterans to clean up a Cemetery in Popular Grove Ky.

Bernie O'Bryan of Camp 3 Nelson-Garfield Memorial reports:

Attended the local chapter of "Young Marines" graduation ceremonies at the request of their leader and discussed the Grand Army of the Republic and the Sons of Union Veterans of the Civil War.

Commander David Jones, Sgt Elijah P Marrs Camp 5 reports:

Participated in Mary Todd Lincoln days- April 23.

Participated in Living History days April 24-25.

Members manned the Sgt Elijah Marrs recruiting tent at a VERY HOT Battle of Richmond April 26-27.

Camp 5 set up a recruiting booth at the Battle of Perryville in Oct 2017.

Memorial Day Observance: Lexington Cemetery Dedications: Sisters of Charity interpretive sign, Richmond, KY; Cave Hill Cemetery Rostrum, Louisville, KY.

ROTC: 1@Eastern Kentucky University

Coming up: Unveiling of Sgt. Samuel Rothwell's gravestone on 12 Nov. 2017 at 230-330pm Lancaster Cemetery, 205 Crab Orchard St Lancaster KY 40444.

Commander Chris Workman, Major James H. Bridgewater Camp #7 reports:

We have participated in several reenactments and living history events. The Camp has also conducted memorial services for Major James H. Bridgewater in downtown Stanford, Ky. Camp members have also been very active in our Adopt-A-School Program helping to represent our Department while conducting ongoing training of the proper care and etiquette when displaying our nation's flag for the students at Waco Elementary School in Waco, KY. Members of the Camp have also provided support and assistance to this school's Junior Historical Society program.

#### 6.13 Department of Maine, David W. Sosnowski, DC

No report given.

## 6.14 Department of Massachusetts, Daniel Murray, DC

The following events have taken place in the Department of Massachusetts since the last National Annual Encampment in Lansing MI.

Camp 25 helped dedicate a newly installed headstone for Sgt. Andrew H. Doyle. This Civil War veteran was in an unmarked grave until very recently. The event took place on Saturday, September 16 at 10:30 AM in St. Mary's Catholic Cemetery, 75 Cedar St, Milford, Mass. His family, the Sons of Union Veterans of the Civil War, Sons of Veterans Reserve, and the 28th Massachusetts Infantry were in attendance. The event was open to the public.

Camp 104 set up a display at the 128th annual Wakefield Heritage Day on September 30<sup>th</sup>. It is a celebration of Wakefield's rich and diverse history! It was free of charge, and the public was welcome.

Project New Hope was having an Honoring Those Who Give Banquet in Shrewsbury on Saturday night Oct 28 at SAC Parks, 438 Lake Street Shrewsbury MA. 01545. Project New Hope raises money and does programs for every Service member, Veteran Gold Star Honoree, Survivor and Wounded Warrior who has felt the impact of military service. The Department has reserved and paid for a table to help this organization raise funds for its programs.

The Department held a memorial service for Maj. Gen. Benjamin Butler on November 5th at 1:00pm at the Hildreth Cemetery in Lowell Ma. The Department of Massachusetts took over the ceremony from the General Benjamin Butler Society in 2014. The cemetery is only opened to the public, by the descendants of Gen. Butler, on the first Sunday of November in honor of General Butler's birthday. The flag is replaced on the flagpole at that time.

The Department of Massachusetts, Sons of Union Veterans of the Civil War our 18<sup>th</sup> annual "Remembrance Day Weekend Trip", November 16<sup>th</sup> through 19<sup>th</sup>, 2017. Each year the Department subsidizes the bus to make the trip affordable to Brothers and Sisters of the Department of Massachusetts and surrounding Departments. This year, our trip will include a side trip to South Mountain Battlefield.

#### 6.15 Department of Michigan, David S. Smith, DC

#### Current Membership and Camps Status

As of the annual report for 2017, the Department of Michigan has 427 Members, 37 Associates, and 9 Junior Members for a total of 473 Brothers. The Department of Michigan currently stands at 22 Camps (inclusive of the Camp-At-Large).

Currently, there are exploratory efforts underway to form two new Camps within the Lower Peninsula.

#### National Encampment in Lansing

The Department of Michigan was honored to host the 2017 National Encampment in Lansing. It was a great success with a turnout that has not been seen in several decades. Additionally, the Department of Michigan had around 55 Brothers that registered to attend the Encampment (which has not probably occurred in over 40 years). Much appreciation is extended to Chair Jim Crane, DC and the National Encampment Site Committee, along with the Department of Michigan National Encampment Host Committee Co-Chairs, SVC-in-C Don Shaw, and CoA Paul Davis – without the efforts of these Brothers, the Encampment would not have been a success.

#### <u>990N</u>

Three Camps within the Department of Michigan were suspended due to not filing their 990N, as well as not filing their 990N form for three consecutive years. All three Camps had lost their IRS tax

exempt status due to said failure in filing the 990N for three consecutive years. Communications before and after the suspensions were continuous with the Camps, along with written instructions and options, as well as the Treasurer's Handbook (as issued by National Treasurer McReynolds) were supplied.

It is with much pleasure that it can be announced that all three Camps had their suspensions lifted in short order. All three Camps chose to become unincorporated associations (along with the necessary commitments) as outlined within the Treasurer's Handbook. At this time, it appears that all Camps are within the regulations as prescribed in the SUVCW Constitution and Regulations and Treasurer's Handbook.

#### Military & Veteran Affairs Committee

As mentioned in the previous report, a new initiative of this administration is to have the Department become more engaged with causes to aid and help benefit active duty Military and Veterans, and establish meaningful outreach with the same. To aid in this initiative, a Military & Veteran Affairs Committee has been established with Brothers from across the Department that have a passion in this area. Committee members include Brothers that are Veterans, and that belong to various Veteran organizations. Being a Veteran is not a requirement to serve on the committee.

Additionally, a Department Military & Veteran Affairs Officer (DMVAO) was appointed for the first time in the Department of Michigan. The DMVAO also serves as the Chair of this Committee. This Committee has been also tasked to take a voluntary census of Veterans and Military members within the Camps of the Department.

#### Mackinac Island Memorial Dedication Event

The Department of Michigan dedicated a new Civil War monument on 19 August 2017 at historical colonial Mackinac Island. The Department had been in preparations with Island representatives over the past few months, as they had requested the services of the Department. Company A, 14<sup>th</sup> Michigan Infantry, "Irish Rifles", Sons of Veterans Reserve served as the military component of the ceremony. Brothers from over 10 Camps across the Department participated in the event. Bugles Across America Bugler Thelma Paul played Taps, and the American Legion Post 299 provided an additional Color Guard. The ceremony was well attended by Island residents and tourists as well, with several descendants of the men that were honored also present.

#### **Outstanding Efforts**

Brother Scott Schwander, the Civil War Memorials Officer of Robert Finch Camp No. 14 has been highly active in his Camp's area working on Civil War Memorials, gravestones, and GAR flag holders. These efforts have included significant research, cleaning, and repairs. Brother Schwander tackled Oakwood Cemetery in Traverse City, cleaning around 300 Civil War Veterans' headstones (Government and private) this year. His grand total for the year is over 400 Civil War Veterans' headstones in the area.

In addition to his efforts in cleaning headstones, Brother Schwander has worked with GRO John Sawyer in repairs and refurbishment of the GAR flag holders at many of these graves. Currently, they have partnered with the welding program at Northwestern Michigan College in repairing GAR flag holders where possible, or reconfiguring them so that they can be used again. After they are structurally repaired, they are repainted. This work is preventing the flag holders from falling into complete disrepair, and reestablishing their luster next to the headstone where they were installed. The final step is to place the flag holders to the exact Veterans' graves (as documented in the process).

