

Sons of Union Veterans of the Civil War



Council of Administration Meeting November 20, 1994 Gettysburg, Pennsylvania

Members Present; Commander-in-Chief Keith G. Harrison, Senior Vice Commander-in-Chief David R. Medert Junior Vice Commander-in-Chief Alan R. Loomis, National Secretary David F. Wallace, National Treasurer Richard D. Orr, Council Member Allen W. Moore PCinC, Council Member Peter A. Dixon, Council Member Andrew M. Johnson, Council Member Robert E. Grim, National Counselor James H. Pahl, Esq., National Quartermaster Elmer F. Atkinson PCinC, and Washington Representative Richard C. Schlenker PCinC.

Other Brothers Present: Charles W. Corfman PCinC, Richard Greenwalt PCinC, Clark W. Mellor PCinC, Member-at-Large Coordinator L. Dean Lamphere, Jr., Clyde H. Hayner Maryland Department Commander, and Ivan Frantz, Sr., PDC.

The meeting was called to order by Commander-in-Chief Harrison at 7:40 a.m.

Brother Schlenker offered the invocation.

It was moved and supported that the minutes of the August 11, 1994 Council of Administration meeting be approved as distributed to the members by mail; motion passed.

It was moved and supported that the minutes of the August 14, 1994 Council of Administration meeting be approved as distributed to the members by mail; motion passed.

It was moved and supported that the minutes of the September 17, 1994 Council of Administration meeting be approved as distributed to the members by mail; motion passed.

Commander-in-Chief Harrison gave a brief background regarding the status of the Banner and his desire to update the system for publication.

It was moved and seconded that the Editor of the Banner be instructed to prepare and publish the post-National Encampment issue of the Banner by December 1, 1994 and to prepare and publish the Winter issue of the Banner by January 31, 1995. In the event that the Editor of the Banner fails to publish on either date, the Commander is authorized to immediately remove the Editor of the Banner and 2) that the Commander-in-Chief seek bids for the commercial production of the Banner; motion passed.

The National Secretary was instructed to contact the Banner Editor by certified mail regarding the motion.

It was moved and supported that a Subcommittee of the Council of Administration be formed to solicit interest among the membership for interest as "Managing Editor" of the Banner, to report to the Commander-in-Chief by December 31, 1994; motion passed. Commander-in-Chief Harrison appointed David R. Medert, Richard D. Off, Alan R. Loomis, and David F. Wallace as members of the Subcommittee.

It was the Resolution of the Sense of the Body that the Council of Administration acknowledges that the National Secretary is only to custody of the Seal and copies of the Charter and Articles of Incorporation of the Order, the originals being held in the Public Law Division of the National Archives.

Officer Reports:

A. Commander-in-Chief

It was moved and supported that the Council of Administration be permitted to meet when a requirement to meet arises without requiring its members to travel to a single location; motion passed. The National Counselor indicated that this was within the scope of the Regulations.

B. Senior Vice Commander-in-Chief Brother Medert reviewed the activities of his office for the First Quarter. . He indicated that he would present specific motions from his report with the National Standing Committee on Program and Policy.

C. Junior Vice Commander-in-Chief Brother Loomis reviewed the activities of his office during the First Quarter.

It, was moved and supported that the Junior Vice Commander-in-Chief establish a coding system for magazines and periodicals in order to assist in tracking and tabulating responses to the Order's advertisements; motion passed.

It was moved and supported that the telephone numbers of Department Officers, if available, be listed in the first issue of the Banner after the National Encampment; motion passed.

A motion was made and seconded to commit to the Special National Committee on Standardization of Software to explore the use of the computer Internet system for membership recruitment; motion passed.

D. National Secretary; Brother Wallace reviewed the Statistical Summary for the First Quarter.

It was moved and supported that the size of all future Official Proceedings of the National Encampment be published in a standard 5 1/2": x 8 1/2"; motion passed.

It was moved and supported that the National Secretary be authorized to engage the services or a stenographer or secretarial service to transcribe the 1982, 1988 and 1990 rough draft proceedings onto computer disk for editing into publishable documents. Cost not to exceed the budgeted amount for 1994-1995; motion passed.

It was moved and supported and amended that the Council of Administration approve that the maximum number of copies printed for past Proceedings of the National Encampment not exceed 150 copies for the years 1982, 1983, 1985, 1987, 1988, 1989, 1990, and 1991; motion passed.

It was moved and supported that accurate and complete submission of required National reports be added to the previous action of August 11, 1994; motion passed.

It was moved and supported that the Job Description for the National Secretary be amended to strike "Activities (5) Prepare monthly summary reports" and replace it with "Prepare quarterly summary reports," motion passed.

It was the resolution of the sense of the body that the Council of Administration acknowledges that the National Secretary is only in custody of the Seal and copies of the Charter and Articles of Incorporation of the Order, the originals being held in the Public Law Division of the National Archives.

It was moved and supported that tire National Secretary be authorized to contract with Pioneer Micrographics of South Lyons, Michigan, to microfiche the following documents of the Order: Existing Department and Camp-at-Large Quarterly Reports and Supporting Documents (600 pages) - 'total coat not to exceed \$250; motion passed.

