

**Sons of Union Veterans of the Civil War
Council of Administration
MINUTES**

August 23, 2015, Richmond, Virginia

Commander-in-Chief Eugene G. Mortorff called the meeting to order at 8:00 AM on August 23, 2015. The attendees recited the Pledge of Allegiance. This was followed by the invocation given by Brother Bob Wolz.

1. National Secretary Alan Russ called the roll of officers.

Voting Members Present:

CinC Eugene Mortorff
SVCinC Donald Martin
JVCinC Mark Day
National Secretary Alan Russ
National Treasurer Richard Orr

National Quartermaster Danny Wheeler
CofA Member Donald Shaw
CofA Member Ed Norris
CofA Member Walter Busch
CofA Member Brian Pierson

Voting Members Absent:

CofA Member John McNulty - excused

CofA Member Imm. PCinC Tad Campbell - excused

Non-Voting Members Present:

Executive Director David Demmy Sr.
Past Commander-in-Chief Andrew M. Johnson
Past Commander-in-Chief James B. Pahl

Past Commander-in-Chief D. Brad Schall
Past Commander-in-Chief Perley E. Mellor

Guests of the Council of Administration (taken from sign-in sheet):

Bob Wolz, Dept. of Ohio
Chuck Odell, Dept. of the Chesapeake
Loren Bures, Dept. of the Columbia
James Ward, Dept. of Florida

Mike Paquette, Dept. of the Chesapeake
Jerry Kowalski, Dept. of Illinois
Bill Fischer, Dept. of Kansas
James McGuire, Dept. of Rhode Island

2. Commander-in-Chief Mortorff gave a few brief remarks to the Council.

3. Treasurer Orr led a brief discussion on the proposed budget.

a. This included an increase in the CinC allocation to \$12,000; a commitment of \$1,000 to the Stephenson monument in Illinois; increasing the Remembrance Day expenditures from the GAR Fund to \$2,750, and the addition of \$500 for the Genealogy meeting.

b. Brother Orr moved, seconded by Brother Russ, to approve the budget, as modified. Motion passed.

4. The following actions items from the National Encampment were addressed:

a. The ROTC form be amended and posted on the website in the new form no later than 15 December 2015 deleting the information regarding the name of the cadet. No one is keeping this information and it often is not known when the badge is ordered. [ACTION: Program & Policy Committee]

b. An Aide to the National Quartermaster for the ROTC program be appointed by the incoming Commander-in-Chief and all subsequent Commanders-in-Chief to be responsible for the ROTC program. Incoming CinC is to appoint an aide and refer this change to the C&R Committee to make it permanent. [ACTION: CinC/Committee on Constitution and Regulations]

c. Effective January 1, 2017, all ROTC award requests must be submitted electronically. [ACTION: Program & Policy Committee]

d. The Aide to the National Quartermaster for the ROTC program be required to forward copies of all medal applications and postal receipts no less than monthly to the National Treasurer and provide an accurate inventory of all items in his possession as of the last business day of June of each year to the National Treasurer. [ACTION: Committee on Constitution and Regulations]

e. Motion that the ROTC medal be allowed to be presented by the primarily independent auxiliary. [ACTION: Program & Policy Committee, for the committee to come back with a recommendation to the next National Encampment.]

f. National ROTC/JROTC Census. At this time I believe that I am the only JROTC award recipient who is also a member of the Order. I recommend that a national census of JROTC award recipients be taken. Incoming CinC is to assign person to take the inventory. [ACTION: CinC]

g. National Committee on Americanization and Education. It was recommended the committee should be reconstructed. If it is reconstructed, it was recommend the committee be composed of the national patriotic instructor, the national Eagle Scout coordinator, a national ROTC award officer, the national chaplain and the national quartermaster, these individuals having a vested interest in the success of the committee and should therefore become the committee. [ACTION: Program & Policy Committee to determine if this committee should continue to exist, and, if not, return back to the 2016 National Encampment with language to the C&R committee to remove the committee.]