The following links are to media stories that discuss some of the efforts that Brother Schwander has completed, doing the good work of the Order:

https://www.petoskeynews.com/news/local/essence-of-emmet-banquet-honors-area-historysupporters/article\_56f3869c-f50a-5079-b67e-0713c181e707.html

http://upnorthlive.com/news/local/nmc-students-create-unusual-bond-with-civil-war-veterans

https://www.nmc.edu/about/nmc-stories/success-stories/students-take-onrestoration.html?utm\_source=NMC+Now+Community+Newsletter&utm\_campaign=459a1f8a0d-EMAIL\_CAMPAIGN\_2017\_10\_10&utm\_medium=email&utm\_term=0\_a3fd701e6e-459a1f8a0d-119933365

## 6.16 Department of Missouri, Randal A. Burd, Jr., DC

The Department of Missouri is going strong as we approach the holiday season. The regular activities of our camps are reported in our department newsletter, *The Missouri Unionist*, which you can find at <u>http://www.suvcwmo.org/the-unionist.html</u>. Currently, we have several projects in the works as the calendar year winds down.

Vicksburg Monument Restoration Committee, Donald Palmer, PCinC - Chair

This committee successfully achieved its primary task of restoration of the Missouri Monument at Vicksburg. The 2017 Department of Missouri Encampment voted to re-task this committee with arranging the restoration of the unit markers at Vicksburg.

Essay Competition Committee, Jim Stebbings - Chair

The 2017 Department of Missouri Encampment voted to form a committee that "develops the criteria of the National History Day report for SUVCW for a prize of \$200."

Honoring Living Veterans Committee, Gary Scheel, PCC - Chair

This committee is tasked with three objectives: a) Coordinate the Department of Missouri's observance of Veteran's Day, including writing an article appropriate for our organization which honors living veterans of any war. b) Establish a record of brothers in the Department who are veterans and ensure that all camps are aware of the medals available from the Quartermaster to honor the military service of living veterans, including the War Medal (Form 5) and the Military Service Medal (Form 8), and encourage camps to inform their members of the same. c) Develop a program to recognize/reward brothers for hours of service dealing specifically with living veterans.

Nat. Encampment in Missouri Host Committee, Bob Petrovic, PDC - Chair

This committee was created by Department Order #15, Series 2016-2017. This committee is tasked with completing and submitting a proposal to the National Organization for the Department of Missouri to host a National Encampment in St. Louis within five years of its creation. The Department of Missouri currently proposes to host the 2021 National Encampment in St. Louis.

The following resolution was presented to me by U.S. Grant Camp #68 – St. Louis, Missouri, to be forwarded for consideration by the National Order. I respectfully request this be given due consideration in a timely manner.

The U.S. Grant Camp #68, Department of Missouri, respectfully presents this resolution to Department Commander Randal A. Burd, Jr, and the Department of Missouri representatives meeting in October, 2017, for the betterment of the Sons of Union Veterans of the Civil War.

Whereas, since 2013, the Department of Missouri has attempted to annually submit paperwork to hold a National Encampment of the Allied Orders of the Grand Army of the Republic (GAR) within the state of Missouri, and;

Whereas, except for 2015 and 2016, where National Encampments were held at locations commemorating significant events relative to the Civil War Sesquicentennial and the founding of the GAR, proposals from the Department of Missouri have apparently been rebuffed, refused, or ignored, and;

Whereas, U.S. Grant Camp #68 has found that the procedures for submittal and review of proposals to host a National Encampment are insufficient and, as a result, proposals from the Department of Missouri have not been given due consideration for all National Encampments up to and including the 2020 event, and;

Whereas, National Encampments have been awarded by the National Encampment Site Committee to other Departments without any explanation or communication;

Now therefore, we, the members of U.S. Grant Camp #68, Department of Missouri, Sons of Union Veterans of the Civil War, meeting on the 11th of September, 2017, have unanimously passed this resolution requesting the Commander-in-Chief to task the National Encampment Site Committee chairman to establish procedures, including (1) deadlines for all applications, (2) a statement that no decision will be made as to where the encampment will be held prior to that deadline, (3) a statement that the National Encampment Site Committee must vote on the proposals submitted for a given year, and (4) a statement that the votes of the National Encampment Site Committee members be made available to the proposing Departments, along with a summary debrief including the rationale for the selection.

Respectfully submitted, in Fraternity, Charity and Loyalty,

Mark Coplin, PCC, Commander – US Grant Camp #68

Attested by:

Walt Busch, PDC, Secretary-Treasurer – US Grant Camp #68

Department of Missouri, Sons of Union Veterans of the Civil War

#### Department Orders / Communiqués

I have issued the following Department Orders / Communiqués during the 2017-2018 administrative year:

| No. 1  | Department Officers (6/5)      | No. 5   | 5 Establishment of Special Committees (6/8)   |  |  |  |  |
|--------|--------------------------------|---|---|--|--|--|--|
| No. 2  | Department Meetings (6/5)      | No. 6   | 6 Passing of Brother Robert E. Lee (6/17)   |  |  |  |  |
| No. 3  | Encamp. Site Committee (6/7)   | No. 7   | 7 Inventory of Department Property (10/5)   |  |  |  |  |
| No. 4  | Use of Tax Exempt Letter (6/7) |   |   |  |  |  |  |
| Depart | ment Communiqué No. 1 –        | Hospitalizatio  | Hospitalization of Department Chaplain Robert Hammack (9/5)                                 |  |  |  |  |
| Depart | ment Communiqué No. 2 –        | Stephenson Memorial Challenge / Name Tags / Meeting Notice (10/4) |   |  |  |  |  |
| Depart | ment Communiqué No. 3 –        |   | Swearing-in / Passing of JVC mother-in-law<br>Memorial Challenge / 2021 National Encampment |  |  |  |  |

These can be read in their entirety at http://www.suvcwmo.org/department-orders.html

#### 6.17 Department of Nebraska, Mark E. Nichols, DC

No report given.

## 6.18 Department of New Hampshire, T.J. Cullinane, DC

I am pleased to report that the 80 strong Department of New Hampshire remains actively engaged in the preserving the memories of our Union Defenders in all corners of the Granite State.

The overarching goal of the department is to compel our state leadership to properly preserve the regimental colors of the Union forces dispatched to quell the Great Rebellion. We will not rest until this mission is accomplished. When not working toward this goal, we continue to carry out the normal duties and activities of our order.

Our annual Union Defender's Day ceremony was conducted on March 24, 2017. Brother Larry Knight presented a meticulously researched presentation on two of his ancestors who were incarcerated in the infamous Andersonville Prisoner of War Camp. Our Annual Department Encampment was conducted on April 8, 2017 and saw the undermentioned elected for a second term as Department Commander.

Most camps actively support their community's Memorial Day ceremonies as evidenced by Sleeper Camp #60 and Ladies Auxiliary members near the G.A.R. Memorial in Salem, NH.

More recently, on September 8, 2017, The Major McKinley Camp 9 and Gilman Sleeper Camp 60 conducted a living history display at the annual Auburn, NH, "Duck Races." This well-attended community event served not only as fund raiser but allowed the Brothers to interact with the public and conduct recruiting activities. The event was covered by several regional newspapers and generated good publicity for the Order.

Later in the month, on September 30, the McKinley Camp No. 9 co-sponsored the rededication of sixteen Union Soldier graves in the Mount Calvary Cemetery in Lebanon, NH. The ceremony was presided over by Brother Wheeler of Camp 9, the newly appointed Department Treasurer. Co-sponsors included the Town of Lebanon Veterans Committee and the Marine Corps League.

The camps of the Department are currently preparing for and conducting elections as well as gearing up the annual activities held in Gettysburg. We look forward to getting the winter behind us and conducting our 2018 Department Encampment on April 22, 2018.

## 6.19 Department of New Jersey, Frederick A. Mossbrucker, DC

No report given.

## 6.20 Department of New York, Daryl V. VerStreate Jr., DC

I am currently struggling to save two camps from closure. Danny Wheeler and Bob Pugsley have been essential assets in saving the one camp we could so far.

While the old ways are worth remembering and honoring. I believe as an organization we need to focus on recruitment, revitalization and mentoring. Without these three essential parts of membership we will not exist. However, with them we will survive and grow.