National Treasurer: Brother Orr reviewed the Statement of Assets, Liabilities and Fund Balances for the Period Ending November 13, 1994.

The Audited Financial Statements of the Sons of Union Veterans of the Civil War for the Year Ended June 30, 1994 was distributed by Brother Orr.

Brother Orr reviewed the terms of a bequest received by the Order from the estate of Past Commander-in-Chief Cleon Heald.

It was moved and supported that the Cleon Heald Memorial Fund be established to receive the bequest and deposit it into a certificate of deposit. The balance of the fund will be transferred into the GAR Memorial Fund after June 30,1995; motion passed.

F. National Quartermaster: Brother Atkinson reviewed the activities of his office for the First Quarter. In addition, Brother Atkinson reviewed the activities of the Military Affairs Committee for the First Quarter.

It was moved and supported that the Application for Membership be reduced to a 5 1/2" by 8 1/2" size and reviewed for corrections of misspellings; motion passed.

It was moved and supported that the Recruiting Guide and Job Descriptions be provided on an executable file at no cost; motion passed.

It was moved and supported that the National Supply Order Form be revised to provide a documentation section for the order; motion passed.

It was noted that Collector's Armory no longer carried the " "SV" membership badge as a "Civil War collectible."

G. National Counselor: Brother Pahl provided updates regarding the Freedom of Information Act request from the National Encampment arid the current Internal Revenue Service designation of the Order.

H. Washington Representative Brother Schlenker reviewed his activities during the First Quarter with the Council.

I. National. Membership-at-Large Coordinator: Brother Lamphere updated the Council on the status of reorganizing Florida as a Department.

J. National Historian:

It was moved and supported that the Council of Administration approved the engagement of a professional photographer to photograph the painting of Major A.P. Davis located in the Soldier's & Sailor's Memorial Hall in Pittsburgh, Pennsylvania, in both black and white and in color to be printed and offered to sale to the membership. Motion carried,

K. National Membership List Coordinator:

It was moved and supported that the Auxiliary to the Sons of Union Veterans of the Civil War be provided with information regarding new Camp formation on a go forward basis in order to help organize local Auxiliaries; motion passed.

Committee Reports:

A. National Committee on Program and Policy: A motion was made and seconded to commit the proposed "Membership Data Sheet" to the Program and Policy Committee for additional review and modification; motion passed.

It was moved and supported that the Order adopt a new annual membership card. The general format should include the Junior and Associate categories. The Program and Policy Committee is authorized to make a final decision on format based on these general directions; motion passed.

It was moved and supported that the Order contract with Brother Edward Krieser to produce the new annual membership card; motion passed.

It was moved and supported that an Ad Hoc Committee be established to study the feasibility of revising quarterly per Capita Tax payments to annual payments; motion passed. Commander-in-Chief Harrison appointed Brothers Johnson, Medert and Orr to the Committee

It was moved and supported to participate in remembering and/or honoring the remaining Civil War widows in some appropriate manner; motion passed

At this point, Susan F. Wallace, wife of National Secretary David F. Wallace was introduced to the Council. Commander-in-Chief Harrison, on behalf of the Council, expressed appreciation for the calligraphy services Mrs. Wallace was providing in completing the Camp Charters.

B. National Committee on Constitution and Regulations:

Brother Orr reviewed the activities of the Committee during the First Quarter.

It was moved and supported that copies of the Constitution and regulations be provided to each National Officer and each Department Commander and Department Secretary. These complimentary copies are to be marked as the property of the National Organization and the respective Department with the intention that the copies be passed on to the current officer's successor. Additionally, copies should be supplied to each member of the National Committee on Constitution and Regulations; motion passed.

C. Special National Blue/Gray 1999 Encampment Committee:

Brother Orr reviewed the activities of the Committee during the First Quarter.

D. Remembrance Day Committee:

Brother Corfman updated the Council on the activities of the committee during the First Quarter.

E. National Standing Committee on Fraternal Relations:

An update regarding the Sons of Confederate Veterans General Order No. 1 was presented. The Committee advised that "we proceed the way we are proceeding" and that it is a SCV matter.

Written updates were provided by the following Committees: National Standing Committee on

Legislation, Lincoln Tomb Ceremony Committee, National Headquarters Fund Committee Banner Printing and Distribution Committee, and Real Sons and Real Daughters Special Committee.

Communications:

Brother Wallace read a letter from Thomas R. Willmering, Camp Commander, William T. Sherman - Billy Yank Camp No. 63 of St. Louis, Missouri, withdrawing St. Louis from consideration for the 1996 National Encampment.

The next meeting of the Council of Administration is scheduled for March 1995 in Columbus, Ohio.

The meeting adjourned at 12:10 p.m.

Respectfully submitted in F., C. and L.,
David F. Wallace
National Secretary



[Return](#) to SUVCW Home Page

[Return](#) to SUVCW Web Site Index

[Return](#) to Council of Administration Page

KGH