h. Recommendation that the web site be updated as soon as possible with instructions directing the grant applications to be sent to the new chairman and not Brother Don Martin, who left the committee in August of 2014. I also recommend that the revised Form 62 (see below) be updated to include the names of the chairman and the committee members and also placed on the web site. It is my understanding that this form has been approved, but it was never placed on the web site. [ACTION: CinC to direct it be done.]

i. Motion requiring action as directed by the 2014 encampment dealing with per capita for dual members: The incoming CinC shall appoint a committee to work this out for implementation and bring back to the Council of Administration by Springfield CofA, with the CinC authorized to forward this to the C&R committee and/or P&P Committee. The sentence, "Dual members shall not be counted toward the required number of members required to establish a new camp." shall be deleted. The special committee shall address the financial impact of the motion. [ACTION: CinC]

j. Department Permission to Sue. This item came about because of a Cannon Tube in a Cemetery resulting in a Department entering in a lawsuit over the rightful owners of the tube. The question whether Departments may act individually in suing was given to the P&P for policy development. No action was taken. As this is a legal matter, it is believed that before a policy question can be answered, this needs vetting by legal professionals. It was recommended the CinC refer this to National Counselor to render a decision. If it is decided that Departments CAN, then it can come back to the P&P to development a policy. ACTION: CinC

k. The Special Committee on Hereditary Issues is to be continued and report back to the 2016 National Encampment. [ACTION: CinC to appoint committee]

l. Flag Certificate Program. The Department of GA & SC has instituted a program to award Certificates of Commendation to recognize exemplary Patriotism in the display of the Flag of the United States of America. The certificates are printed on high quality paper (e.g., parchment) and are suitable for framing and display. Any Brother can nominate persons, companies or agencies that proudly, conspicuously and properly fly or display the US Flag. This program has met with success in the Dept. Therefore, it is proposed that this program be adopted throughout the SUVCW as a formal program in order to ensure standardization and broad implementation. The program is recommended to be placed under the responsibility of the Patriotic Instructor. [ACTION: Program & Policy Committee to come back with a plan for implementation.

m. Update transfer form (SUVCW Form 4) to include all information needed on Form 30. [ACTION: Program & Policy Committee]

n. Send to the appropriate committee for review to expand JROTC type program to CAP, US Navy Sea Cadet Corps, and Young Marines. [ACTION: Program & Policy Committee]

5. NEW BUSINESS

a. Expense Report. Motion by Brother Russ, seconded by Brother Orr, to approve the expense report, as submitted by previous Program & Policy Committee. Motion passed

b. Motion by Brother Norris, seconded by Brother Busch, to purchase at \$2,500 a bench for the Stephenson memorial from the special project fund. Motion passed. Brother Norris is to pick a committee to come up with the inscription for the bench.

c. Camps and departments can make a directed donation to National that would then be sent to the designated recipient.

d. The National Counselor and Treasurer are to bring to Gettysburg CofA meeting suggestions on the process for 501(c)(3).

e. Brother Orr moved, seconded by Brother Russ, that Brother Crabtree, be appointed as editor of the Banner. Motion passed

f. Brother Russ moved, seconded by Brother Orr, the 2016 dues for NMAL be set at \$45.00. Motion passed.

g. Brother Orr moved, seconded by Brother Martin, that any brother with a mailing address outside the US Postal Service area be charged a \$5 surcharge.

h. Brother Orr moved, seconded by Brother Norris, that the Program and Policy Committee amend all necessary forms to include the annual foreign surcharge.

i. Brother Orr moved, seconded by Brother Norris, that the website application fee remain the same \$40.00.

j. Brother Orr moved, seconded by Brother Busch, that the Life Member reimbursement under the original program remain at \$4.

6. GOOD OF THE ORDER

a. Brother Don Shaw is planning to run for JVCinC in 2016.

b. Brother Orr is running for re-election as National Treasurer next year.

c. Brother Wheeler is running for re-election as National Quartermaster next year.

7. CONCLUSION. CinC Mortorff provided closing comments, followed by Chaplain Kowalski giving the Benediction.

8. Meeting was officially adjourned at 9:48 AM.

Submitted in Fraternity, Charity, and Loyalty:

Alan L. Russ, PDC
National Secretary