I would like to see each department form their own membership task force team and explore ideas as a whole to work the problem together as a group to work on revitalizing camps, recruiting new members and mentoring new members. Granted we have a JVC who does membership. However, in the grand scheme of things membership does not rely on one person it relies on every member of the organization because with us all working together as a team we will not be able to accomplish as much. And more importantly there is no "I" in team.

## 6.21 Department of North Carolina, Dennis C. St. Andrew, DC

The Department of North Carolina sends greetings to Commander-in-Chief Mark Day, PDC, and the National Council of Administration meeting in Gettysburg, Pennsylvania.

Department Officers: I am serving my fourth term as Commander of the Department of North Carolina having been elected at the 10<sup>th</sup> Annual Department Encampment on May 7, 2017 in Salisbury, North Carolina. I previously served as NC Department Commander 2013-2016. The Department of North Carolina Elected Officers are as follows: SVC William Fred Fulcher, PCC, JVC Rolf Cole Maris, PCC, Secretary A. Bryan Salter, PCC, Treasurer K. Travis Masters, Council Members Douglas P. Elwell, PDC, A. Bryan Salter, PCC, and Craig Hipkins, PCC. The Department of North Carolina Appointed Officers are as follows: Chaplain Rolf Maris, PCC, Color Bearer Max Speers, PCC, Signals Officer Jim Johnson, Eagle Scout Certificate Coordinator Travis Masters, GAR Records Officer Robert Crum, Patriotic Instructor Edward Gibson, Civil War Memorials Officer Skip Riddle and Graves Registration Officer Henry Duquette.

Membership: The Department of North Carolina membership stands at 102 Brothers in good standing as of October 31, 2017 as compared to 86 as of March 31, 2017. The MG Thomas H. Ruger Camp #1 is the largest Camp with 42 Members. The Department membership includes 10 Life Members. The Department just recently added 5 new Brothers under the age of forty. There are currently 5 Camps in good standing in our Department, including a Member At large Camp, and a sixth new Camp is forming. The Major General George Stoneman Camp #6, based in Lexington, NC, is in the final stages of organization.

Eagle Scout Certificate Awards: The Department supports this award and encourages all Camps to participate in this program. Brother Travis Masters (Union Volunteers Camp #5) is the Department's Eagle Scout Certificate Coordinator, and 4 awards have been granted since May of this year.

JROTC Awards: The Department supports the JROTC award and encourages all Camps to participate in this program. The Camps/Department awarded more than 30 JROTC medals & certificates in 2017.

Civil War Memorials: Over the past several years the location and recording of all known North Carolina memorials dedicated to Union soldiers & sailors has taken place, and has been forwarded to the National Civil War Memorials Committee. Additional memorials will be submitted when/if found.

Recruiting-Educational-Community Efforts: Camps throughout the Department have and will continue to participate in recruiting and educational activities at historic commemorations and on patriotic holidays, especially Memorial Day and Veterans Day. Camp recruiting and SUVCW educational activities and patriotic events in North Carolina in 2017 have included efforts at Fort Fisher, Bennett Place, Bentonville Battlefield, and the New Bern Battlefield. New Members to our Order were recruited during these events. Wreaths Across America events are also being planned for Christmas time this year.

Real Daughter Irene Triplett: We have a Real Daughter living within the Department of North Carolina. Real Daughter Irene Triplett lives in a nursing home in Wilkesboro, North Carolina. She is the daughter of Union Private Moses "Mose" Triplett of the 3rd North Carolina Mounted Infantry (nicknamed " Kirk's Raiders"). In 1938, Mose Triplett attended the reunion for veterans of both sides of the Battle of Gettysburg, which was held on the battlefield. Mose Triplett died at age 92 on July 18, 1938, shortly after returning home from the joint Gettysburg reunion. Irene Triplett was born in 1930 when her father was age 83 and her mother 34. At age 87, Irene is the last living recipient of VA benefits connected to the Civil War. Moses Triplett is buried in the Triplett Family Cemetery in Ferguson, NC. I have visited his grave on two occasions, and placed a US flag next to his headstone which is inscribed "He was a Civil War soldier". My most recent visit with Irene Triplett was on June 9, 2017, and I my wife and I brought her a bouquet of flowers and a greeting card with a monetary gift inside. We plan to visit Irene again around Christmas time this year. It has been both an honor and a pleasure to meet and get to know Real Daughter Irene Triplett. I am currently serving as a member of the National Special Committee on Real

Sons & Daughters. Brother Jerry Orton, PDC of New York, is the Chairman of the committee, and he has visited with Irene Triplett here in North Carolina in years prior.

Highlights of Activity as Department Commander 1 August 2017 to 31 October 2017:

- 9 Aug 17-Signed Forms 51 and 52 authorizing the formation of the MG George Stoneman Camp.
- 12 Aug 17-Issued D.O. #4 announcing the appointment of Department Assistant Secretary-Treasurer Peter Meyer of the NC Union Volunteers Camp #5. Brother Meyer will serve as a backup to the positions of Department of NC Secretary and Treasurer, and he will provide continuity of the duties of either position in the event of illness, resignation, etc.
- 15 Aug 17-Issued D.O. #5 announcing the Award of National Aide by CinC Donald Martin to Brother James Johnson. Brother Johnson recruited **8** family members as new Brothers to our Order, with **4** of them under the age of forty during the past year.
- Continued working with Department Signals Officer James Johnson as he creates a new Department of North Carolina website to replace the generic Department website on the National site that is maintained by National Signals Officer Jamie McGuire, PDC.
- 10 Sep 17-issued D.O. #6 announcing the formation of the MG George Stoneman Camp #6 based in Lexington, NC. Brother Robert Crum is the Camp Organizer.
- 14 Sep 17-Issued D.O. #7 announcing the launch of the new Department of NC website which was created by and will be maintained ongoing by Department Signals Officer James Johnson.
- 25 Sep 17-asked all Camp Commanders to consider making a Camp donation to the Stephenson Memorial Plaza as requested in Commander-in-Chief Mark Day's message #2.
- 25 Sep 17- the Department of North Carolina will be making a \$250 donation to the Dr. Benjamin Stephenson Memorial Plaza project, Department of Illinois.
- 14 Oct 17-attended a meeting of the MG Thomas Ruger Camp #1 in Fayetteville, NC, and presented a National Aide Award from PCinC Donald Martin to Brother James Johnson.
- 21 Oct 17-attended board meeting as a member of the board of directors of the Friends of Fort Fisher. The 153<sup>rd</sup> anniversary commemoration of the 2<sup>nd</sup> Battle of Fort Fisher will be held on 01/13/2018.26 Oct 17-signed *Application for Camp Charter* Form 55 for the MG George Stoneman Camp #6 and sent it along with *New Camp Data Sheet* Form 54 to National Secretary Jonathan C. Davis, PDC.
- Planning a November Department Order addressing Veterans Day and our Department of North Carolina veterans.

Update: In July, I met with the new superintendent of the Poughkeepsie Rural Cemetery, in Poughkeepsie, NY, (my home town) to discuss the original super-sized GAR grave marker that had been placed at the GAR Hamilton Post #20 Civil War cannon memorial and grave plot in 1923. The superintendent said that the cemetery would try to mount the GAR marker in a granite base to enhance the cannon memorial, and to prevent theft. 10/30/17-cemetery superintendent Brian Berryann says that the GAR grave marker will be mounted in a granite base, on a cement foundation, and next to the cannon memorial within the next two weeks. He will provide me with a photo which I will share with the Department of New York.

## 6.22 Department of Ohio, James T. Crane, DC

The Ohio Camps have been very busy since August. The "Buckeye Bugle", the Department newsletter has been re-started, and the first edition came out in early September. It was well received, and had a lot of information in it.

I attended the National Encampment in Lansing, Michigan along with 22 other Ohio Brothers. A good time was had by all, as we supported the outgoing CinC Donald L. Martin. Thanks to all the Brothers who attended the Encampment, and hope to see them all next year in Boston.

