

## DEPARTMENT REPORT DATES

DATE( No later than)	FORM	TO	NOTES
15 JANUARY	30	EXECUTIVE DIRECTOR	MEMBERSHIP ACTIONS DURING NOVEMBER
15 FEBRUARY	30	EXECUTIVE DIRECTOR	MEMBERSHIP ACTIONS DURING DECEMBER
15 MARCH	EIN Form 11	NAT. TREASURER	COMPILED EIN NUMBERS AND CONTACTS FOR EACH CAMP AND THE DEPARTMENT
15 MARCH	30	EXECUTIVE DIRECTOR	MEMBERSHIP ACTIONS DURING JANUARY
31 MARCH	10	NAT. TREASURER	LIFE MEMBER REIMBURSEMENT DMAL
15 APRIL	30	EXECUTIVE DIRECTOR	MEMBERSHIP ACTIONS DURING FEBRUARY
15 MAY	30	EXECUTIVE DIRECTOR	MEMBERSHIP ACTIONS DURING MARCH
15 MAY	990N	IRS	ANNUAL TAX RETURN IF FISCAL YEAR ENDS 31 DECEMBER
31 MAY	35	EXECUTIVE DIRECTOR	DEPT ANNUAL REPORT
31 MAY		EXECUTIVE DIRECTOR	DEPT ROSTER OF ALL BROTHERS
31 MAY		EXECUTIVE DIRECTOR	ANNUAL PER CAPITA DUES
15 JUNE	30	EXECUTIVE DIRECTOR	MEMBERSHIP ACTIONS DURING APRIL
15 JULY	30	EXECUTIVE DIRECTOR	MEMBERSHIP ACTIONS DURING MAY
15 AUGUST	30	EXECUTIVE DIRECTOR	MEMBERSHIP ACTIONS DURING JUNE
15 SEPTEMBER	30	EXECUTIVE DIRECTOR	MEMBERSHIP ACTIONS DURING JULY
15 OCTOBER	30	EXECUTIVE DIRECTOR	MEMBERSHIP ACTIONS DURING AUGUST
15 NOVEMBER	30	EXECUTIVE DIRECTOR	MEMBERSHIP ACTIONS DURING SEPTEMBER
15 NOVEMBER	990N	IRS	ANNUAL TAX RETURN IF FISCAL YEAR ENDS 30 JUNE
15 DECEMBER	30	EXECUTIVE DIRECTOR	MEMBERSHIP ACTIONS DURING OCTOBER
30 DAYS AFTER DEPT ELECTIONS	49	EXECUTIVE DIRECTOR	INSTALLING OFFICER'S REPORT