PCinC Robert Grim along with several Brothers from Ohio, were in attendance in Columbus, the State Capitol for the first reading of HB 48, a bill to protect monuments in cemeteries. Brother Grim has been spearheading this fine Bill along with Representative Schaffer. A second reading will be done in the near future.

I have been busy representing the Department, and have attended the following functions:

- Attended the Sons of the American Revolution (SAR) summer picnic on Sunday, August 13<sup>th</sup>, to begin the effort of working jointly with them. Many of our Camp members are also in the SAR.
- Met with Ronald Marvin, Jr. of the Parrot Camp, who will be the new editor of the Buckeye Bugle. (Labor Day)
- Attended the Patriot Fair in Mason, Ohio to help enlist new members, and the SUVCW.
- Laid a wreath at the General William Lytle Monument, for his Annual Memorial Ceremony at Spring Grove Cemetery in Cincinnati.
- Attended the Honor Flight Event at Greater Cincinnati Airport for arriving veterans on September 26<sup>th</sup>.
- Joined the attendees from other Departments in Cleveland, Ohio for the Central Region Association meeting on October 6<sup>th</sup> and 7<sup>th</sup>. Next meeting to be held in Indiana.

A visit to the tomb of President James Garfield's monument was a treat.

- Visited the Sgt. Richard Enderlin Camp on October 17<sup>th</sup>, in Freeport, Ohio.
- The United States Customs & Immigration Services (USCIS) in Columbus, Ohio named their meeting room where all the immigrants take their oath to this country, after Medal of Honor recipient Sgt. Richard Enderlin, a Civil War hero. The Camp in Chillicothe, Ohio is named after Sgt. Enderlin, who is buried in a local cemetery. The grandson of Sgt. Enderlin, was present for the ceremony, and is also a member of the Enderlin Camp. They closed their office for this ceremony, and was attended by about 100 people. During the ceremony, they had a Senior Chief in the US Navy, from Belize, take the oath and it was a treat to watch this, an honor.

I will be attending the MOLLUS National Congress next weekend in Gettysburg, Pa.

Installation of Officers for the Ohio Camps will begin on November 4<sup>th</sup>, and continue until they are finished.

#### 6.23 Department of Oklahoma, Rex Griffin, DC

The Department of Oklahoma is proud to announce a new Signals Officer, Brother Joseph Quickle of Indian Nations Camp #3 in Tulsa. Since our past domain name lapsed, Brother Quickle created a new Department website: *oksuvcw.org*.

One of the first announcements on the new website is the implementation of Vision 2020, a Department of Oklahoma version of the national strategy for growth and planning. The first step of the Department's Vision 2020 is to take care of current members and reach out to past ones.

Jeremiah Smith Camp #1 of Oklahoma City teamed with Sallie Peacheater Tent #18 of the *Daughters of Union Veterans of the Civil War* to put on a living history display for the *Oklahoma Historical Society* at its annual SeptemberFest, held the 9<sup>th</sup> of that month at the Oklahoma History Center in the state capitol.

The Smith Camp also held a picnic and family outing at Eagle Lake in Del City, Oklahoma, September 30.

Indian Nations Camp and Sgt. Jacob Overturf Camp #4 of Broken Arrow joined with the 77<sup>th</sup> *Pennsylvania Volunteer Infantry Regiment, Inc.*, for candlelight tour and living history presentations at the Coweta Mission Civil War Weekend, October 13-15, in Coweta, Oklahoma. Overturf Camp Commander and PDC Johnny Manley portrayed a Federal surgeon at the event.

The Department has added one new member since the last quarterly report. Jeremy Carl Woods has joined Indian Nations Camp. His 4x Great Uncle, Nathaniel R. Ewing, a Private in the *11th Kentucky Volunteer Infantry Regiment*, was killed in the Battle of Stones River on Dec. 31, 1862.

## 6.24 Department of Pennsylvania, Alfred C. Carty, DC

Shortly after becoming Department Commander I received an e-mail that six Camps had their tax-exempt status revoked from the IRS. We were aware of one Camp that we voted to suspend during our Department Encampment but the other five came as a shock especially since some seem to have had their status revoked a number of years prior. Camp #8 in Scranton had already fixed their status and gotten a new EIN# which had not been updated on our last Form 11 so that left five Camps to be suspended. Camp #14 knew about their issue and has been trying to resolve it for a while but have not heard back from the IRS having already submitted paperwork to them. Another confusing thing about this situation is that Camp #502 has been sending in 990Ns and those have been accepted by the IRS despite the IRS EO Check online saying that their status was revoked and has no reinstatement date listed. We are working on getting these Camps back into the good graces of the IRS and had intended on filing for a blanket 501c(3) for the entire Department.

There has been concern in the Department over the Battlefield Flag and Monument Policy that was adopted by the 136th National Encampment in Lansing, MI. I returned a phone call to a Brother this evening before typing this report who wanted to make me aware of his opinion over the policy. One Camp wanted me to call a Special Department Encampment over it, to send a resolution up the Commander-in-Chief, but my Council voted against it. I expect that it will be brought up at our next Department Encampment.

I attended a luncheon held by three Camps in western PA. It was their fourth year doing it and I was told this was the first time that a Department Commander/President from the SUVCW, ASUVCW, and DUVCW were all present. The ASUVW PA Dept. President and myself were given a tour of the G.A.R. Hall in Johnstown.

#### 6.25 Department of Rhode Island, James P. McGuire, DC

The Department has had a very active quarter since the National Encampment, with the various Camps staying busy and the Department making big plans for 2018. It is always wonderful to see the Brothers from separate Camps showing up to support events hosted by another, as PDC Benjamin Frail of Camp 3 has done for all of the events hosted by Camp 7 in recent memory.

Fall events have been enjoyable, as Camp 7 has sponsored two signature local events and the display table promoting the SUVCW has grown over the years and is quite impressive with artifacts, weapons, and RI GAR paraphernalia. Recently, at the General Nathanael Greene Homestead in Coventry, that Camp co-sponsored a "Civil War Encampment and Skirmish" weekend, that brought reenactors from Massachusetts, Connecticut, New Jersey, New York, Virginia and North Carolina to put on a show for the general public. Camp 7 Brothers manned a tent on the property in jacket and tie, greeting the public and discussing Rhode Island's role in the Civil War. Of particular note was the clever addition of a "genealogy help desk" that was masterminded by Br. Alan Head, whom we have seen becoming more active at the Department level, and also via his quiet attendance at a couple of National Encampments over the past few years.

Camp 3 is a force for cemetery work in this State, and with the leadership of Br. Faiola and the Brs. Frail, the Camp continues to provide guidance and expertise to the Brothers who are resetting stones and doing the good work of the Order. Additionally, the Camp continues to fund raise and gain momentum for their plans to raise a Civil War monument in the Rhode Island Veterans Cemetery.

Camp 12 will, as always, bear the weight of Rhode Island's representation at Remembrance Day, and our Department is grateful for the level of dedication that the Bliss Camp has exhibited for Rhode Island's Boys in Blue.

The all-new Camp 1 is finally official, and the new Brothers are very excited to hold their first official election as a Camp of the SUVCW. They are already planning to place a marker to the Lovell General Hospital in Portsmouth, RI that tended to nearly 5,000 convalescing Union soldiers during the war, and are working with a local church parish (historic St. Mary's Church in Newport, RI) to generate ideas to draw attention to the fact that the Naval Academy was moved to Newport for the duration of the war.

At the Department level, 2018 is a priority and several Department Orders have been issued with a specific agenda in mind. First and foremost, we know that 2018 is the 150<sup>th</sup> anniversary of Memorial Day. An Order has been issued that directs every Brother to make his best effort to take this opportunity to join with the Department in a ceremony of great significance at the State level. Additionally, 2018 is the 150<sup>th</sup> anniversary of the Charter of the Department of Rhode Island, Grand Army of the Republic. We are planning on celebrating our predecessors with great vigor. A "Rhode Island 150<sup>th</sup>" committee has been established that will oversee planning and implementation of events that will cover both the Memorial Day 150<sup>th</sup> and the RIGAR 150<sup>th</sup>. Already, the RISUVCW has determined that our annual awards dinner will be branded as a RIGAR 150<sup>th</sup> celebration, with a medal being struck (and made available for purchase, FYI), and several events and exhibitions will celebrate the anniversary. We are building a rotating display to visit libraries throughout the year. The committee is also in the process of finding the ideal place for the RIGAR to commemorate the 150<sup>th</sup> of Memorial Day in order to achieve the greatest honor to the Boys in Blue who gave their lives to preserve the Union. There will likely be a parade and public presentation involved, and the committee has identified three municipalities that would best serve the SUVCW's agenda for acknowledging Memorial Day here in Rhode Island.

So, it is going to be a busy year. We look forward to reporting on the success of our agenda in subsequent reports.

#### 6.26 Department of the Southwest, David A. Swanson, DC

I am happy to report that in response to a recent plea from CinC Mark Day all three Camps of the Department voted to send \$100 each and the Department will send \$200 to support the completion of the memorial plaza at the grave of GAR founder Benjamin F. Stephenson.

And as a further note, in 2015 Picacho Peak as a Camp-at-Large (pre-Department of Southwest days) sent in a donation for \$400 answering the national request for donations of then CinC Tad Campbell.

During the August 2017 Picacho Peak Camp No. 1 meeting, representatives from all five Allied Orders were in attendance.

The Department is aggressively attempting to get a Union memorial placed near the Arizona State Capitol building in Phoenix which will require a legislative bill and approval of same.

During the last six months the Department GRO has submitted 47 into the graves registration database.

## 6.27 Department of Tennessee, David H. McReynolds, DC

It has been a busy start to the 2017-2018 year within the Department of Tennessee. Camps have been meeting or making preparations to meet but still being active in support of the mission of the SUVCW. Several accomplishments for the Department to date:

- Three Camps have made donations at \$100 or more supporting the Stephenson Memorial in Illinois. I expect to see more Camps donate in the coming months. It's very hard for the smaller Camps to come up with the \$100 but a couple are still making the effort.
- We have two NEW Camps in the process of forming. One has submitted the required application and I expect to see the other in the next couple of days mail. Seeing new Camps form is very exciting and we will do everything possible to support them.

Each of the Camps in the Department have also been busy:

The Major William A. McTeer Camp No. 39 participated in the East Tennessee History Fair on the heels of the National Encampment on August 19, 2017. Several thousand people came out on a beautiful day in downtown Knoxville to see the many living history exhibits and take walking and bus tours describing the rich history of Knoxville and the surrounding area. We interacted with many people and our table stressed the tremendous effort of the many Unionists during the Civil War in East Tennessee, both military and civilian. The Camp has continued to meet monthly in its Camp Mess meetings and held a quarterly meeting in September where it initiated a young new member from Cosby, TN. The Camp has added at least 3 new members since the National Encampment. The Camp will participate in the Fort Dickerson Living History Days on October 28-29, 2017. The Camp's Annual Meeting is scheduled for Tuesday, November 7, 2017. On November 11, 2017, the Camp will initiate into membership, 97-year-old World War II hero Clinton Riddle of Sweetwater, TN and also conduct a memorial ceremony and headstone dedication for his Civil War ancestor, John Riddle, who died on the Sultana. The Camp, along with a little extra from the Camp's Acting Treasurer and current Department Commander, donated \$150 to the Stephenson Memorial to buy a brick. As the host Camp for the 2018 Department Encampment, planning is underway at a quick pace. The 2018 Department Encampment will be April 7, 2018 at the Courtyard by Marriott Hotel in Alcoa, TN. The Camp plans to greet out of town guests Friday evening, April 6<sup>th</sup>. The plan for Saturday includes the Encampment meeting, a bus tour of a few major Union Knoxville area Civil War sites and a banquet to top off the day Saturday night. Lots of surprises are in store for those who attend, and

we hope to draw a good attendance. The more brothers who participate, the better a Camp or a Department becomes.

- The Missionary Ridge Camp No. 63 last met August 5, 2017. Its next meeting will be November 4<sup>th</sup>. The Camp plans to participate in Memorial Services at Chattanooga National Cemetery on November 11<sup>th</sup> and a Christmas gathering on December 9<sup>th</sup>. At their November 4<sup>th</sup> Camp meeting, they will consider a donation to the Stephenson Memorial.
- Fort Donelson Camp No. 62 continues the good fight to prevent the development of historic Fort Negley by the city. The Camp Commander has a contact who may get us further help on the national level, and he posts almost daily on the historic community's efforts to prevent the project. The Department Commander has sent a letter to the Nashville mayor in support of the preservation of Fort Negley. The members of the Camp are also members of many other historical associations and societies who have almost unanimously condemned the city's action to take the first steps toward full approval of the development. At the September Camp meeting, Greg Biggs, coordinator for the Clarksville and Nashville Civil War Roundtables, gave a presentation on the supply system necessary for General Sherman to make his march to Atlanta. The Camp's Annual Meeting is scheduled for November 28<sup>th</sup> and the nominating committee is working to select a slate of officers for 2017-2018. The Fort Donelson Camp also bought a brick in support of the Stephenson Memorial in Illinois.
- The Major General James H. Wilson Camp No. 1 has initiated two new members and had two reinstatements since the Encampment in August. Two Camp meetings have been held August 19<sup>th</sup> and October 20<sup>th</sup>, at the Bass Pro Shop in Prattville, AL. Educational topics presented at the meetings included the Cahaba Prison Camp, the Sultana Disaster and the Shelton Laurel Massacre. The GAR obelisk marker erected at the Oak Hill Cemetery in Birmingham, AL is in disrepair. The Wilson Camp hopes to sponsor a restoration program partially using funds from the SUVCW Monument and Memorial Preservation Fund. Dr. Jack Dwyer, Camp Commander, provided for the General St. John R. Liddell MOSB Chapter #271 a presentation and discussion on the Shelton Laurel Massacre. The Wilson Camp contributed \$100 to the Stephenson Memorial fund.
- The Sultana Camp No. 1 in Memphis, TN reports that after an active summer where the camp participated in several public events, the camp has recently initiated two new members in September and have several prospective members they hope to attract. The Camp has also made a first-time appearance at a public event at Cedar Hill Farm in Hernando, MS. The formation of their SVR unit continues with a full-dress muster scheduled for December 16, 2017. Members are also actively collecting information on local monuments, markers, and graves for inclusion in the SUVCW database.
- The Army of Tennessee Camp No. 64's activity since August has revolved around educational programs for schools in a four-county area. The Camp has done four programs reaching approximately 1,200 students. Events are scheduled for November 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, and 5<sup>th</sup>. The events on November 2<sup>nd</sup> and 3<sup>rd</sup> are school programs and the events on the 4<sup>th</sup> and 5<sup>th</sup> are in support of the Battle of Pine Ridge re-enactment. November 11<sup>th</sup> will have the Camp at Fort Donelson participating in the 150<sup>th</sup> anniversary of the National Cemetery and Veterans' Day Observance.

The Private Richard Taylor Camp No. 53 in Huntsville, AL continues to serve the geographic area of North Alabama.

#### 6.28 Department of Texas, Beau Bruce Moore, DC

No report given.

## 6.29 Department of Vermont, James H. Proctor, DC

No report given.

#### 6.30 Department of Wisconsin, Alan O. Petit, DC

Bad news first. Since our annual encampment in June, 2017, we have lost three longtime brothers. Brother Ron Knaus, Harnden Camp 2, member since 1990 passed over. He held various positions in his camp and at department level. He was a longtime eagle scout coordinator for department. He was CC of his camp at the time of his passing. I knew him and we will be missed. Brother Virgil Matz went soon after. He was also a member of Harden Camp 2 since 1984. He held a number of positions in his camp and at department. He was our longtime GRO for department. Under his watch, about 25,000 graves were registered. He personally registered five complete counties. I also knew him and he will be missed. Brother Bruce Cottington of Colvill Camp 56 also passed. He was a long-time member of his camp and a volunteer / staff person of the Lichtfield, Minnesota GAR hall/museum there.

Two of our camps, #56 and #49 were out of compliance with the 990/EIN requirements. They are working with the department, and national treasurer McReynolds to rectify this problem.

C.K Pier Badger Camp 1 dedicated the last soldier marker for Milwaukee County. 7600 union veterans are registered in Milwaukee County. They will be attending Veteran's Day services and the Wreaths Across America proceedings.

Heg Camp 15 has done several things. They are proceeding with a lawsuit against the city of Muskego for improper upkeep and neglect of CW veteran's graves there. They have also produced a last soldier marker, available to all the camps and departments. It is a bronze star, similar to the GAR bronze star flag holders in current use.

Harnden Camp 2 has also done a last soldier dedication.

Old Abe Camp 8 did a brat fry for benefit of the camp. I was there all day serving up brats. This is my camp. I and the camp will be doing a presentation and honor detail with the Mohican Nation on Nov. 10-11 at Bowler, Wisconsin for Veteran's Day. There will be a portion of the traveling Viet Nam Wall there.

I, myself, have not done a whole lot. Lack of opportunities and arthritis have played out here. I missed the largest CW event in Wisconsin due to my inability to walk more than a short distance due to severe arthritis in my ankles. I look forward to next national encampment in Boston.

# 7.0 Appendix

#### 7. 1 Consolidated Balance Sheet, National Treasurer

See table on page 49.

#### 7.2 Consolidated Income Statements, National Treasurer

See tables on pages 50 - 53

# 7. 3 Records of Civil War Monuments, National Civil War Memorials Officer, Walter E. Busch, PDC

See tables on pages 55 - 56.

## 7.4 Job Description - Development Assistant

See page 57 - 58

|                                   | D BALANCE SHEET              |                                       |
|-----------------------------------|------------------------------|---------------------------------------|
| At Septembe                       | r 30, 2017 and 2016          |                                       |
|                                   | 2017                         | 2016                                  |
| ASSETS                            |                              |                                       |
| Current Assets                    |                              |                                       |
| Checking/Savings                  |                              |                                       |
| Cash & Cash Equivalents           | \$ 429,370.18                | \$ 426,188.98                         |
| Accounts Receivable               | 3,272.50                     | 612.01                                |
| Other Current Assets              | 0,212.000                    | 012101                                |
| Prepaid Expenses                  | 15,141.10                    | 17,882.52                             |
| Inventory                         | 34,227.62                    | 30,593.02                             |
| Total Other Current Assets        | \$ 49,368.72                 | \$ 48,475.54                          |
| Total Current Assets              | \$ 482,011.40                | \$ 475,276.53                         |
| Fixed Assets                      | ÷ 102,011110                 | · · · · · · · · · · · · · · · · · · · |
| Furniture and Equipment           | \$ 41,650.78                 | \$ 37,150.78                          |
| Acc. Depr - Furn & Equip.         | (34,175.77)                  | (31,517.40)                           |
| Total Fixed Assets                | \$ 7,475.01                  | \$ 5,633.38                           |
| Other Assets                      | <i>• · · · · · · · · · ·</i> | ÷ 0,000.00                            |
| Other Assets                      |                              |                                       |
| Marketable Securities             | \$ 561,091.55                | \$ 531,531.22                         |
| Certificates of Deposit           | 185,668.17                   | 181,805.00                            |
| Total Other Assets                | \$ 746,759.72                | \$ 713,336.22                         |
| TOTAL ASSETS                      | \$ 1,236,246.13              | \$ 1,194,246.13                       |
|                                   |                              | + -,                                  |
| LIABILITIES & EQUITY              |                              |                                       |
| Liabilities                       |                              |                                       |
| Current Liabilities               |                              |                                       |
| Accounts Payable                  | \$ 63.51                     | \$ 13,447.01                          |
| Other Current Liabilities         |                              | +                                     |
| Accrued Expenses                  | \$ 12,581.05                 | \$ 2,617.98                           |
| Due To Other Funds                | -                            | -                                     |
| Deferred Revenue                  | 92,019.39                    | (1,905.00)                            |
| Total Other Current Liabilities   | \$ 104,600.44                | \$ 712.98                             |
| Total Current Liabilities         | \$ 104,663.95                | \$ 14,159.99                          |
| Total Liabilities                 | \$ 104,663.95                | \$ 14,159.99                          |
| Equity                            | ÷                            | ¢ 11,100100                           |
| Unrestricted Net Assets           | \$ 767,495.01                | \$ 554,893.72                         |
| Member Designated                 | 53,248.50                    | 82,270.00                             |
| Temporarily Restricted Net Assets | 154,351.18                   | 292,006.89                            |
| Permanently Restricted            | 134,884.00                   | 134,884.00                            |
| Deferred Net Income               | -                            | 99,618.71                             |
| Net Income                        | 21,603.49                    | 16,412.82                             |
| Total Equity                      | \$ 1,131,582.18              | \$ 1,180,086.14                       |
| TOTAL LIABILITIES & EQUITY        | \$ 1,236,246.13              | \$ 1,194,246.13                       |

|      |        | SONS OF UNION VETERANS OF<br>CONSOLIDATED INCOME ST |           |           |
|------|--------|---|-----------|-----------|
|      |        | Three Months Ended September 3                      |           |           |
|      |        |   |           |           |
|      |        |   | 2017      | 2016      |
| nco  | mo     |   |           |           |
|      |        | ations  |           |           |
|      | Done   | Individual, Business Contributions                  |           |           |
|      |        | In Memory Donations                                 |           |           |
|      |        | MOLLUS  | _         | -         |
|      |        | Fundraising - Challenge Coins                       | 320.00    | 380.50    |
|      |        | Fundraising - T-Shirts                              | -         | -         |
|      |        |   |           |           |
|      | Tota   | Donations   | 320.00    | 380.50    |
|      |        |   |           |           |
|      | Inve   | stments   |           |           |
|      |        | Interest-Savings, Short-term CD                     | 802.14    | 2,702.24  |
|      |        | Dividends   | 716.26    | 527.50    |
|      |        | Unrealized Gain/Loss on Investments                 | 13,158.16 | 13,286.16 |
|      | Tota   | Investments   | 14,676.56 | 16,515.90 |
|      |        |   |           |           |
|      | Sales  | 6   |           |           |
|      |        | QM Sales  | 10,360.88 | 11,938.84 |
|      |        | QM Sales - Atkinson Donation                        | 2,445.00  | -         |
|      |        | QM Shipping & handling                              | 988.21    | 701.90    |
|      |        | Miscellaneous Revenue                               | 83.10     | 93.90     |
|      | Tota   | Sales   | 13,877.19 | 12,734.64 |
|      |        |   |           |           |
|      | Prog   | ram Income  |           |           |
|      |        | Banner Subscriptions                                | 12.00     | 75.00     |
|      |        | National Encampment Reg. Fees                       | 2,710.00  | 2,535.00  |
|      |        | Per Capita Dues                                     | 35,383.85 | 33,196.18 |
|      |        | Life Membership Fees                                | 455.00    | 2,360.00  |
|      |        | New Member Application Fees                         | 215.00    | 1,057.50  |
|      |        | New Camp and Dept Application Fees                  | 50.00     | 117.50    |
|      |        | Charter Application Fees                            | -         | -         |
|      |        | Miscellaneous                                       | 125.25    | 65.25     |
|      |        | Reinstatement Fees                                  | 516.50    | 459.00    |
|      |        | Rememberance Day                                    | -         | -         |
|      |        | Web Site Income                                     | -         | -         |
|      | Tota   | Program Income                                      | 39,467.60 | 39,865.43 |
|      |        |   |           |           |
| Tota | l Inco | me  | 68,341.35 | 69,496.47 |

|     | CONSOLIDATED INCOME S                          |           |           |  |  |  |
|-----|--|-----------|-----------|--|--|--|
|     | Three Months Ended September 30, 2017 and 2016 |           |           |  |  |  |
|     |  | 2017      | 2016      |  |  |  |
| Cos | t of Goods Sold                                |           |           |  |  |  |
|     | Cost of Sales - Inventory Sales                |           |           |  |  |  |
|     | Cost Of Sales - QM sales                       | 6,722.31  | 6,806.02  |  |  |  |
|     | QM Shipping & Handling                         | 1,384.23  | 807.17    |  |  |  |
|     | Paypal Fees                                    | 154.30    | 133.33    |  |  |  |
|     | Cash Shortage and Overage                      | 229.57    | (108.03)  |  |  |  |
|     | Dies   | 300.00    | -         |  |  |  |
|     | Total Cost of Sales - Inventory Sales          | 8,790.41  | 7,638.49  |  |  |  |
|     |  | 0,.00.11  | 1,000.10  |  |  |  |
| Gro | ss Profit                                      | 59,550.94 | 61,857.98 |  |  |  |
| 2.0 |  |           | 01,001.00 |  |  |  |
| Exp | ense   |           |           |  |  |  |
|     | Cost of ROTC Program                           | 106.50    | 55.91     |  |  |  |
|     | Bad Debt Expense                               | -         | -         |  |  |  |
|     | Total ROTC and Bad Debt Expense                | 106.50    | 55.91     |  |  |  |
|     | Administrative Expenses                        | 100.00    | 00.01     |  |  |  |
|     | CinC expenses                                  | 680.88    |           |  |  |  |
|     | Nat. Sec. Expenses                             | 628.48    | 619.79    |  |  |  |
|     | Nat. Treasurer Exp.                            | 1,742.64  | 1,015.17  |  |  |  |
|     | Nat. QM Expenses                               | 1,200.00  | 1,500.00  |  |  |  |
|     | CinC Repre. Expenses                           | 1,200.00  | 1,000.00  |  |  |  |
|     | Executive Director                             | 4,760.01  | 9,520.00  |  |  |  |
|     | Executive Director Expenses                    | 332.64    | 5,020.00  |  |  |  |
|     | Jr. Vice Expenses                              | -         | -         |  |  |  |
|     | Banner Editor Expenses                         | 402.75    | 150.87    |  |  |  |
|     | Credit Card Fees                               | (55.72)   | -         |  |  |  |
|     | Misc. Expenses                                 | 69.98     |           |  |  |  |
|     | Total Administrative Expenses                  | 9,761.66  | 12,805.83 |  |  |  |
|     |  | 5,101.00  | 12,000.00 |  |  |  |
|     | Contract Services                              |           |           |  |  |  |
|     | Accounting Fees                                |           | 961.20    |  |  |  |
|     | Legal Fees                                     |           |           |  |  |  |
|     | Audit Fees                                     | 2,685.00  | 1,500.00  |  |  |  |
|     | 501c3 Conversion                               | 187.50    | -         |  |  |  |
|     | Charitable Org Registration Fees               | -         | -         |  |  |  |
|     | Total Contract Services                        | 2,872.50  | 2,461.20  |  |  |  |
|     |  | 2,012.00  | 2,701.20  |  |  |  |
|     | Facilities and Equipment                       |           |           |  |  |  |
|     | Rent   | 2,317.50  | 2,317.50  |  |  |  |
|     | Property Insurance                             | 470.30    | 2,011.00  |  |  |  |
|     | Depr and Amort - Allowable                     | 727.02    | 352.14    |  |  |  |
|     | Total Facilities and Equipment                 | 3,514.82  | 2,669.64  |  |  |  |

|                             | tember 30, 2017 and 2016  |          |
|-----------------------------|---------------------------|----------|
| Thee Month's Ended Sep      | tember 30, 2017 allu 2010 |          |
|                             | 2017                      | 2016     |
| Insurance                   |                           |          |
| Liability Insurance         | 548.01                    | 626.52   |
| Directors & Officers        | -                         | 376.26   |
| Total Insurance             | 548.01                    | 1,002.78 |
|                             |                           |          |
| Operations                  |                           |          |
| Advertising                 | -                         | -        |
| Bank Fees                   | -                         | 28.00    |
| Credit Card Fees            | -                         | 53.60    |
| Office Expenses             | 320.54                    | 388.82   |
| Software                    | 122.87                    | -        |
| Proceedings Transcription   | -                         | -        |
| Proceedings Printing        | -                         | -        |
| Miscellaneous               | 167.64                    | -        |
| Quartermaster Supplies      | 87.67                     | 36.00    |
| Past CinC Jewel             | -                         | -        |
| Postage                     | 234.28                    | 343.07   |
| Printing & Photocoying      | 35.61                     | -        |
| Supplies                    | 314.79                    | 67.69    |
| Telephone & Internet        | 652.17                    | 625.75   |
| Web Site                    | 40.34                     | -        |
| Web Hosting                 | 203.88                    | 53.76    |
| Total Operations            | 2,179.79                  | 1,596.69 |
|                             |                           |          |
| Program Expenses            |                           |          |
| National Encamp. Host Comm. | -                         | 424.27   |
| National Encamp. Site Comm. | 219.20                    | 1,218.74 |
| Awards                      | 1,732.06                  | 873.91   |
| Scholarships                | -                         | 5,000.00 |
| Grants                      | 4,000.00                  | 6,750.00 |
| Life Member Reimbursements  | -                         | -        |
| Life Member Per Capita      | -                         | -        |
| Luncheon                    | -                         | -        |
| Equipment Rental            | -                         | -        |
| Printing                    | -                         | -        |
| Miscellaneous               | -                         | -        |
| Wreath                      | -                         | 42.00    |
| Musicians                   | -                         | -        |
| Lincoln Memorial            | -                         | -        |
| Lincoln Tomb                | -                         | 543.70   |

|            | SONS OF UNION VETERANS OF TH          |               |           |  |
|------------|---------------------------------------|---------------|-----------|--|
|            | CONSOLIDATED INCOME STA               |               |           |  |
|            | Three Months Ended September 30, 2    | 2017 and 2016 |           |  |
|            |                                       | 2017          | 2016      |  |
|            | Cathedral of the Pines                | -             | 169.99    |  |
|            | Grants Tomb                           | -             | -         |  |
|            | Tomb of the Unknown Soldier           | -             | -         |  |
|            | GAR Campfire                          | -             | -         |  |
|            | Lincoln Birthday Committee            | -             | -         |  |
|            | Fundraising Expense - Challenge Coins | -             | -         |  |
|            | National Photographer                 | 1,196.50      | 853.64    |  |
|            | Natl. Photographer Expenses           | -             | -         |  |
|            | National Encampment Printing          | 890.69        | 1,146.19  |  |
|            | Challenge Coins                       | -             | -         |  |
|            | Sons Of Confederates Rep.             | 235.30        | -         |  |
|            | Program Expenses - Other              | 88.54         | 475.00    |  |
|            | Banner                                | 10,556.88     | 7,355.67  |  |
| Total      | Program Expenses                      | 20,981.17     | 26,869.11 |  |
| Total Expe | enses                                 | 39,964.45     | 47,461.16 |  |
| Net Inco   | ome                                   | 19,586.49     | 14,396.82 |  |

## **RECORDS OF CIVIL WAR MONUMENTS**

| STATE/LOCATION    | July<br>2017<br>on<br>file | Nov<br>2017<br>on file | Gain<br>/<br>Loss | Entered<br>into OLD<br>Database | Last<br>Soldier<br>Markers | LS<br>Entered<br>into OLD<br>Database | Notes       |
|-------------------|----------------------------|------------------------|-------------------|---------------------------------|----------------------------|---------------------------------------|-------------|
| Arizona           | 2                          | 2                      | 0                 | 2                               | 0                          | 0                                     |             |
| Arkansas          | 4                          | 5                      | 1                 | 253                             | 0                          | 0                                     | Note 1      |
| Australia         | 1                          | 1                      | 0                 | 1                               | 0                          | 0                                     |             |
| California        | 40                         | 40                     | 0                 | 0                               | 0                          | 0                                     |             |
| Colorado          | 4                          | 4                      | 0                 | 4                               | 0                          | 0                                     |             |
| Connectic         |                            |                        |                   |                                 |                            |                                       |             |
| ut                | 3                          | 3                      | 1                 | 2                               | 0                          | 0                                     |             |
| Delaware          | 1                          | 1                      | 0                 | 1                               | 0                          | 0                                     |             |
| Florida           | 3                          | 3                      | 0                 | 2                               | 0                          | 0                                     |             |
| Georgia           | 7                          | 7                      | 0                 | 7                               | 0                          | 0                                     |             |
| Idaho             | 9                          | 9                      | 0                 | 9                               | 0                          | 0                                     |             |
| Illinois          | 133                        | 133                    | 0                 | 0                               | 0                          | 0                                     |             |
| Indiana           | 5                          | 11                     | 0                 | 5                               | 0                          | 0                                     |             |
| lowa              | 44                         | 57                     | 13                | 6                               | 15                         | 0                                     | 2 Note<br>6 |
| Kansas            | 14                         | 14                     | 0                 | 0                               | 0                          | 0                                     |             |
| Kentucky          | 10                         | 9                      | -1                | 9                               | 0                          | 0                                     | Note 6      |
| Kazakhstan        | 1                          | 1                      | 0                 | 1                               | 0                          | 0                                     |             |
| Maine             | 5                          | 5                      | 0                 | 5                               | 0                          | 0                                     |             |
| Maryland          | 4                          | 4                      | 0                 | 4                               | 0                          | 0                                     | Note 2      |
| Massachus<br>etts | 45                         | 45                     | 0                 | 0                               | 0                          | 0                                     |             |
| Mexico            | 1                          | 1                      | 0                 | 1                               | 0                          | 0                                     |             |
| Michigan          | 221                        | 221                    | 0                 | 0                               | 0                          | 0                                     |             |
| Minnesota         | 1                          | 1                      | 0                 | 1                               | 0                          | 0                                     |             |
| Mississippi       | 1                          | 1                      | 0                 | 1                               | 0                          | 0                                     |             |
| Missouri          | 521                        | 526                    | 4                 | 37                              | 3                          | 0                                     |             |
| Nebraska          | 6                          | 6                      | 0                 | 6                               | 0                          | 0                                     |             |
| Nevada            | 4                          | 3                      | -1                | 0                               | 0                          | 0                                     | Note 6      |
| New<br>Hampshire  | 18                         | 18                     | 0                 | 9                               | 0                          | 0                                     |             |
| New               |                            |                        |                   |                                 |                            |                                       |             |
| Jersey            | 5                          | 5                      | 0                 | 5                               | 0                          | 0                                     |             |
| New York          | 28                         | 28                     | 0                 | 18                              | 0                          | 0                                     | Note 3      |
| North<br>Carolina | 12                         | 12                     | 0                 | 0                               | 0                          | 0                                     |             |
| North<br>Dakota   | 2                          | 2                      | 0                 | 2                               | 0                          | 0                                     |             |
| Ohio              | 31                         | 31                     | 0                 | 4                               | 14                         | 28                                    | Note 4      |
| Oklahoma          | 4                          | 4                      | 0                 | 3                               | 0                          | 0                                     |             |
| Oregon            | 1                          | 1                      | 0                 | 1                               | 0                          | 0                                     |             |

| Pennsylvan |      |      |    |     |    |    |        |
|------------|------|------|----|-----|----|----|--------|
| ia         | 28   | 28   | 0  | 0   | 0  | 0  |        |
| Rhode      |      |      |    |     |    |    |        |
| Island     | 27   | 27   | 0  | 0   | 0  | 0  |        |
| South      |      |      |    |     |    |    |        |
| Carolina   | 1    | 1    | 0  | 1   | 0  | 0  |        |
| South      |      |      |    |     |    |    |        |
| Dakota     | 1    | 1    | 0  | 1   | 0  | 0  |        |
| Tennessee  | 6    | 6    | 0  | 6   | 0  | 0  |        |
| Texas      | 2    | 1    | -1 | 2   | 0  | 0  | Note 6 |
| Utah       | 1    | 1    | 0  | 1   | 0  | 0  |        |
| Virginia   | 7    | 7    | 0  | 4   | 0  | 0  |        |
| Vermont    | 1    | 1    | 0  | 1   | 0  | 0  |        |
| Washingto  |      |      |    |     |    |    |        |
| n          | 13   | 13   | 0  | 10  | 0  | 0  | Note 5 |
| Washington |      |      |    |     |    |    |        |
| DC         | 1    | 1    | 0  | 1   | 0  | 0  |        |
| West       |      |      |    |     |    |    |        |
| Virginia   | 0    | 0    | 0  | 0   | 0  | 0  |        |
| Wisconsin  | 32   | 34   | 0  | 0   | 0  | 0  |        |
| Wyoming    | 1    | 1    | 1  | 0   | 0  | 0  |        |
| Records    |      |      |    |     |    |    |        |
| Not        |      |      |    |     |    |    |        |
| Monuments  | 0    | 5    | 5  | 0   | 0  | 0  | Note 6 |
| TOTAL      | 1312 | 1335 | 23 | 426 | 32 | 28 | 0      |

NOTES:

Note 1: A Survey identifying potential markers has been completed and in our database

Note 2: 1995 Maryland Governor's Comm on Monuments report digitized

Note 3: 1992 New York SUVCW Monuments Book Digitized

Note 4: Ohio Last Soldiers in Database came from a listing of markers that had no Form 61 or Form 62 filed for them but with enough info to digitize

Note 5: Washington 10 monuments in database are ones the WRC sent me and have no Form 61 or Form 62 yet

Note 6: Files sent in that were determined not to be monuments removed from state database and put in misc file

Mullins Company Monuments Catalog of 1913 digitized

## **Job Description - Development Assistant**

- 1. Data entry and donation processing
  - a. Primary point person for updating, adding and maintaining donor, member and prospect constituent records in a donor database.
  - b. Responsible for the gift entry process. Includes copying checks, tracking weekly batches, assisting in the running of financial reports and reconciling deposits with the Treasurer.
  - c. Codes and tracks the types of donations.
  - d. Uploads online transactions from online giving systems approved by the SUVCW Committee and that are a part of the Strategic Development Plan.
  - e. Assists with the creation of donor lists and other gift queries and reports.
  - f. Files donor-related paperwork and maintains an organized filing system.
- 2. Donor relations
  - a. Manages donation acknowledgement process (sending out thank you notes and donation receipts in proper format to support tax deduction).
  - b. Answers all telephone and e-mail inquiries in an extremely timely fashion.
  - c. Tracks and reports to the committee on all donor interactions, good or bad. Reports any problems immediately to the SUVCW Committee for assistance in resolution.
- 3. Budget tracking and check requests
  - a. Creates, routes to the Treasurer and files any accounts payable check requests.
  - b. Works with the Treasurer to maintain compliance with the approved budget for office and overall functions of the giving program.
  - c. Assists SUVCW Committee with budget creation and reconciliation.
- 4. Mailing and mail list maintenance
  - a. With the direction of the SUVCW Committee, performs database maintenance and cleanup projects to improve and protect data integrity and database performance.
  - b. Mails out solicitations as approved by the SUVCW Committee per the Strategic Development Plan.
  - c. Ensures time sensitive mailings are sent.
  - d. Keeps periodic contact with donors through personalized mailings.
- 5. Workplace campaigns
  - a. Coordinates all aspects of workplace campaigns approved by the SUVCW Committee in accordance with the Strategic Development Plan, including annual applications and pledge tracking and donor acknowledgments.

#### 6. Reporting

a. Produces reports sufficient to track the success or failure of giving programs and sends reports to the monitoring SUVCW Committee who has decision-making responsibility to keep the entire Strategic Development Plan on track.

#### 7. Special events

Provides administrative support for special events including special mailings, telephone inquiries, in-kind gift tracking and other clerical duties as they may arise.